



# B.O.T

BRIDGE · OUTSOURCE · TRANSFORM

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for every child

**dot.**  
LEBANON

OUTSOURCED  
RESOURCES  
FOR M&E.

# B.O.T

BRIDGE · OUTSOURCE · TRANSFORM

Lebanon's First  
t

IMPACT  
SOURCING  
PLATFORM

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for every child

dot.  
LEBANON



**Save  
Time**



**Save  
Money**



**Create  
an Impact**

# INTRODUCTIONS | **Market Assessment**

To better understand the Lebanese market demands for digital services, a comprehensive survey was conducted during Q3 of 2017 with 134 entities

**56%**

Outsourced digital work

**44%**

No system to manage data & information

**28%**

Only trained staff on basic digital skills

**60%**

No Budget for IT

**13%**

No Access to digital services

**41%**

Do not use ICT Tools for M&E

**What does this mean?**

# INTRODUCTIONS | **Market Assessment**

To better understand the Lebanese market demands for digital services, a comprehensive survey was conducted during Q3 of 2017 with 134 entities

## THE NUMBERS **IMPLICATE**

01.

**CRITICAL DATA PROBLEMS**

03.

**POOR DONOR REPORTING**

02.

**INEFFICIENCY OF FIELD OPERATIONS**

04.

**POOR INTERNAL REPORTING**



Hundreds of  
skilled  
Freelance  
youth

Leverage a  
Managed  
Workforce

Get Quality  
Assured  
Services

Contribute  
to a  
Positive Social  
Impact

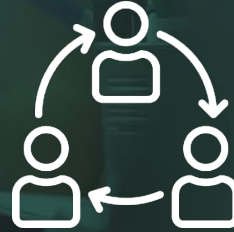


# OUTSOURCED SERVICES FOR M&E



- Adapt and Digitize Surveys
- Field Surveys
- Online Surveys (Mobile Friendly)
- Call Survey
- Data Analysis & Visualization

**Tracer Study**  
**Impact Evaluation**  
**Research & Market Study**



**Focus Groups**

- Transcription and Translation
- Note Takers
- On site Assistance / Support



- Data Entry, Validation, Cleansing
- Merging
- Deduplication
- Data Analysis & Visualization

**Beneficiaries Data**  
**Management**



**E-Archiving**  
**& Indexing Services**

- Archive M&E documents
- Archive Financial & Procurement documents
- Create searchable copies of files

# B.O.T Value Proposition



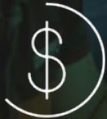
## Benefits



Save  
Time

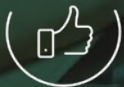
- DON'T** go through a hiring process
- DON'T** worry about the staff turnover
- DON'T** go through full-time hiring due to the freelance model

**B.O.T CAN SHORTLIST 20 YOUTH WITHIN 5 WORKING DAYS**



Save  
Money

- SAVE MONEY** on skilled staff
- SAVE MONEY** in staff turnover minimization
- SAVE MONEY** by an on-demand and flexible pricing



Create  
an Impact

- BY PROVIDING** freelance income generation opportunities to youth from marginalized communities

# B.O.T Value Proposition

Recruitment Process



Onboarding Process



Turnover Management Process

Quality Assurance & Delivery



# B.O.T Value Proposition



## Recruitment Process

### Identify Skills

Receive from the customer the desired skills that a youth should have in order to perform the tasks at hand, which also includes:

- Deliverables/Service/Results
- Timeline
- Skills and expertise
- Milestone
- Reports

### Find Talent

Screenshots of the platform next

Search B.O.T's Platform to select the youth based on the skills identified. The platform provides insights about the youth including:

- Location
- Qualifications and experience
- Field work/Remote work
- Availability
- Project timeline

# B.O.T Value Proposition



## Recruitment Process

The screenshot displays the 'Employees' management interface. At the top, there are navigation tabs: Employees, Projects, Appraisal, Departments, Configuration, and Education. Below the tabs, there are 'CREATE' and 'IMPORT' buttons. A search bar is present, and a 'Filters' dropdown is open, showing a list of skills and attributes. The 'Speak French' option is highlighted in blue. Below the filters, there is a grid of employee profile cards. Each card shows a profile picture, a name, a star rating, and a value of 0.00. The interface also includes a user profile for 'Imad Hteit' in the top right corner and a pagination indicator '1 80 / 267'.

# B.O.T Value Proposition



## Recruitment Process

The screenshot displays a web-based HR management system. The top navigation bar includes 'Employees', 'Projects', 'Appraisal', 'Departments', 'Configuration', and 'Education'. The user 'Imad Hteit' is logged in. The main content area shows the profile for 'Anaam Khoder Ossman', who is currently 'Busy'. The profile is segmented into several tabs: 'Work Information', 'Biodata', 'Timesheet', 'Equipments and Internet', 'Employee Appraisal', 'Projects', 'Skills', 'Education', 'Training', and 'Employment'. The 'Position' section is visible, listing 'Department', 'Job Position', 'Manager', and 'Coach'. The 'Working Hours' are specified as 'Standard 40 Hours/Week'.

Youth portfolio segmented into Biodata, Skills, Education, Training

## B.O.T Value Proposition



## Onboarding Process



B.O.T's account executive briefs the youth about the project



Youth training is conducted by the client who further explains the project and the tools to be used in the presence of B.O.T's account executive

# B.O.T Value Proposition



## Onboarding Process



To ensure the Legal Security of the Client's information B.O.T youth sign

B.O.T  
GDPR & DATA  
CONFIDENTIALITY  
AGREEMENT

[CLICK](#)

B.O.T  
PROJECT BASED  
AGREEMENT

[CLICK](#)

B.O.T  
Freelance  
AGREEMENT

[CLICK](#)

Client's  
Confidentiality  
AGREEMENT

# B.O.T Value Proposition

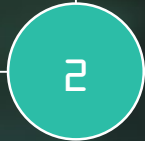


## Turnover Management Process

Account Executive



Monitor the Youth work



Setup a Live channel for potential skip or bail



Have a pool of youth ready to act as rapid backup

# B.O.T Value Proposition



Quality Assurance & Delivery



Quality Assurance Process



Account Executive shares the final report with the client



Youth are paid upon the delivery of the project

# B.O.T Value Proposition



Quality Assurance & Delivery



Quality Assurance Process



Account Executive shares the final report with the client



Youth are paid upon the delivery of the project





To ensure high level of data quality, we start by minimizing data errors and inconsistencies.

- Ensure data validation on answers
- Design logical jumps / skipping patterns on questionnaires
- Minimize open-ended questions (categorizing and updating choices)

No matter how exacting the questionnaire design and enumerator training process may be, further quality controls are applied during work.

1. Collecting paradata
  - Timestamp (time taken by enumerators to progress through an interview and compare it with other enumerators)
  - GPS readings (Ensure that enumerators are where they are supposed to be)
2. Audio Audit Recordings (listening in on parts of the interview alongside the data set as received from the field)
3. Supervisor validation on each survey using metadata status of the interview file
4. Spot checks and random phone calls by the supervisor

# B.O.T Pricing

**\$4.3 - \$10**

**HOURLY RATE**

**\$10 - \$22**

On-site Survey

**\$0.25**

Phone Call Survey  
y 1 minute

**\$60 - \$300**

Digital Survey

**\$35 - \$45**

Staff Augmentatio  
n  
Daily

**\$50 - \$60**

Transcribing  
1 hour (Audio)

**\$0.11 / min**

Data Management  
(Remote)



# B.O.T Clients

“Thanks to B.O.T, led by the skilled youth who adapted easily to our needs and delivered outstanding results.”

- HICART



# B.O.T Clients

“WHAT THEY SAID?”

jaleesa

"Intelligent, asked good questions, and showed a willingness to understand and work with our team, Martina, a youth from B.O.T joined our team to support in DATA Entry tasks. She was later promoted as a longer-term team member. The B.O.T team were helpful in facilitating this. We were in general very impressed."

unicef 

for every child

“Successful. Interesting. Prompt Answer and Good Outcome.”

HICART  
.com

“As a fast growing E-Commerce platform we HiCart.com required Data Entry support for massive amounts of content in a very short period of time. Thanks to B.O.T, led by the skilled youth who adapted easily to our needs and delivered outstanding results.”

B.O.T

# THE STAKEHOLDERS



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Impact Sourcing Platform of



Funded by



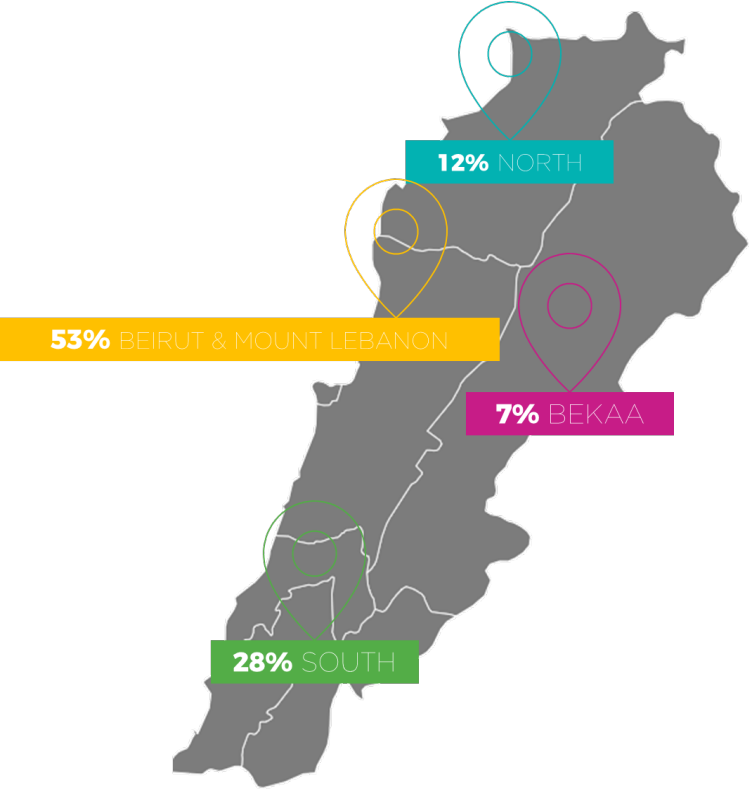
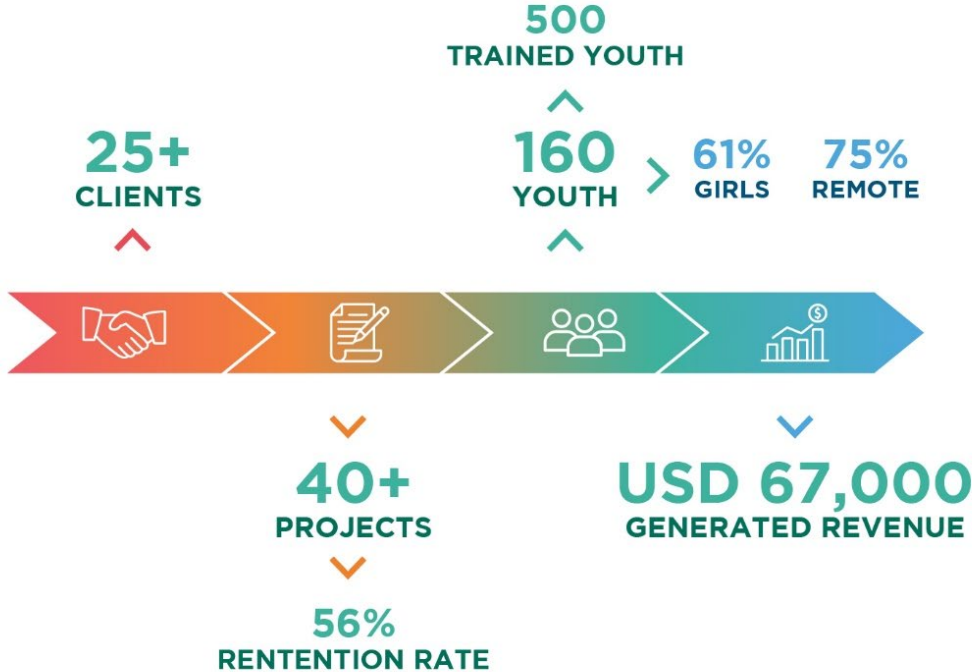
Kingdom of the Netherlands



Implemented by  
**KFW**

# B.O.T IMPACT

[Up to January 2019]



# THE TEAM



**MARIANNE BITAR KARAM** **MARWAN MOGHRABI**

*Managing Director*



*Director*



**CHARBEL TRAD**

*Project Manager*



**CHARBEL SALIBA**

*Operation Manager*



**CHARBEL KARAM**

*Marketing Manager*



**IMAD HTEIT**

*Account Executive*



**WISSAM EL JURDY**

*Account Executive*

# THE ADVISORY BOARD



**DANNY KARAM**

*Digital Strategy  
& Consulting*



**NADA KHORCHID**

*ICT Services  
for B2B*



**HODA DAOU**

*Research  
Data Analytics*



**DIKRAN KALYDJIAN**

*Financial Planning  
& Acquisitions*



**NISRINE SALHAB**

*Legal  
for Startups*



Booz | Allen | Hamilton



Beirut Bar  
Association  
Berytus Matrix Legum





DATA



THANK YOU