



## 2019 SGBV Sub Working Group Work Plan

JRP/3RP Objective: Strengthened and expanded national and sub-national protection systems that meet the international and social protection needs of vulnerable groups in the Governorates most affected by Syria crisis. REF 1.7 Preventing and Responding to Sexual and Gender-Based Violence

Key Areas of Coordination	Activities	Expected Output	Indicator	Q1	Q2	Q3	Q4	Focal point	Comment
Supporting service delivery	Update TOR and workplan when necessary (at least on an annual basis)	TORs and workplan kept up to date & revised at least on an annual basis	#SGBV SWG coordination products (ToRs and Workplan ) are updated and finalized and disseminated to sub WG members	x		x	x	Coordinators	
	Support new SoPs launch and roll out	New SoPs are regularly updated, and disseminated	SOPs copies and training opportunities shared with members		x	x	x	Coordinators/NCFA	
	Ensure referral pathways are updated and App disseminated	App is developed through a participatory approach and referral pathway information is regularly updated	# app developed and functional	x	x	x	x	Field and national coordinators	
	Ensure non specialized actors are equipped with skills to safely refer SGBV survivors	Safe referrals training for frontline workers (non-GBV) is replicated in all field location and guidance disseminated. Trainees from ToT replicate training in all field locations	100 % field location covered with training (Azraq, Zaatari, Amman, Irbid and South)	x	x			Coordinators	<a href="https://data2.unhcr.org/en/documents/details/63974">https://data2.unhcr.org/en/documents/details/63974</a>
		ToT second round carried out	20 Protection/GBV staff trained on safe referral		x			Coordinators	
	Update SGBV planning/mapping table	national planning/mapping table regularly updated, ensure harmonized approach with field coordination.	SGBV planning table updated	x	x			Coordinators	
	Strengthen role of government in coordination	Advocate for MOSD and NCFA to join WG, advocate for field coordination structures to involve government counterparts in field WGs	at least one national coordination workshop conducted		x	x	x	Field and national coordinators	
	Ensure participation of refugees and other affected population in coordination structures	Consult communities on strategic documents and products for the development of the app and campaign messages. At field level ensure participation of protection community volunteers	# consultation with communities on coordination issues % of field coordination mechanisms with participatory mechanisms for affected population	x	x	x	x	Coordinators	
	Development of communication materials to facilitate access to GBV services	Developing communication materials in line with Amani campaign	# common tools developed			x	x	JRF/SGBV WG	
	Development of standardized awareness raising tools	Create awareness raising tools	# awareness raising tools			x	x	JRF/SGBV WG	
Informing Strategic Decision Making	Maintain sector information on UNHCR portal (external)	All information related to SGBV coordination including IM products, ToRs, Sops, MoMs and assessments, etc ..)is uploaded on UNHCR portal and accessible	100% of MoM uploaded	x	x	x	x	Coordinators	
	Information sharing on trends	GBV IMS TF co-chair to present quarterly, mid year and annual report to SGBV SWG, members to share on a quarterly basis information on general trends observed through their programming.	4 IMS products disseminated	x	x	x	x	Coordinators	
	Review need assessment for the sector and conduct interagency risk assessment (safety audit)	Compilation of existing assessments on data portal and review requests for new assessments.	Assessments in the repository/ web portal	x	x	x	x	Members	
	Identify gaps	SGBV gap analysis updated once a year at field and national level and disseminated to key actors	Gap analysis completed	x	x	x	x	Coordinators	
Planning and implementing cluster strategies and funding appeals	Promotion of common standards and guidelines	Global, regional and local tools disseminated on a monthly basis	Minimum 12 tools disseminated	x	x	x	x	Coordinators	
	Development of guidance notes on technical issues	Guidance note developed on GBV proposal writing, disability inclusion, mandatory reporting and denial of resources	4 guidance notes	x	x			Coordinators, APS, IRC, IFH	

	im:stra	Development of SGBV sectorial strategy	SGBV multi year strategy developed	# strategy developed		x	X			SAG	
	Monitoring and evaluation	Supporting Monitoring framework for the response as per 3RP	Conduct analysis of reported indicators/production of IM product (dashboards)	Quarterly analysis for JRP indicators conducted and presented to WG members		x		x		IMO	
		Measuring progresses against results and performance	Conduct self evaluation assessment	1 survey conducted and recommendations discussed			x			Coordinators	
	Building national capacity and preparedness	Coordinate capacity building initiatives	Identify training needs, develop training calendar, provide support to fill gaps in terms of capacity building	3 Training offered based on matrix and resources available			x			Members	One on disability inclusion by IRC, SGBV case management for LGBTI, how to make WGSS adolescent friendly
		Peer to Peer cross learning	Members of the SWG will take turn in presenting to each other their good practices at each SWG meeting.	good practices on SGBV implementation and programming are presented by SWG members (at least 9)	x	x	x	x		Members	
	Supporting advocacy	Identifying concerns and contributing key information and messages to Humanitarian country team and other key stakeholders	Developing advocacy messages from GBV IMS report and other assessments and briefing notes for emerging issues	Advocacy messages document developed			x	x		SAG	
		Advocate with donors and key stakeholders to include SGBV as a key priority for response	Briefings for donors to be provided twice a year. Advocacy with relevant government stakeholders conducted	2 donor briefing conducted; at least one meeting with government stakeholders			x	x		Coordinators	Donor briefing for launch of GBV IMS report and 16 days
		Advisory role for JHF proposals and liaison with OCHA humanitarian section and other resources for fundings	Develop sector priorities for the call and other relevant documents.	Champion inclusion of GBV in at least 50% of common pool funding allocation		x	x			Coordinators	
		Coordinate advocacy activities for the 16 days and International women's day	Develop calendar of activities, develop joint activities/messages on behalf of the SGBV SWG.	Joint initiative conducted	x	x	x	x		SAG	
	b. Cross sector collaboration	Health/RH SWG	CMR gaps in urban areas are addressed and updated in referral pathways	CMR service mapping to be updated and presented twice a year at SGBV WG	# mapping updated and presented at SGBV WG meeting		X		X	RH/GBV Coordinators	
Enhance capacity of health staff to conduct safe referrals of survivors			Dedicated trainings on safe referrals for health staff frontliners and managers	# trainings conducted on safe referrals for health staff	x	x	x	x	WHO/UNFPA/UNHCR		
Age and Gender		Strengthen sector gender analysis	Updated gender analysis	Updated Gender Analysis			x	x	Gender focal points	OXFAM,	
		Improving analysis of GBV risks and response for older women	GBV IMS Report analysis with thematic focus generating recommendations and follow up	# recommendation produced # new initiatives			x		HelpAge/Coordinators		
		Piloting the roll out of Youth COMPACT	SGBV WG members are familiarized with the compact and agree to roll it out	COMPACT presented		X	X	X	Youth actors		
GBV Risk mitigation/Mainstreaming		IASC GBV guidelines disseminated	Sectors are aware of and integrate GBV risk mitigation activities and strategies. Sector mainstreaming action plans are regularly reviewed by SGBV SWG Co-Chairs	2 sectors with plans in place		x	x	X	Coordinators		