

MEETING MINUTES

Inter-Agency Coordination Meeting (IAC) Meeting	
Meeting Subject:	Inter-Agency Coordination Meeting – Kampala, Uganda
Time & Place of Meeting:	10:00 – 12:00, UNHCR Board Room, 3 May 2019
Meeting Chaired by:	Jens Hesemann, UNHCR, hesemann@unhcr.org
Minutes Compiled by:	Sarah Rubereti, UNHCR rubereti@unhcr.org
Present:	<i>Attached</i>

Agenda

1. Situation Update
2. Vulnerability and Essential Needs Assessment (VENA)
3. Health and Nutrition Sector Update
4. CRRF update
5. ActivityInfo RRP Response monitoring – status and next steps
6. AoB

Decisions and action points

Decision	Action Item	Assigned To	Due Date
Situation update	<ul style="list-style-type: none"> • Partners interested in responding to the call for emergency response offers at Bundibugyo, Nakivale and possibly Rwamwanja to indicate their respective response offer to Mahamadou Guindo guindo@unhcr.org, Rocco Nuri (nuri@unhcr.org) and Jens Hesemann (hesemann@unhcr.org) by Wednesday 8 May 2019. In your response, please indicate: <ul style="list-style-type: none"> ○ Sector(s) of intervention 	All to note	8 May 2019

<p>2019-2020 RRP Launch</p> <p>Uganda Response Coordination Structure update</p>	<ul style="list-style-type: none"> ○ Geographic location(s) of intervention ○ Likely duration of your intervention based on your own funding ● Formal invitation note will be sent through to all partners. ● Share with partners the briefing note regarding the latest displacement in the Democratic Republic of the Congo ● Update of the Contingency plan for South Sudan Influx to be prioritised over the next month ● Event planned for 28 May 2019. Invitations will be sent out soon ● Circulate the revised 2019-2020 RRP to partners – UNHCR ● Establishment of Assessment Technical Working Group – (ATWG) whose 1st task will be the Vulnerability and Essential Needs Assessment. 	<p>UNHCR</p> <p>All partners</p> <p>UNHCR</p> <p>All to note</p>	
<p>Health and Nutrition Sector update</p>	<ul style="list-style-type: none"> ● Need for preparedness action plan for Bundibugyo with MoH ● Need for front line workers to be vaccinated ● Partners who wish to intervene in Health Sector to seek guidance from Julius on the grey areas to intervene in <p>Share Siobhan’s contact details with partners and advise them to reach out to her for coordination of Mental Health and</p>	<p>Dr. Julius (UNHCR)</p> <p>All partners to note</p>	

	Psychosocial Support (MHPSS) activities		
WFP Update	<ul style="list-style-type: none"> ○ Joint discussions (WFP - UNHCR) regarding financial inclusion to be aligned to the Government's Ministry of Finance Financial inclusion strategy, guided by CRRF Secretariat. 	All to note	
Vulnerability and Essential Needs Assessment (VENA)	<ul style="list-style-type: none"> ● Partners to share any existing assessments with the ATWG ● Assessment Technical Working Group needs to: <ul style="list-style-type: none"> ○ Develop TOR for the group ○ Develop Standard Operating Procedures on assessments ○ Maintain communication with UBOS to ensure government is consulted on assessment. ○ Establish a line of communication with the CRRF Secretariat ● Need for management and leadership review and endorsement for the VENA ● A link to be created and regularly upload all assessments onto the portal. 		
CRRF Update	<ul style="list-style-type: none"> ● All partners to emphasize in their messaging the fact they implement in 	All to note	

	<p>partnership and on behalf of Government of Uganda.</p>		
<p>ActivityInfo RRP response monitoring</p>	<ul style="list-style-type: none"> • Partners engaged in NFIs' distribution to report on which NFIs have been distributed in the 1st quarter. • Update on the NFIs distribution to be an agenda item at the next Inter agency meeting 	<p>All to note</p>	
<p>Financial Inclusion of Refugees</p>	<ul style="list-style-type: none"> • Request the Cash TWG to discuss the Joint Plan of Action on Financial Inclusion with expert partners within the Inter-Agency Coordination Group (at a senior management level) • Request the Cash TWG to connect with the Ministry of Finance Technical Working Group on Financial Inclusion to learn more on financial inclusion interventions targeting Ugandans 		
<p>AoB</p>	<ul style="list-style-type: none"> • The Shelter, Settlement and NFI SWG to request the Refugee Settlement Land Taskforce (RSLT) to provide an update at the next Inter-Agency Coordination Meeting • Next Inter agency meeting scheduled to take place at 10:00 on Friday 7 June 2019. 		