

Basic Needs Working Group Amman, Jordan

Meeting Location	EMOPS room, UNHCR office, Khalda	Meeting Date	04 February 2019
Co Chairs	Elizabeth Burnhart (UNHCR), Mohammed Alawamreh (CARE)	Meeting Time	14.00-16.00
Purpose of Meeting	Regular/Monthly Meeting		
Agencies Present:	Action Against Hunger, Care, Caritas Germany, CRP, JHCO, JIF, ICMC, ICRC, IOCC, IOM, Intersos, IRD, IRW, LWF, MCC, NICCOD, PUI, Syria Relief, UNHCR		

1. Summary of Action Points

No.	Action Point	Focal Point / Organization	Time Frame/ Deadline
1.	BNWG sector co-chair to reach out to UNHCR camps focal point on BNLWG to discuss coordination between camp/urban and national BNWG.	Elizabeth Barnhart/ UNHCR	
2.	UNHCR IM team to share KOBO link and PDM questionnaire for Winterization PDM exercise. A link for training will be shared for sign-up	IM team/ UNHCR	10 th February 2019
3.	All partners to complete a survey online to define priority topics on gender in Basic Needs.	Kendra Hughbanks (ACF/AAH)	28 th February 2019 CoB
4.	Joint meeting with the Protection WG to discuss coordination on definitions and standards for cash for protection.	Kathrin Goeb, Kendra Hughbanks, Holly Cramer	5 th February 2019
5.	All members are encouraged to identify further sector priorities for the Basic Needs in addition to the main 5 areas of focus in the JHF 2019 position paper and communicate them to sector co-chairs.	All members	24 th February 2019

2. Session Summaries

Item	Discussion
BNWG ToR 2019 approved	<ul style="list-style-type: none"> - Following up on the needed actions- if any, to consolidate coordination between national BNWG and counterparts in camps and urban. - The WG leadership will remain the same - a co-chairing of two agencies' representatives who are elected annually or more frequently as required.
ISWG updates	<p>JHF 2019 position</p> <ul style="list-style-type: none"> - JHF strategic focus for 2019 was discussed detailing allocation guiding principles (details in the attached JHF 2019 position).

	<ul style="list-style-type: none"> - The group identified using mobile wallet modality in cash transfers programming as a priority especially when looking at protection and gender considerations related to cash delivery. - Members are encouraged to identify further priorities for the BNWG and communicate them to sector co-chairs before 28 February 2019, as the final related discussions with OCHA will take place in the next ISWG at the beginning of March. <p>JRP 2019</p> <ul style="list-style-type: none"> - JRP first draft is available publicly online on MoPIC website, and the Inter-agency coordination unit shared the first draft with the sector leads for the revision exercise and advocacy for the line ministries. The official release of the plan at the JRP Platform meeting is expected during February. - 2019 3RP planning and monitoring database training will follow up to all partners.
<p>Winterization PDM updates</p>	<ul style="list-style-type: none"> - PDM questionnaire is ready and template on KOBO will be ready next Sunday. All partners are encouraged to use the core questions and add questions as needed. - There will be a training to all partners using KOBO in their monitoring exercise. A link for sign-up will be shared next week. - After finishing PDM data collection, an anonymized data set of all data collected will be shared with all contributing partners by which all data will be imported to a system online ensuring privacy.
<p>BNWG 2019 work plan is approved</p>	<ul style="list-style-type: none"> - VAF population annual review. <p>Discussion is ongoing among leading agencies in this process (UNHCR, WFP, UNICEF) to produce a single report every 2-3 years, rather than independent surveys.</p> <ul style="list-style-type: none"> - Gender action plan <p>The following is a link to gender in Basic Needs survey. All partners need to complete it to determine the gender priority topics.</p> <p>https://docs.google.com/forms/d/e/1FAIpQLSd1BmwCoiHmcqbEYMusu9jrCtZgtMQfZ_Ra3LcJBKFIvwVMeg/viewform?usp=sf_link</p> <p>Kendra Hughbanks (the sector gender focal point) will revise and analyse the survey results and discuss what to include in the gender action plan and topics of interest for the coming year.</p> <p>Gender analysis. BNWG must conduct a gender analysis; therefore, it is part of this year's Gender focus. There is a question in the survey to find out partners' interest in participating in the small task force that will be collecting data in the field.</p>
<p>Joint Basic Needs-Protection working groups discussions</p>	<p>A group of three focal points from the Basic Needs working group (ICMC, Action Against Hunger, and Caritas Germany) will create a limited task force to initiate discussions with the Protection working group as part of exchanging expertise on cash for protection definitions. Clarifying standards for protection cash will help in deduplication of assistance that might overlap with other types.</p>
<p>AOB</p>	<p>For next month, any member of the group is welcome to present on their programs or PDMs implemented.</p>

List of Participants:

Organisation	Name	Email	Phone No.
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Next Meeting: 04 March 2019, 1400-1600, UNHCR Khalda, EMOPS room