

Basic Needs Working Group Amman - Jordan

Meeting Location	EMOPS room, UNHCR - Khalda	Meeting Date	1st April 2019
Co-Chairs	Elizabeth Barnhart (UNHCR) Mohammad Awamreh (CARE)	Meeting Time	12:30 – 14:30 hrs.
Minutes Prepared by	Hala Nawayseh (UNHCR)		
Purpose of Meeting	Basic Needs Monthly Meeting		
Agencies attending	Action Against Hunger, ANERA, CALP, CARE, Caritas Germany, ICMC, Institutbioforce InterSoS, IOCC, IOM, IRW, JHCO, LWF, MCC, MEDAIR, NICCOD, Syrian Relief , TDH Italy UMR, UNHCR, UNICEF, WFP, World Relief Germany, World Vision International.		

1.) Summary of action points

No.	Action Point	Focal Point / Organization	Time frame
1.	Basic Needs Services Advisor taxonomies Task Force to provide a short paragraph on methods used	Rima Kabrilyants - UMR	May

2.) Session Summaries

Item	Discussion
<p>Last meeting minutes approval</p> <p>Needs assessment and Analysis. Presentation by the Sector Gender Focal Point (Kendra Hughbanks)</p> <p>Taxonomies task force for Services Advisor</p>	<p>April 2019 minutes approved by the group.</p> <ul style="list-style-type: none"> Gender focal point <i>Kendra Hughbanks</i>, gave a presentation on Needs assessment and Analysis. The presentation is attached for details and resources Basic Needs Taxonomy Task Force sampled 200 individuals from different nationalities through interviews, phone call and group discussions. Participants were asked for the clearest language in Arabic for the types of basic needs assistance if they were to search on line for suchr assistance. Based on the collected data the common taxonomies under Basic Needs is in the attached document, which was shared with UNHCR Information Management officer to be updated in the Services Advisor.

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Next meeting is on 1st July 2019 in UNHCR 14:00 - 16:00 – Khalda, EMOPS room

