

## Basic Needs \_ Winterization Working Group Amman, Jordan

Meeting Location	EMOPS Room UNHCR Khalda	Meeting Date	03 Dec 2018
Co Chairs	Elizabeth Burnhart (UNHCR) Mohammed Alawamreh (CARE)	Meeting Time	14.00-15.00
Purpose of Meeting	Regular/Monthly Meeting		
Agencies Present:	ACTED, Action against hunger, CARE, Caritas, Caritas Germany, DFID, ICMC, ICRC Intersos, IOCC, IOM, Islamic Relief, JOHUD, Mercy Corps, NICCOD, PUI, SIF, Syria Relief TDH Italy, UNHCR, UNICEF, US Embassy –PRM,WFP, world relief germany and World Vision.		

### 1. Summary of action points

No.	Action Point	Focal Point / Organization
1.	Kendra Hughbanks (BNWG focal point) to present on gender and cash interventions in January meeting	Kendra Hughbanks
2.	Partners review and prepare for the 2019 BNWG workplan	Partners

### 2. Session Summaries

Item	Discussion
1. ISWG Updates:	<p><b>JRP :</b></p> <ul style="list-style-type: none"> <li>- <i>Partners are waiting for the first draft to be released by MoPIC. Once finalized and shared, each sector will review the first draft to in case of changes made by MoPIC. Discussion was posed regarding the matrices being drafted before the first draft from MoPIC.</i></li> </ul> <p><b>Inter sector working group updates:</b></p> <ul style="list-style-type: none"> <li>- <i>Review of 2018 Work Plan and Achievements: The ISWG work plan was presented during the meeting, some tasks were still ongoing and need urgent follow up to be finalized.</i></li> <li>- <i>Work Plan 2019:</i> <ul style="list-style-type: none"> <li>▪ Sectors need to finalize their own 2018 work plan by end of 2018 and start planning for the 2019 work plan</li> <li>▪ Partners agreed to have a harmonized work plan and to check the planned against the achievement's</li> </ul> </li> </ul>

<p>2. Gender and Basic Needs</p>	<p><b>KENDRA HUGHBANKS from ACTION AGAINST HUNGER presented Gender and Basic Needs:</b></p> <ul style="list-style-type: none"> <li>- <i>Prioritize the gender response with cash programs.</i></li> <li>- <i>Address the risks that cash programs presents.</i></li> <li>- <i>Find below resources referenced for sharing:</i> <ul style="list-style-type: none"> <li>▪ <a href="#">Gender with Age Marker tool</a> – note: it’s best to use the ‘play and practice’ / training module and to <b>not</b> hit ‘Submit’ at the end (if you hit submit, the project gets sent to Geneva)</li> <li>▪ <a href="#">CaLP’s cash week report</a></li> <li>▪ <a href="#">CaLP’s thematic area on cash and gender</a> (same as above)</li> <li>▪ <a href="#">Collective of papers on gender and cash in humanitarian contexts</a>, starting with the lit review.</li> </ul> </li> </ul> <p><i>Kendra agreed to give a full presentation during January meeting on integration of gender in CBI</i></p>
<p>3. Winterization Review and Updates.</p>	<p><b>Winterization Task Force reporting to Basic Needs Working Group:</b></p> <p><i>UNHCR outlined the standards agreed upon by the Winterization Task Force. The final report will be sent around for review in January</i></p> <ul style="list-style-type: none"> <li>- <i>Partners were requested to review the dashboard for accuracy on their targets</i></li> <li>- <i>Information report ( 16 Dec timestamp) attached with the minutes.</i></li> <li>- <i>Link for live Winterization dashboard:</i> <a href="https://app.powerbi.com/view?r=eyJrIjoiMzdmMDViNGItZGI2Ny00YzA3LWI2ZDQtNDM1ZjdhOGI3YzM5IiwidCI6ImU1YzY3OTQxLTY2NjQtNDEzNC04YTBlLTY1NDNkMmFmODBiZSIsImMiOiJh9.">https://app.powerbi.com/view?r=eyJrIjoiMzdmMDViNGItZGI2Ny00YzA3LWI2ZDQtNDM1ZjdhOGI3YzM5IiwidCI6ImU1YzY3OTQxLTY2NjQtNDEzNC04YTBlLTY1NDNkMmFmODBiZSIsImMiOiJh9.</a></li> </ul> <p><b>Requests for Referrals:</b></p> <ul style="list-style-type: none"> <li>- <i>For referrals request from NGOs for vulnerable cases to be assisted, write to Harry Brown <a href="mailto:BROWNHA@unhcr.org">BROWNHA@unhcr.org</a>.</i></li> <li>- <i>Hold time for the requested cases is 20 Days, if the referred cases did not receive an assistance during the 20 Day, they will be re-referred to another NGO.</i></li> <li>- <i>If one of the referred cases are not eligible for the assistance provided by the NGO who requested the data, should be reported back on spot to ensure that the case is referred to another NGO to ensure that the most vulnerable cases are assisted.</i></li> </ul> <p><b>Warning message for winterization beneficiaries:</b></p> <ul style="list-style-type: none"> <li>- <i>An SMS was sent to UNHCR Winterization beneficiaries with instructions to ensure their safety when withdrawing the assistance:</i> <ul style="list-style-type: none"> <li>▪ <b>Warning SMS Script :</b> <i>“For your own safety, please follow these instructions when using an ATM (automated teller machine): Have someone you trust and can rely on</i></li> </ul> </li> </ul>

	<p><i>accompany you; head to the ATM during daytime; avoid rush hours; select an ATM to use in a safe location; beware of strangers and those who may offer to help; make sure the surroundings of the ATM are clear from strangers before withdrawals and transactions; do not count your money in proximity to strangers; make sure to place the withdrawn amount in a safe place before leaving the ATM; if need be, seek the assistance of a bank employee only (during working hours); inform UNHCR about any security concern. For assistance and enquiries, call the UNHCR Helpline: 064008000”</i></p> <p>لسلامتك، الرجاء إتباع ما يلي عند التوجه للصراف الآلي: إصطحب شخص ذو ثقة ويمكن الإعتماد عليه، توجه للصراف أثناء ساعات النهار، تجنب أوقات الإزدحام الشديد، إحذر من الغرباء والذين يعرضون عليك المساعدة، تأكد من خلو ساحة الصراف المخصصة من الغرباء قبل البدء بالسحب، لا تعد النقود أمام الغرباء، تأكد من وضع النقود بمكان آمن بعد السحب وقيل مغادرة موقع الصراف، استعن بموظفي البنك فقط إذا لزم أثناء ساعات الدوام. عدم التوجه إلى الصراف الآلي إلا خلال التاريخ المحدد لمساعدتك، حرصاً على راحتك. للمساعدة والإستفسار، إتصل على خط المفوضية: 064008000</p>
<p>4. Common PDM for Winterization – IOM</p>	<p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>- Identify minimum core indicators relevant for broader analysis.</li> <li>- Provide partners with set of core indicators/questions to incorporate into PDM exercises.</li> <li>- Produce an overview of winterization cash assistance provided by partners in Jordan for the 2018-2019 season.</li> </ul> <p><b>Approach:</b></p> <ul style="list-style-type: none"> <li>- Household-level questionnaires, Phone or in person.</li> <li>- Simple random sample of beneficiaries, 95% confidence interval, 5% margin of error.</li> <li>- Optional focus group discussion.</li> </ul> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>- Inputs from M&amp;E colleagues to finalize core indicators.</li> <li>- Sharing of core indicators and related questions with partners.</li> <li>- Data collection by partners.</li> <li>- Compilation and analysis of common indicators.</li> <li>- Preparation of common PDM report? To be detainment next Meeting.</li> </ul> <p>*More information, presentation attached.</p> <p><b>PDM Task force focal point: SMALLEY Katherine &lt;ksmalley@iom.int&gt;</b></p> <p><b>Members:</b> Alexis Boncenne UNICEF, Harry Brown UNHCR, Mahmoud Alkharou JOHUD. Others are welcome to join</p>

**Next Meeting: 07 Jan 2019, 1400-1600, UNHCR Khalda, EMOPS Room**

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