



Basic Needs Working Group  
Meeting Minutes

<b>Time&amp; Location:</b>	10 December 2019, TK Kizilaykart Istanbul Area Office
<b>Chaired by:</b>	Ahmet Ünver (UNHCR) and Arzum Karasu (WFP)
<b>Participants:</b>	Burcu Uzer (UNICEF), Mina Yalçıntaş (TRC), Abdulhadi Morad (Ş.A.D), Rafea Barmou (RIZK), Özgecan Akdeniz (UNHCR), Faruk Shaban (TRC), Dilşad Tunan (SEVKAR), Altuna Söylemezoğlu (UNFPA), Omar Zalt (AAR Japan), Ayşe Gökçek (ASAM), Özgür Savaşçioğlu (UNHCR), Mehtap Aydın (IOM), Görkem, Nazlı Çelik (MUDEM)
<b>Agenda:</b>	<ol style="list-style-type: none"><li>1. Welcome &amp; Introductions (5 minutes)</li><li>2. Review of Sector Narrative (Sector Coordinators - 10 minutes)</li><li>3. Analysis of 2020-21 Appeals under Basic Needs (Sector Coordinators - 10 minutes)<ol style="list-style-type: none"><li>a) Partner updates for 2020 Basic Needs programs (All participants - 15 minutes)</li></ol></li><li>4. Review SET Shelter/WASH Workshop (Sector Coordinators - 5 minutes)</li><li>5. Gender Review of the Sector (Sector Coordinators - 15 minutes)<ol style="list-style-type: none"><li>a) GAM for Basic Needs</li><li>b) Gender Focal Point</li><li>c) 16 Days of Activism</li></ol></li><li>6. Members Recommendations for 2020 BNWG Planning (All participants - 15 minutes)</li><li>7. Brief Information Sharing on New ActivityInfo Interface (Sector IM - 15 minutes)</li><li>8. AOB (10 minutes)</li></ol>
<b>Action Points</b>	<p>➤ <b>Action Point:</b> Coordinators will share gender focal point TOR with partners.</p> <p>➤ <b>Action Point:</b> Members share their input for planning of 2020</p> <p>➤ <b>Action Point:</b> Coordinators share UNHCR focal points to refer cases with administrative detention and risk of deportation</p>



AGENDA POINT	DISCUSSION
<p>Reviewing action points from the previous meeting</p>	<ul style="list-style-type: none"> <li>▪ Coordinators work on comparative fact sheet on winter costs and deliver it to donors - <i>Done</i> ✓</li> <li>▪ Members ensure their organization and its partners all input data to ActivityInfo - <i>Continuous</i> ↗</li> <li>▪ Members to share outcomes and achievements of shelter programs - <i>Done</i> ✓</li> </ul>
<p>Welcome &amp; Introductions</p>	<ul style="list-style-type: none"> <li>• The Q3 dashboard, number of CBI, food assistance and non-food items beneficiaries and reporting agencies are presented. Q3 Dashboard can be accessed from UNHCR Portal or following <a href="#">this link</a>.</li> <li>• The indicators as of December are presented, but it is highlighted that data entry is ongoing and until the end of December. Therefore, some of the presented year end numbers per indicator may change by the end of January 2020</li> </ul>
<p>Review of Sector Narrative</p>	<ul style="list-style-type: none"> <li>• Coordinators briefly highlighted the stages of strategy development.</li> <li>• Basic Needs 3RP narrative is revised reflecting the feedback of the high-level meeting and members' comments. It is now in the final phase.</li> <li>• Basic Needs continue to support MoFLSS in responding the needs. It is underlined in the narrative that income is decreasing, and consumer prices are increased according to government statistics.</li> <li>• There is a significant increase in number of people under the poverty line and that affects Syrian households which is a key concern for basic needs.</li> <li>• Ongoing demand on municipal resources is still a problem because municipalities do not receive additional funds for the refugees they host.</li> <li>• The sector responses are Multi-Propose Cash, increase in shelter rehabilitation support, distribution of core relief items, food assistance and support to TACs and municipalities.</li> <li>• The sector objectives remain the same, which are 1) Improved living conditions of most vulnerable refugees and host communities and 2) Strengthen capacities to deliver basic as well as municipal services, and sustainable results.</li> <li>• "Population in Need" calculation has changed for 2020 and 2021. In previous years, calculation was done through the formula: number of people in TACs + (total number of refugees x percentage of people under poverty line.) The people under poverty line was coming from pre-assessment data which was conducted in 2017. 2020 onwards, people in need is the sum of targeted number of refugees by partners under refugee component. Total number is disaggregated as men, women, boy, girl according to DGMM data for percentages for Syrian under temporary protection.</li> </ul>
<p>Analysis of 2020-2021 Appeals</p>	<ul style="list-style-type: none"> <li>• For 2020, the targeted number of people for CBI is 2 million out of which a total of 1.8 million will be supported through ESSN.</li> </ul>



<p>under Basic Needs</p>	<ul style="list-style-type: none"> <li>• More than 22,000 individuals are targeted for shelter support.</li> <li>• Over 30 municipalities will be supported with technical capacities, ie: how to better deliver services, how to manage projects etc.</li> <li>• Partners targeted 50 municipalities to provide new infrastructures such as water treatments and water supply.</li> <li>• A comparative analysis of 2019, 2020 and 2021 appeals showed decrease in targets for several activities, yet sector aims to reach a great number of Syrian under temporary protection. There is a significant drop in overall target visible in Q2 2020 due to handover of the ESSN to an organization funded outside the 3RP.</li> </ul>
<p>Gender Review of the Sector</p>	<ul style="list-style-type: none"> <li>• All projects under 3RP are expected to mainstream the gender analysis within their project design. The aim is ensuring that programming accounts for the different needs of different ages and genders (men in need, women in need, boys in need, girls in need, elderly people, and people with special needs or disabilities).</li> <li>• Under the 3RP, each sector will have a gender focal point for the support of the sector in gender mainstreaming.</li> <li>• Basic needs sector gender age marking (GAM) is calculated as / 4 / for 2020-2021 narrative. GAM is an overall score by the IASC. Which is identified through the global system.</li> <li>• The 16 Days of Activism against Gender-Based Violence starts on 25 November and continues until 10 December. It is highlighted that if any organizations have any program for 16 days of activism for next year, it can be supported by the basic need sector.</li> <li>• There are several free and online training available on UNWOMEN learning center; coordinators invited members to take this free course titled: <a href="#">IASC Gender Equality in Humanitarian Action training</a> In addition, UNWOMEN prepared a gender handbook in English and Turkish.</li> </ul> <p>➤ <b>Action Point:</b> Coordinators will share gender focal point TOR with partners.</p> <p>➤ <b>Action Point:</b> UNWOMEN will share Turkish version of Gender Handbook with partners.</p>
<p>Review SET Shelter/WASH Workshop</p>	<ul style="list-style-type: none"> <li>• Early 2019 a link for shelter material created by IOM and CARE were shared with members.</li> <li>• Workshop aimed to 1) review the document, highlight strength points and gaps, 2) share their experience, suggestions and contribute to finalisation of the guidance notes.</li> <li>• Partners highlighted that there are protection risks related with shelter. Often refugees are exploited by landlords and cannot exercise their rights as a tenant. Need on Awareness raising for refugee families on rights and responsibilities is noted as a possible follow-up activity.</li> <li>• There are global standards for shelter and WASH, but they are generally for camp context and not for urban areas. Partners defined the need to localize the standards considering the Turkey context.</li> <li>• There is a continuous need for coordination among partners to establish inter-sector linkages.</li> </ul>



	<ul style="list-style-type: none"><li>• In the guidance material, there is no reflection of protection, gender, environment mainstreaming, revision will consider these issues.</li><li>• Inputs from all sector members and coordinators of other sectors will be expected in January 2020.</li></ul>
Members Recommendations for 2020 BNWG Planning	<ul style="list-style-type: none"><li>• A planning meeting took place in January and the 7 meetings per location were decided.</li><li>• The planning for 2020 will be decided and shared in January.</li><li>• In the Istanbul meeting, there were different suggestions of topics which are focusing on data protection and working with municipalities.</li></ul> <p><b>➤ Action Point:</b> Members share their input for planning of 2020</p>
Brief Information Sharing on New ActivityInfo	<ul style="list-style-type: none"><li>• Sector IM shared updates on ActivityInfo and presented how to add a new record and create pivot tables. Further explanation and support may be provided to members upon their request.</li></ul>
AOB	<ul style="list-style-type: none"><li>• The theme of Human Rights Day and its significance for humanitarian field is briefly shared with the participants. United Nations High Commissioner for Human Rights Michelle Bachelet's message can be accessed <a href="#">through this link</a>.</li><li>• <b>As a follow up of the discussions in ESSN TF related with cases of administrative detention and risk of deportation, sector coordinators urged partners to reach out to UNHCR focal points and refer these cases. The map and list of these focal points can be accessed <a href="#">from this link</a>.</b></li></ul>