

TERMS OF REFERENCE – ToR

Risk Mitigation Temporary Technical Working Group - CCCM

Marib, Yemen

30 June 2021

Objective:

‘Technical Working Groups’ (TWiGs) as required to agree minimum standards and to formulate the most appropriate technical practices with which to attain those standards for each technical area requiring such input.

The objectives of this Technical Working Group (TWIG) are:

1. To set an agreed set of appropriate parameters/standards for CCCM technical issues in IDP sites. It will also act as a platform for agencies to share and review assessment models for fire incidents and flood effected areas that complies with the standard.
2. Track and monitor potential fire incidents to determine the reasons and responds accordingly, as well as explore possible protection options.
3. Development and guidance on resource mobilization and implementation of technical work in the field.
4. Support the Cluster Coordinator in promoting such standards within the context of the Strategic Operational Framework (SOF)
5. Ensure a TWIG membership that is representative of the wider Cluster stakeholder groups, and ensure that relevant technical skill sets are appropriate and available (advise the Cluster Coordinator if this is not the case)

The parameters developed will help to avoid future similar incidents through the comprehension of the cases and the identification of viable solution. Establishing agreed methods, will support in providing assistance to affected beneficiaries in a timely manner.

Outcomes:

The TWIG will:

1. Provide guidance on risk mitigation analysis and assessment.
2. Provide a set of key design standards and parameters for fire incidents risk mitigation including (safe cooking methods) and to be shared with the rest of the cluster.
3. Select the design models to be used as a reference to promote the standards.
4. Observe the provision of field assessments visits.
5. Progress will be reported to the cluster throughout the process, or as appropriate.
6. Refer issues for advocacy to the Strategic Advisory Group (SAG).

Membership:

Led and facilitated by the CCCM Cluster coordinator, and with support from the Cluster team members, the TWG membership is limited to 5 organizations and is made up of one permanent representative for each organization. TWIG attendance is limited to one person per organization. Preference is given to those with technical knowledge and skills in shelter response. The TWG is constituted of the following persons/organizations:

1. Cluster coordinator (permanent)
2. UN agencies: UNHCR and IOM (permanent)
3. 1 implementing international agencies.
4. 2 implementing national NGOs.

The following members may be invited when required:

1. ExU representatives
2. OCHA and Other Cluster coordinators