

**Attendees (9)**

- Co-chair SGFPN [UNHCR]
- Gender Focal Point [UNHCR]
- SGFP Shelter Sector [UNHCR, IOCC]
- SGFP Health Sector [IMC, Caritas]
- SGFP Food Security Sector [WFP]
- SGFP GBV Sub-Sector [UNFPA]
- SGFP SRH Sub-Sector [IFH]

**1. Welcome Remarks and Agenda**

The UNHCR SGFPN Co-chair welcomed the participants, presented the meeting agenda, and invited to add agenda items under AOB.

**Agenda:**

- Development of the mid-year 2022 Sector Gender Monitoring Dashboards (SGMDs)
- Monitoring progress of the SGFPN work vis-à-vis the 2022 SGFPN Work Plan
- Updates of the SGFPs
- AOB

**2. Progress Made against Action Points from the Previous Meeting**

The UNHCR SGFPN Co-chair updated the participants on the progress made from the previous SGFPN meeting held on 12 May.

Action Points	Responsible	Status
Follow up on nomination of new SGFPs	SGFPN Co-chairs	From the last SGFPN meeting on 12 May, no more nominations have been made. Special attention is paid to the sectors not represented by the SGFPs.
Continue preparing for the capacity building activities scheduled in May – June (see: <a href="#">SGFPN Capacity Building Plan'22</a> )	SGFPN Co-chairs, UNHCR GFP	Development of the Concept Notes (CN) and preparations for the following trainings: - 'IASC GAM' / The SGFPN Co-chairs are communicating with the Senior GenCap Advisor who drafted the CN and who will deliver the training; - 'Gender Mainstreaming in Programme Cycle / UNW SGFPN Co-chair drafted the CN; the SGFPN Co-chairs and the UNHCR GFP did a review; the SGFPN Co-chairs agreed on the final CN document. Further preparations will follow.  The UNHCR SGFPN Co-chair has received a principle agreement from the UNHCR respective UNHCR colleague to deliver the 'UNHCR AGD' training.
Maintain 'Updates from SGFPs' a standing agenda point for each SGFPN meeting	SGFPN	On track

Suggest agenda topics for the SGFPN meetings.	SGFPs	No suggestions were received.
The GBV Sub-Sector GFPs to present on gender mainstreaming work plan at the next SGFPN meeting	GBV Sub-Sector GFPs	See below under p.5 of the Minutes
The Shelter SGFPs to keep SGFPN posted about progress in implementing new gender-transformative programme initiative by UNHCR and NRC	Shelter SGFPs	As informed by the UNHCR Shelter SGFP: the piloting training sessions are programmed under Shelter Support project UNHCR and NRC field unit to be conducted in the upcoming quarter, targeting vulnerable households in Azraq and Za'atari Camps.

### 3. Development of the mid-year 2022 Sector Gender Monitoring Dashboards (SGMDs)

The UNHCR SGFPN Co-chair appreciated efforts of the GBV SGFPs who have developed the Q4'21 Sector Gender Monitoring Dashboard for Protection Sector. The next step for the SGFPs is to get approval of the Dashboard by the Sector Coordinators, and then the Dashboard will be uploaded at the UNHCR Operational Data Portal (ODP).

As mentioned by the UNHCR Gender Focal Point, development of the Dashboard and its results provide the floor for analytical thinking over the Sector' planning and implementation with consideration of gender mainstreaming. The fact of the organizations' under-reporting can be reflected in the Dashboard in the course of the analysis, and even wider used at the Sector level to advocate for the better reporting. To be noted, that data for the Dashboard might be drawn from various resources available with the sectors, i.e., ActivityInfo, assessments, reports, minutes of the meetings, etc.

The UNFPA Sector Gender Focal Point for the GBV Sub-Sector admitted importance of the exercise. It was also emphasized that incomplete reporting in the ActivityInfo which serves the main source of information for the Dashboard, impacted the process and the analysis.

The UNHCR SGFPN Co-chair reminded that in accordance with the SGFPN Work Plan'22, development of the Sector Gender Monitoring Dashboards (SGMD) shall be done twice a year. The process is led by the UNHCR Inter-Agency Coordination Unit (IACU) in collaboration with the interested SGFPs. Establishment of the 2022 mid-year SGMDs is linked to several calendar benchmarks: on 23 June the Monitor ActivityInfo Database will be closed (assuming that all the partners have accurately entered their data for the first half 2022); the next SGFPN meeting scheduled on 7 July will host a training session on establishment of the SGMDs; and finally, it is expected that by 15 July the SGMDs will be drafted for all sectors.

Training on the SGMDs is planned in the 'SGFPN Capacity Building Plan 2022'. All the Sector Gender Focal Points are encouraged to attend the training.

The Health SGFP from Caritas supported the idea of the refresher training on establishment of the SGMDs and on the GAM, particularly highlighting that June – July is a proper period for such capacity building events which will feed the sectors' reporting and analysis.

The UNHCR GFP stressed that the SGFPN capacity building activities are aiming to equip SGFPs in their role of supporting gender mainstreaming at their respective sectors. The SGFPN provides a floor for the experience sharing and learning from each other.

Wrapping up on the subject, the UNHCR SGFPN Co-chair indicated that by the end on June – early July, the IACU colleagues will be contacting the respective Sector Gender Focal Points and engage the interested SGFPs in establishment of the mid-year'22 Sector Gender Monitoring Dashboards.

As a separate note, the Co-chair mentioned that the IACU has made the first round of the ActivityInfo (AI) trainings for the 3RP organizations targeting the staffs who will be then directly reporting in the AI during 2022. The SGFPs will be informed on the refresher sessions, if the IACU conduct another round of trainings.

The SGFPN Co-chair encouraged the SGFPs to visit the UNHCR ODP where all important SGFPN documents are timely uploaded: [SGFPN Page](#), including the completed SGMDs for 2021: [SGMDs 2021](#).

#### 4. Monitoring progress of the SGFPN work vis-à-vis the 2022 SGFPN Work Plan

The UNHCR SGFPN Co-chair reminded that at the end 2021 – early 2022, the SGFPN Work Plan for 2022 was developed based on the work done and lessons learnt from 2021. The Co-chair navigated the participants through the [SGFPN Work Plan 2022](#). The progress of implementation of the WP'22 is reflected in the '**SGFPN Work Plan 2022: Progress as of June 2022**' (attached to this MoM).

The Shelter SGFP from IOCC (who is also a Co-chair of the Shelter Working Group) admitted usefulness of the mid-year overview of the SGFPN work, which may serve a benchmark for the SGFPs to further think over their activities during the remaining period of the year. It was noted that the Shelter Sector has included an update from the SGFPs as a standing agenda point at the Sector meetings.

The Health SGFP from Caritas confirmed the value of the SGFPN shared guiding documents, and particularly the planned capacity development activities. The newly obtained knowledge and skills are supporting the efforts of making the projects gender lensed. The SGFP shared experience of Caritas on enhancing gender diversity and inclusion in the projects, which materialized in collecting and reporting gender and age disaggregated data in the Q4'21 reporting. The collected data supported further analysis regarding various subjects, such as effect of the COVID-19 Defense Laws on accessibility to primary health care services (particularly for pregnant women and children); proper prenatal and natal care; etc. The organization also started applying additional gender sensitive arrangements in the regular activities (i.e., in the filing system). The space provided by the Network for sharing experience has been particularly appreciated.

The UNHCR GFP echoed to the Network colleagues, making a particular emphasis on importance of sharing knowledge and skills across the SGFPN, and of taking actions with reference to the actual achievements and adapting to the forthcoming period to perform with efficiency. It was noted that making SGFPs' updates a standing point at the sector meetings is a useful idea worthy to be replicated by the SGFPs.

#### 5. Updates of the SGFPs

##### **GBV Sub-Sector**

Welcomed by the UNHCR SGFPN Co-chair, the UNFPA SGFP for the GBV Sub-Sector presented the experience of the GBV Sector Gender Focal Points in incorporating a component of the SGFPs' contributions in the 'GBV Sub-Sector Work Plan (WP) 2022'.

As the GBV SGFP informed, the initiative started with the SGFPs' analysis how their support can be impactful for implementation of the GBV WP. In agreement and with approval of the Sub-Sector Coordinators, a separate column was added in the WP document indicating the contribution of SGFPs to certain activities. The updated document will be presented at the upcoming GBV meeting, together with explanation of the role and objectives of the SGFPs within the SGFPN.

The UNFPA SGFP walked the participants through the WP document and commented on the concrete examples how the SGFPs can contribute to implementation of the work plan enhancing gender mainstreaming in certain activities, i.e., related to the pathways at 'Amali' application, community-based initiatives, social media campaigning and messages, advocacy activities, maintenance of information at the portal, inclusion of the SGFPs' updates as a standing point at the GBV Sub-Sector meetings, together with the regular (quarterly) updates and gender analysis of the data reported by the partners.

The GBV SGFPs strongly believe in the value of their engagement in development of the GBV Strategy.

The SGFP admitted importance of the data collected and analyzed through the Sector Gender Monitoring Dashboards, and thus of the upcoming thematic training, along with other capacity building activities planned by the SGFPN and aiming to enrich the SGFPs' resources.

Responding to the question of the UNHCR GFP regarding the 'smart' mechanism to monitor achievements against the WP and feasibility of the planned actions within the time framework, the GBV SGFP confirmed that these issues have been considered. It is supportive, that to big extent the SGFPs' roles with their organizations and at the sector level can be easily integrated in the WP.

The SGFPN Co-chair warmly appreciated the initiative of the GBV SGFPs, highlighting its strong coordination component and recognition of the SGFPs' role by the sector. The good initiative can be recommended to other sectors.

### Health Sector

The Health SGFP from IMC, who is as well chairing the Health coordination meetings in Za'atari Camp, updated the SGFPN members on the progress made by the IMC Health Unit to address the gender disbalance in the doctors' recruitment for the projects located in the refugee camps. The situation will be monitored, the analysis made and shared with the Network.

The SGFPN Co-chair thanked the SGFPN colleague for keeping the Network informed on the progress and on the achieved results. The SGFPN members will be expecting further updates on the topic.

## 6. AOB

The UN Women Co-chair of the SGFPN has started her leave; the UN Women staff to cover co-chairing is expected to arrive soon.

The WVI SGFP for the Livelihoods Sector has left the operation, and thus the Sector is now represented by one SGFP. It is expected that the Sector will nominate the second SGFP to ensure a backup and support system.

The suggestion of the UNHCR SGFPN Co-chair to conduct the SGFPN meetings in person was accepted by the attendees. The next SGFPN meeting will be conducted in UNHCR country office in Amman.

Action Points	Responsible	Deadlines
Prepare and conduct a training for development of mid-year 2022 Sector Gender Monitoring Dashboards	UNHCR SGFPN Co-chair and UNHCR Gender Focal Point	in June
Update status of the SGFPN Work Plan'22 progress and share with the SGFPN	SGFPN UNHCR Co-chair	by 16 June
Share feedback on the SGFPN work progress against the SGFPN Work Plan'22	SGFPN members	in June
Follow up on nominations of new SGFPs	SGFPN Co-chairs	asap
Develop the SGFPN forward agenda for July – September'22	SGFPN Co-chairs	in June
Achieve approval of the Protection Gender Monitoring Dashboard Q4'21 by the Sector Coordinators	GBV SGFPs	upon the SGFPs' plan
Update the 'SGFPN Induction Package'	UNHCR SGFPN Co-chair and UNHCR Gender Focal Point	by the next SGFPN meeting

Consider 'Updates from the SGFPs' as a standing point at the Sectors' regular meetings	SGFPs in consultation with Sector Coordinators	to put on track
Send the GBV Sub-Sector Work Plan'22 to the SGFPN Co-chairs for sharing with the SGFPN members	GBV SGFPs	upon approval of the GBV Sub-Sector Coordinators
<b>Next SGFPN Monthly Meeting</b>		
<b>Thursday, 7 July (TBC)</b>		
For further information, please contact: Elena Guseva, Co-chair of SGFPN (ad interim), UNHCR, <a href="mailto:guseva@unhcr.org">guseva@unhcr.org</a>		