

GBV Sub-Sector Meeting Minutes

Warsaw, Poland

07/06/2022

Chairpersons: Ms Loretta Jesudoss (UNHCR) & Ms Malgorzata Rogulska (CPK)

Agencies present:

Centrum Praw Kobiet, Center for Reproductive Rights, Federa, Polish Migration Forum, MSFOCB, SIP, Plan International, INTERSOS, PUI, IMC, BRF Medco, LFW, Americares, RET International, IFRC, UNHCR

Draft Agenda:

- Review of the previous action points
- Updates on coordination tools
 - Draft Inter-Agency GBV SOPs
 - Updated GBV Referral Pathway
 - Refugee Response Plan: Indicators & Reporting
 - Contingency Plan
- Updates from co-leads
 - Presentation at the GBV Sub-Cluster, Ukraine
 - RRP launch
- Updates from members
- AoB

The meeting was conducted with simultaneous interpretation (in English & Polish)

Agenda items	Discussion	Action points
1. Introductions	The co-chair, Lorett, introduced Malgorzata Rogulska from Centrum Praw Kobiet (CPK) to the forum. Malgorzata has recently taken up her role as a Coordinator and will co-lead the GBV Sub-Sector.	

<p>2. Previous action points</p>	<p>The co-chairperson, Loretta, provided a summary of the action points from the last meeting.</p> <ul style="list-style-type: none"> • RE: PPT ‘Mandatory Reporting’ (CPK) An informal translation of the PPT into English was circulated among members of the GBV Sub-Sector group along with the original version in Polish. • RE: Draft Inter-Agency GBV Standard Operating Procedures (SOPs) <ul style="list-style-type: none"> - Self-nominations to GBV SOPs Reference Group were received from 7 agencies. -The reference group has already started working on the initial draft. - Alisar Elias (UNHCR), who temporarily leads this effort is moving to her new role in Hungary. 	<p>Actions:</p> <ul style="list-style-type: none"> • Members to review the draft minutes of the last meeting. Please flag out any corrections needed and check the list of participants to ensure your organization was represented. Deadline: Wed. June 20
<p>3. Updates on coordination tools</p>	<ul style="list-style-type: none"> • Draft Inter-Agency GBV SOPs (Alisar Elias, UNHCR) There are 8 agencies that are currently involved in the process of drafting SOPs. These include: UNHCR, CPK, PUI, IFRC, FDDS, WHO, IRC, Autonomia. The lead of the SOP Reference Group encouraged all members to participate in the process, particularly national NGOs. The current work involves drafting a general outline, which will be subsequently reviewed in 6 months. A new lead for the Reference Group is needed and self-nominations welcomed, particularly from national NGOs. • Updated GBV Referral Pathway (Alisar Elias, UNHCR) <ul style="list-style-type: none"> - There is a widespread network of helplines and services in Poland, whether run by a government or civil society organizations, yet there is a clear lack of dedicated and specialized services for GBV survivors with staff that are trained on responding to GBV disclosures and conducting referrals or providing services in a safe and survivor-centered manner. Many of the hotlines and services are often eventually linked. - The updated GBV referral pathway continues to rely on women-led organizations that are specialized in providing services and have trained staff who can respond and 	<ul style="list-style-type: none"> • Self-nominations and feedback collection for the SOPs Reference Group to be sent to the co-leads until a new lead has been identified. • Members to contribute and support the expansion of GBV Referral Pathway at the local level by sharing these details with the co-leads.

	<p>provide support to survivors of GBV, to ensure the safety of survivors and avoid multiple disclosures.</p> <p>The co-chair, Loretta, underlined that work will continue on the GBV referral pathway by location, confidential pathways expanded and regularly updated. All member organizations are encouraged to provide their support with the process.</p> <ul style="list-style-type: none"> • Refugee Response Plan: Indicators & Reporting (Erica Frank, Information Management Officer, UNHCR) <p>There are 87 partners in the Refugee Response Plan and each partner is required to report its activities against the established indicators as developed by respective sector leads. The GBV Sub Sector partners are required to report against the following indicators:</p> <ul style="list-style-type: none"> ○ Structured Psychosocial Support (PSS) and life skills sessions in a women’s and girl’s safe space[# of women and girls attending structured PSS and life skills sessions in a women’s and girl’s safe space (WGSS)] ○ Information sharing on GBV [# of refugees targeted with information-sharing activities on GBV at the onset of an emergency] ○ Training on GBV prevention and response [# of trained participants who increased their GBV knowledge and skills on prevention, risk mitigation and response] <p>Having accurate data on the 5Ws (who is doing what, for whom, when, and where) is a key component of the response community’s commitment of accountability and transparency towards host authorities, affected people, and the donor community. In addition, it contributes to avoiding duplication and identifies possible response gaps in different locations.</p> <ul style="list-style-type: none"> • Who – (which partner) • What (Sector/Activity/Indicator) • (for) Whom – Refugees/third country nationals/host community) – preferably segregated by age, sex, and diversity. • When - Start and end (implementation status) 	<ul style="list-style-type: none"> • Each partner organization to appoint a Focal Point responsible for reporting. • Each Focal Point to attend the ActivityInfo Training. • The chairperson to disseminate information/link about upcoming training.
--	--	--

	<ul style="list-style-type: none"> • Where – Vojvodship level <p>A reporting focal point should be appointed per partner at the national level. This person will be responsible for reporting on the country-wide achievements on behalf of their organization. The reporting is done on a monthly basis. The deadline is the 10th of each month for the previous month’s activities.</p> <ul style="list-style-type: none"> • Contingency Plan <p>The co-chair, Lorett, informed the participants about the upcoming deadline for the development of the Refugee Coordination Forum’s Contingency Plan, which is 16 June. The Contingency Plan allows partners across all sectors to plan accordingly and have a system in place in case of new influx and changes in the context. Partners were invited to provide their inputs directly at a link to the Contingency Planning- Response Framework which will be shared soon (internal deadline for compilation: 14 June).</p>	<ul style="list-style-type: none"> • The email with the link to Contingency Planning- Response Framework will be sent to all members of the GBV Sub-Sector Group.
<p>4. Updates from the co-Leads</p>	<ul style="list-style-type: none"> • The co-chair, Lorett, was invited to provide an overview of GBV services and the GBV referral pathway in Poland at the GBV Sub-Cluster meeting for Ukraine on 26 May. The GBV Sub-Cluster Coordinator and some members highlighted that the GBV referral pathway within Ukraine was broken in some locations due to the conflict and needed to be reestablished. The GBV Sub-Cluster and GBV Sub-Sector Coordinators will continue to exchange information that are critical for both sides of the border. The updated GBV referral pathway in Poland was shared with the GBV Sub-Cluster in Ukraine. • The Regional Response Plan (RRP) for the Ukraine Situation was launched on the 31st of May with the presence of the Polish Government, Ambassadors, and individuals from the private sector and humanitarian actors. The main objective was to provide visibility & information on the refugee crisis in Poland, its key areas of focus, corresponding requirements & the coordination mechanism with an aim to create stronger links and coordination between all actors working on the ground. 	

	<ul style="list-style-type: none"> The co-chair, Malgorzata Rogulska (CPK) stated her concerns regarding the collection and transfer of the information regarding Ukrainian refugees between the organizations and the need to ensure effective communication. 	
5. Updates from members	No key updates from the members	
AOB	<ul style="list-style-type: none"> The co-chair, Lorett, invited all the members to actively engage in the GBV Sub-Sector Working Group, share their experiences, provide suggestions, and shape the way the forum is best utilized to meet their needs. Members of the GBV Sub-Sector Group were encouraged to support the integration of GBV interventions across all the sectors. The upcoming Site Mapping Tool training will be facilitated by Lukasz from REACH & hosted by Joanna from NGO Forum on Wednesday 8th June at 12:00. UNHCR's Call for Expressions of Interest was published last week for prospective partners to submit their proposals. The closing date for this Call of Expression of Interest is on 24 June 2022 (end of day). Estefanía (UNHCR co-chair) of PSEA Network Poland expressed her gratitude to all members who are currently taking part in the PSEA Network Group and invited other members to join. The PSEA Network meetings take place weekly on Friday at 2pm. 	<p>Action:</p> <ul style="list-style-type: none"> Link to the Site Mapping Tool Training to be shared with members in a separate email. Information on UNHCR's Call for Expressions of Interest to be shared with members in a separate email.

Next Meeting: Tuesday, 21/06/2022 @ 10am