

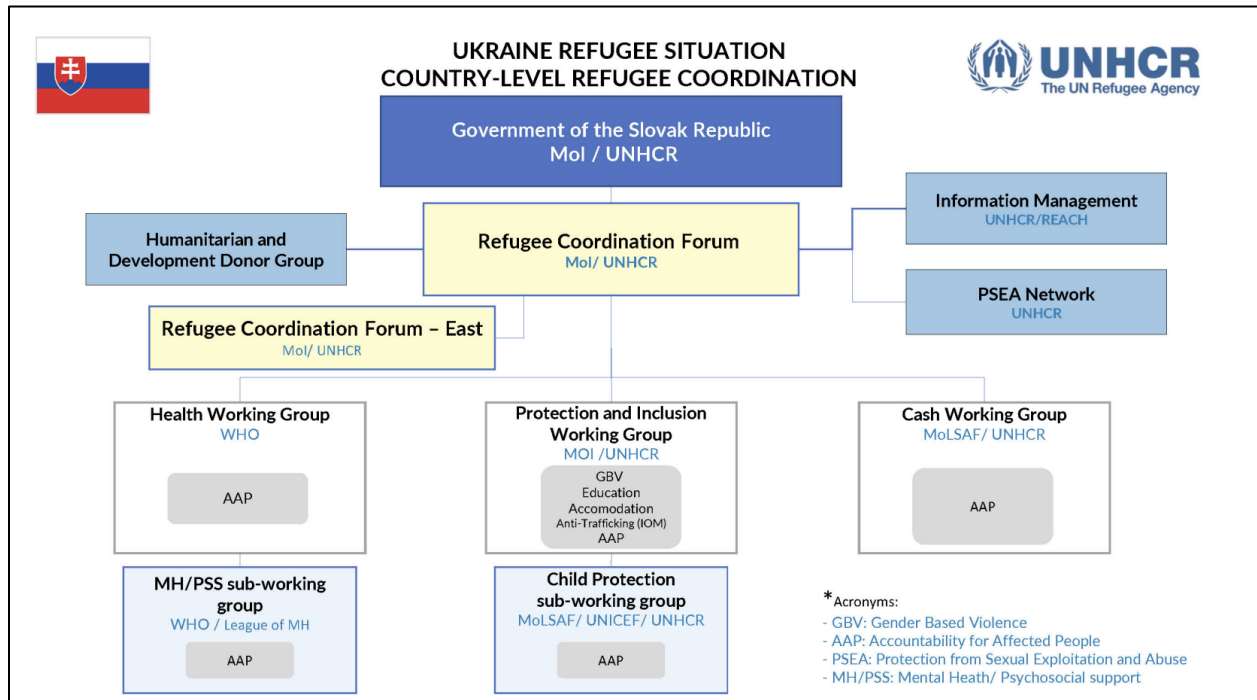
Terms of Reference

Cash Working Group Slovakia

With the increase of refugees and other vulnerable people coming from Ukraine and various humanitarian actors on the ground, a Cash Working Group has been set up under the Refugee Coordination Model in Slovakia in April 2022. The group is co-chaired by the Ministry of Labour, Family and Social Welfare, and UNHCR. The group supports the local leadership and works to ensure the humanitarian response is linked with the government and local response. Aligned with the guiding principles of [Inter-Agency Standing Committee \(IASC\) on Cash Coordination Model](#), this term of reference for the Cash Working Group in Slovakia is being reviewed and adopted as below.

Governance and Leadership: The Cash Working Group in Slovakia will be co-chaired by the Ministry of Labor, Social Welfare and Family, and UNHCR.

Accountability: the Cash Working Group in Slovakia is part of the Refugee Coordination Forum (RCF) structure and is accountable to the inter-agency coordination group.



Membership: Only operational agencies providing cash assistance, or providing support on implementing cash assistance programmes, or planning to provide cash assistance on the ground in Slovakia would be members of the Cash Working Group in Slovakia.

Objectives of the Cash Working Group

The CWG would be responsible for ensuring that the following functions are provided:

1. Promote streamlined efforts and alignment with Government's social protection schemes across the cash response. Identify possible entry points for social protection linkages between the cash coordination and national system, respecting readiness of social protection mechanisms.
2. Ensure the overall cash response is coherent, avoids duplication, and finds opportunities to increase effectiveness.
3. Promote the use of joint mechanisms (when possible), standards, and tools adapted from the Government of Slovakia and approved by CWG for harmonized, accountable programming:
 - Coordinate discussions on setting transfer values and eligibility, that are aligned with the national social protection system
 - Promote a coherent and secure approach to data management, data sharing, and digitalization
4. Promote effective information management on the delivery of cash assistance across the response , and in close collaboration with RCF, and Information Management Officer (IMO) for sector specific use of cash.
5. Work jointly on cash programming with humanitarian cash actors which may include, risk assessments, vulnerability assessments, financial service provider mapping, coordinated monitoring, and accountability mechanisms such as:
 - Support coordinated or joint monitoring and evaluation where appropriate.
 - Ensure accountability to affected people through joint feedback mechanisms (when possible).
 - Ensure cash transfers are delivered in a way that maximizes protection dividends and minimizes protection risks.
 - Ensure consistent and transparent communication between refugees and the host community through a joint communication strategy
6. Reinforce Protection from Sexual Exploitation and Abuse (PSEA) through core prevention and response measures, ensure CWG participation at the PSEA TaskForce
7. Ensure cash preparedness and participation in the country contingency planning in case of new influx

8. Develop a mechanism to discuss and resolve urgent operational challenges arising.

Timeframe: The CWG in Slovakia was established initially for 6 months (April – September), and reviewed for extension for another 6 months. The CWG is meant to be temporary in view of the generous inclusion of refugees in the national systems.

Representation in the Cash Working Group: The agencies should nominate colleagues for joining the CWG, who would be able to add value to the CBI-related discussion and coordination between agencies.

Meetings and Periodicity: CWG in Slovakia will convene, virtually/in-person, on monthly basis at the last Wednesday of each month, and will count on Slovak translation services supported by UNHCR. Minutes of the meetings will be circulated among all members in a timely manner. A shared folder would be created where all the minutes and related documents will be uploaded for members to access.

Information Sharing: CWG Slovakia will provide effective information management products, with the support of IMO, to ensure transparency and information sharing of programmes implemented in Slovakia.

Revision of the Terms of Reference: The Terms of Reference guiding the structure and activities of the regional CWG will be reviewed after three months and/or based on immediate needs as agreed by the members.

October 2022

