**FSBN Working Group - Minutes of the Meeting**

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| **Date** | 10 April 2023 |
| **Purpose of the meeting** | FSBN Meeting  |
| **Chair** | WFP, UNHCR, IOM, & TUA |
| **Participating organizations** | ACF, ACTED, CALP, CARE, Caritas Germany, DSIK, GLiTCH, GNI Jordan, IOCC, IOM, IRW, JEPA, KSReleif, Medair, RI, TDH Italy, UNHCR, UNICEF, WFP |

**Agenda:**

* FSOM Q1 2023 findings
* Questions on March MoM (attached)
* Recap/reminder on decision on FSBN WG meetings
* A discussion on sector objectives

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| **Agenda items** | **Discussion** | **Action points** |
| **Welcome & introductions** | * Welcoming participants and provide a brief on the agenda and housekeeping rules.
 | * **MoM available on UNHCR’s data portal:** <https://data.unhcr.org/en/working-group/428?sv=4&geo=36>
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| **FSOM Q1 2023 findings** | * WFP presented the FSOM Q1 2023 findings that will be shared once the report is approved for dissemination.
* Q: is the average HH income figures are they accounting for family size?
* A: presented results are based on case level or HH level, more detailed results on per capita income and expenditure that can be shared once the report is approved for dissemination.
* This year we are looking into sector’s objectives more thoroughly and this report is a great source of evidence that can be used to identify FSBN sector’s objectives.
 | * **FSOM Q1 2023 findings report will be shared once approved for dissemination.**
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| **Questions on March MoM** | * March MoM were shared and uploaded to the data portal.
* MoM are supposed to catch the main action points and topics, members are encouraged to participate and attend the WGs.
* ToRs, Vision Strategies and objective, and gender mainstreaming documents are finalized and available. Members were encouraged to review them.
* JRP-3RP updates: all sectors were requested by the ISWG to set their objectives and develop indicators.
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| **Recap/reminder on decision on FSBN WG meetings** | * Meetings will be conducted in person every second Monday of the month.
* Members are encouraged to nominate and send a representative from their organizations and preferably someone who can contribute to the WG and are able to take decisions.
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| **A discussion on sector objectives**  | * Sector leads took the M&E training, previous objectives and indicators will be reviewed and developed for 2023. New indicators will be SMART and will avoid having a big number of indicators.
* Aiming to have one pillar that includes all refugees and resilience.
* The sector will be held accountable for both delivery and meeting the objective, in addition to reporting on the various indicators.
* This is a participatory process as it is a joint work to monitor the achievements and needs throughout the year.
* Therefore, will have a TF of 4-5 volunteers who will be developing objectives and indicators.
* M&E and IM members from all organizations were asked to be part of the TF.
* All organizations will feed into this log frame.
* Volunteers: ACF.
* A draft of suggested example objectives and indicators document was presented to members. This was divided into suggested impact statement, an outcome statement, and finally the output statement, along with some suggested indicators for each.
* The draft document will be shared with members, so they can have a look and consult with their M&E experts.
* The Task force will be expected to develop a revised document for approval by the FSBN working group.
 | * **A TF will be established to develop draft sector objectives and indicators for approval by the working group.**
* **Volunteers to register using the following** [**link**](https://docs.google.com/spreadsheets/d/1WPdzjMvlPhS4CKMJPHVLr2Ulj0LFGopI/edit#gid=609745000)
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| **AOB** | * the Assessment, Analyses, Learning Hub (AAL) minutes of the meeting, and the 2023 Governance Framework and ToR will be shared with members.
* for Next meeting: 8th of May 1:30-3:30, place TBD.
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