

**CCCM Ad-hoc meeting Minute / IBB Hub**

**Venue: UN Office / IBB.**

**Date/Time: 4/05/2023 from 10:00 Am, until 12:00 Pm**

	<b>Issues discussed</b>	<b>Action required/carried out</b>
<b>1</b>	<ul style="list-style-type: none"> <li>• <b>Review previous action points.</b></li> <li>• CCCM SNCC to share the Flood Report Template with the relative partners.</li> <li>• CCCM Partners to provide Flood Community Committees List in their managed sites on Monday April 6, 2023.</li> <li>• CCCM partners to establish Receptionist Community Committees and train them on what they have to do.</li> <li>• CCCM partners to provide an evacuation plan regarding their managed sites at high risks, due by April 10. Except IOM</li> <li>• coordinate with FSAC SNCC regarding the active Food partners across Ibb Hub. –</li> <li>• CCCM SNCC to collect and visualize the recorded complaints and feedback at the IDP site then present them in a quarterly basis.</li> <li>• CCCM Partners with the SNCCs to hold a meeting on Tuesday April 4th , 2023, to discuss the proper methodologies and topics of awareness sessions at the IDP hosting sites.</li> <li>• CCCM SNCC to share the Site Profile offline Template with the CCCM Partners.</li> <li>• CCCM Partners to share their sites profiles by April 15, 2023.</li> <li>• In close coordination with the CCCM Partners, YWU to design and prepare a draft of CFM Modality within the IDP sites (the proper CFM modality for each site) by April 9, 2023.</li> </ul>	<p><b>Done</b></p> <p><b>Done</b></p> <p><b>Done</b></p> <p><b>Done</b></p> <p><b>Done</b></p> <p><b>Ongoing</b></p> <p><b>Done</b></p> <p><b>Done</b></p> <p><b>Done</b></p> <p><b>Done</b></p>
<b>2</b>	<ul style="list-style-type: none"> <li>• <b>Briefing on CCCM in Ibb Hub.</b></li> </ul> <p>The CCCM Sub National Cluster Coordinator has started showing key figures at IDP Hosting Sites in IBB Hub :</p> <ul style="list-style-type: none"> <li>• No of IDP Hosting sites.</li> <li>• No of IDPs HHs in sites .</li> <li>• % of sites coverage by CCCM partners such as YWU,IOM ,TYF and Deem Org.</li> <li>• CCCM backage activities and methodology of implementation.</li> </ul>	
<b>3</b>	<ul style="list-style-type: none"> <li>• <b>Flood preparedness and response.</b></li> </ul>	CCCM Partners will Coordinate with Food partners regarding the

	<p>The CCCM Sub National Cluster Coordinator has shown tracker of Flood response for the IDPs hosting Sites that affected by flood in Hub and discussed the flood preparedness and response with the partners across the Hub. YWU, IOM and Deem explained the general situation within their managed sites particularly during the rainy season.</p>	<p>distribution at IDP hosting Sites in As Sabrah and Dhi Sufal districts.</p> <p>IOM will provide an evacuation plan regarding their managed sites at high risks and IOM IDPs Sites profiles, due by May 6.</p> <p>In close coordination with the CCCM Partners, YWU to design and prepare a draft of CFM Modality within the IDP sites (the proper CFM modality for each site) by May15, 2023.</p> <p>CCCM SNCC will share with SN Shelter Cluster Coordinator the IDPs Sites that are threat by flood in IBB and Taiz Governorates next week 17 May-2023.</p> <p>IBB ABC will insert into ActivityInfo the affected IDPs sites by flood in Yareem and Jiblah districts.</p>
4	<p>• <b>CCCM Area-Based Approach.</b></p> <p>CCCM Cluster Area based Coordinators in IBB and Taiz Governorate explained and clarified their tasks at the level area in which including the following:</p> <ul style="list-style-type: none"> <li>• Responsible for Supporting service delivery of CCCM partners at area approach level, coordination between all CCCM partners and other sectoral service providers at area level a</li> <li>• Monitoring implementation of CCCM Cluster Strategy and reporting.</li> <li>• Support the coordination of assessments at area level and provide support in identification of needs for cluster assessments.</li> <li>• As part of Accountability towards Affected Population (AAP), ensure that complaints and feedback mechanisms are in place at IDPs hosting sites.</li> <li>• Identify technical/capacity issues and bring them to the attention of the Sub-National cluster</li> <li>• Regularly conduct a capacity gap analysis and facilitate addressing the issues</li> <li>• Support efforts to strengthen the capacity of partners and local authorities on CCCM emergency response.</li> </ul>	

5	AoB	
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**The Participants in this meeting were:**

1. Mohammed Alkanani- CCCM SNCC/UNHCR.
2. Salah Alwaily IBB/ABC / YWU
3. Sameer Al-Qadasi CCCM Coordinator /Deem Org.
4. Gubran Al-Mudhalaa – CCCM Team Leader/ IOM.
5. Elezz bin Abdulsalam -Shelter SNCC/UNHCR.
6. Assel Protection Officer /Deem Org.
7. Sultan Al Doaes / PA / Intersos.
8. Olfat JUmman / HAO/ OCHA
9. Zain Al Abden Al Mufti / SCMCHA Ibb
10. Sumiah Shayiban -Health SNCC/ WHO.
11. Shaima’a Abdurahman Nagi / PA/ RDP