

Information Management Working Group - Minutes

22nd November 2023

Online meeting

Agenda

1. *Review of minutes of last meeting and actions points*
2. *Site Mapping & Monitoring Results – 2nd Round [UNHCR & IOM]*
3. *Assessment Registry Update*
4. *AoB*

1. **Review of minutes of last meeting and actions points**

- Multi-sector Needs Assessment [Interagency Team]
 - Interagency Team will share the PPT with members to provide inputs - [LINK](#)
- Q3 RRP Activity & Funding Report
 - RRP partners report on time in Activity Info for September Activities and Q3 Funding received.

2. **Site Mapping & Monitoring Results – 2nd Round**

UNHCR and IOM focal points presented the Preliminary Results of the Second Round of the Site Mapping and Monitoring exercise. This is a joint initiative which aims to obtain timely information on the needs and services available in the accommodation sites in Slovakia.

From the 200 sites mapped, 85 surveyed; the rest could not participate because of lack of time or not willing to be part of it. The dashboard is structured in general site information (demographic profiles, sleeping capacity, average of stay...), services and assistance available (including aspects on Protection, GBV, PSEA, Health, Education and Integration) and infrastructure situation and accessibility for persons with disability.

The online Dashboard will be updated and shared externally, together with a two pagers factsheet. These products aim to facilitate humanitarian actors and relevant stakeholders to obtain information on each accommodation sites, to provide a tailored assistance.

Action Points:

- UNHCR and IOM focal points will share the Dashboard and Factsheet with IMWG members.

3. **Assessment Registry Update**

IMWG co-chairs reminded the importance of data collection coordination and assessments. In this regard, the [assessment registry](#) developed in the group at the beginning of this year, aims to record all data collection activities to inform refugee response. This tool contains all assessments recorded in one place, to facilitate accessibility to the information, as well to efficiency and coordination to avoid gaps and duplications.

IMWG members are requested to support this initiative by providing updated information on their planned, ongoing and completed assessments.

Action Points:

- IMWG member identify a focal point per organization to be responsible for updating the Assessment Registry – and inform the IMWG co-chairs with the contact details of the focal points.
- Focal points will update the assessment registry with the planned/ongoing assessments for 2024 before the next IMWG meeting (13th December) - [LINK](#)

4. A.O.B.

- UNHCR focal point inform country indicators for 2024 will be shared soon for their revision and comments.

Next meeting: 13th December 2023