

NFI Meeting South– Minutes – 06 August 2013

Purpose of Meeting	Coordination of NFI's distribution in the South region		
Meeting Location	Tyre, UNHCR Field Office	Meeting Date	14 August 2013
Chair person	Astrid Castelein (castelei@unhcr.org)	Meeting Time	15:00
Minutes Prepared by	Ali Al Akhdar (alakhdaa@unhcr.org), Astrid Castelein (castelei@unhcr.org)	Meeting Duration	1:00 Hrs.

1. Steps towards targeted assistance

Tyre FO chairing the meeting briefed partners on the steps undertaken by UNHCR and WFP towards the MI campaign related to targeted assistance indicating rationale, items targeted, preliminary information on the modalities of implementation.

In a nutshell:

- Targeting assistance will start in Mount Lebanon, and South as a pilot project in Octobre 2013
- Targeted items are :
 - Food vouchers/WFP
 - Hygiene kit vouchers
 - Baby kit voucher
- MI campaign takes place at all distribution sites where ACF, SHEILD and PU-AMI are distribution the vouchers;
- Presence of UNHCR & WFP staff has been ensured during the entire distribution period of August;
- MI materials comprising of posters, banners and questions and answers leaflets were prepared and posted;
- Main questions of refugees included:
 1. Why assistance will be targeted?
 2. Who is going to be targeted?
 3. How shall I know whether I will continue to receive assistance?
- The way forward: modalities of implementation of targeted assistance and related MI campaign will be defined by end of August, beginning September

2. Multi sectorial Assessment Form (guidelines)

Multi sectorial assessment form has been presented to all IPs attending, and participants were guided through the document.

Recommendations:

- For distribution purpose, partners have been advised to use the New Comers Household Assessment Form as it allows identifying NFI needs on household level. For an overall shelter assessment, partners can use the Multi sectorial Assessment Form;
- Partners have been invited to share their comments on the recently updated multi sectorial assessment form for further improvement.

3. Winterization: geographical coverage for South region

- Partners attending the meeting were invited to share their winterization plans as to map the geographical coverage and items to be distributed. Four questions guiding questions were raised to allow for planning:

- How much funding do you anticipate having for your entire winterization programme?

- What interventions do you propose?
- How many HH will you reach for each intervention?
- Which geographical areas are you planning each intervention?
- What is the estimated cost of each intervention?

Organization	Funded by	Covered Areas	winterization items	Target Households
SHEILD	DRC	TYRE, NABATIYE, BENT JBEIL, MARJAAYOUN	new comers kit (mattresses, blankets, hygiene kits, kitchen sets) in addition to dignity kits and 150\$ cash assistance (through ATM card or money transfer)	
SHEILD	MC	HASBAYA, JEZZINE	new comers kit, food parcels, hygiene vouchers	
CISP	UNHCR UNICEF	TYRE, NABATIYE, MARJAAYOUN	Mattresses, mats, high thermal blankets, kitchen set, heating stoves, fuel vouchers (4 months) sealing off kit Hygiene kits (one off)	231 registered families 250 heating stoves (including installation) 500 beneficiaries of collective shelters managed by CISP
IOM		ZAHRANI (18 VILLAGES)	Shelter weather proofing kit (plastic sheeting, timber, tools, nails)	2,600 fam, including registered and unregistered Syrian refugees, Lebanese returnees and Lebanese host community
INTERSOS		NABATIYE, BENT JBEIL	Hygiene kits and hygiene promotion, baby kits, dignity kits (one off)	Unregistered refugees
MSF		MARJAYOUN, HASBAYA		
AVSI		MARJAYOUN(MARJ EL KHOKH only)	Blankets and Mattresses.	200 families
MC	ECHO	HASBAYA, JEZZINE, ZAHRANI,	Mattresses, Blankets, Hygiene kits, dignity kits	
EHC	DRC	AaIN EL HELWI PALESTINIAN REFUGEE CAMP IN SAIDA	Mattresses, Blankets, Hygiene kits, dignity kits, and kitchen sets, and 150\$ cash assistance	

Comments:

INTERSOS: awaiting approval of ERF proposal

WVI: funds available and willing to respond to gaps

MSF: at a second stage, ready to fill gaps

AVSI: to confirm whether they will extend distribution activities to Bint Jbeil

DRC: winterization assistance through unconditional cash under discussion

🗺 For detailed mapping of winterization plan per partner and district, please refer to **Annex I**

4. Identification of co-chair

Partners nominated DRC as co-chair and DRC showed it wiliness to take up this role.
Next meeting scheduled to be held by Wednesday 28th August 2013 at 14:00 Hrs.

Agencies who attended this meeting

CISP, SHEILD, DRC, IOM, WVI, INTERSOS, AVSI, & MSF

Action Points

Action	By who	By when
UNHCR shall share the multi sectorial form with all for their comments	UNHCR	7 August 2013
IOM and MC to agree on area of intervention in Zahrani.	IOM/MC	15 August 2013
UNHCR shall share planning spreadsheet for winterization to be completed in coordination with IP to assign areas of responsibility among partners	UNHCR	20 August 2013