



## NFI Working Group

### Syrian Refugee Response in Jordan

Meeting Location	UNHCR–Large Conference Room	Meeting Date	08.07.2013
Chair Person	Christophe Petit	Meeting Time	14:00-15:00
Minutes Prepared by	Samia Qumri		
Purpose of Meeting	Sector Meeting and Partner’s Updates		
Attendees	Mercy Operations, NRC, ZOA-ACCT, IFRC, WorldVision, NICCOD, Intersos, ACTED, UNICEF, JHCO		

### 1.) Summary of action points

Number of action point or discussion	Action point	Focal Point / Organization
1.)	Follow up on action points from last meeting	Christophe Petit/UNHCR
2.)	Invitation to NGOs to co-chair the NFI WG	All interested organizations
3.)	Categorization of partners activities & prioritisation of RRP5 projects	Christophe Petit/UNHCR
4.)	Sector update on NFI assistance-Discussion and actions	All interested organizations
5.)	Any other issues raised	Christophe Petit /UNHCR

### 2.) Attachments and References

Documents	Location	Contact Person
NFI Coverage Mapping: NFI Assistance to Syrian Refugees in Jordan for Urban and Camp		Christophe Petit/ Hawraa Harkouz
NFI-3W		Christophe Petit/ Samia Qumri
Standardization Draft		Christophe Petit

## 3.) Minutes

Item	Discussion
<p><b>Round of Updates</b></p>	<ul style="list-style-type: none"> <li>- <b>ACCTS/ZOA</b> distributed NFI for 900 Syrian families and 100 vul. Jordanian families - total of 1000 families. In Irbid area. The items were as follows. Two mattresses, two pillows and two blankets to each family, 12 spoons, stainless steel pan, a set of 5 plastic bowls and baby diapers.</li> <li>- <b>Operation Mercy</b> Phasing out for around 500HH in Sahab ,Muaqar, MAfraq, Madaba and Karak</li> <li>- <b>NICCOD</b> mid-July to distribute NFI to 500 Syr families in Zarqa</li> <li>- <b>IFRC</b> for Urban to distribute NFI around 30,000 individual; Mattresses, Blankets and Hygiene kits In Azraq for 10,000 individual</li> <li>- <b>UNICEF</b> Blanket distribution for clinics in the camp</li> <li>- <b>ACTED</b> for Urban around 850HH will increase to 600 other HH; WASH/Hygiene and baby kits. In Mafraq, Jarash and Ajloun</li> </ul>
<p><b>Overview and Updates</b></p>	<ol style="list-style-type: none"> <li>1.) Introductions were made and MR Petit briefed the participating agencies on latest updates then welcomed Mr Maurice Bisau who joined recently UNHCR as Senior Supply Officer</li> <li>2.) For better consolidated work and delivering in projects so as to meet the needs and to reach to all NFI WG proposed to agencies conducting 'NFI-assessments' to share and coordinate in addition to identification of beneficiaries hence sharing lists to avoid duplication.* * Call on all participating agencies to refer to the 'standardization meeting draft' enclosed to confirm and propose any additional feedback/recommendations.</li> <li>3.) The concept of categorizing partner activities has been explained by UNHCR along with the process of prioritisation for the projects listed in RRP5. Draft provided by Paul Stromberg was circulated to members of working group. Thanks to all who submitted their feedback. The point forward is to study how valuable and understandable it can be to implement for the projects specified in RRP5. Moreover, to respond to donor inquiry in reference to funding and covering projects and meeting financial requirements</li> </ol>
<p><b>Categorization of Partner activities</b></p>	<p>As requested in previously, to better enhance coordination and participation in these sector meetings Agencies willing to co-chair NFI WG are asked to nominate themselves before the next upcoming meeting. An extract of the draft of the criteria to identify an INGO co-chair for sector working groups has been developed and the <b>proposed criteria are:</b></p> <ol style="list-style-type: none"> <li>1.)Willingness to commit the time, resources and experience required to improve NFI WG coordination</li> <li>2.)Active participation to date in the NFI WG</li> <li>3.)Active projects within the remit of the NFI WG</li> </ol>
<p><b>Criteria for INGO co-chairs</b></p>	<p>The coverage maps (<b>NFI Assistance to Syrian Refugees in Jordan &amp; Who Does What Where</b>) reveal the updates based on information for NFI assistance provided in Jordan for both Urban/Za'atri Camp settings</p> <ul style="list-style-type: none"> <li>- Amended map will be circulated with all governorates listing agencies that provide in certain area. Partners urged to submit their updates at the earliest possible so as to circulate in timely manner</li> <li>- Will be uploaded to the Portal system and annexed to the minutes for dissemination</li> </ul>
<p><b>Coverage Maps</b></p>	<p>The coverage maps (<b>NFI Assistance to Syrian Refugees in Jordan &amp; Who Does What Where</b>) reveal the updates based on information for NFI assistance provided in Jordan for both Urban/Za'atri Camp settings</p> <ul style="list-style-type: none"> <li>- Amended map will be circulated with all governorates listing agencies that provide in certain area. Partners urged to submit their updates at the earliest possible so as to circulate in timely manner</li> <li>- Will be uploaded to the Portal system and annexed to the minutes for dissemination</li> </ul>

Item/Item	Discussion
<b>Mailing List</b>	<p>Agencies are advised to sign up for the mailing list and decide which sectors they are interested in. The link is found on the Jordan page of the portal (in the "Links" section).</p> <ul style="list-style-type: none"> <li>➤ Those wishing to receive sector updates kindly requested to check in with Ms Hawraa -UNHCR Information Management Officer- and ask which sector they wish to focus on</li> <li>➤ To view coordination and sector WG meetings on UNHCR portal page:  <a href="http://data.unhcr.org/syrianrefugees/country.php?id=107">http://data.unhcr.org/syrianrefugees/country.php?id=107</a>  <a href="http://unhcr.us6.listmanage.com/subscribe?u=21ac4d661afc67682cbf14bc&amp;id=2ee325c2b3">http://unhcr.us6.listmanage.com/subscribe?u=21ac4d661afc67682cbf14bc&amp;id=2ee325c2b3</a> </li> </ul>
<b>Emerging Issues AOB</b>	<ol style="list-style-type: none"> <li>4.) Acknowledgment of the importance of ensuring better winter preparedness for both the urban/camp settings; Partners requested to identify and recognize key areas for needs determination and proposal plans.</li> <li>5.) To avoid duplication and project overlap, Partner agencies were requested to send inputs and updates in accordance to geographical locations. Therefore, coverage by area and any gaps can be spotted and identified.</li> </ol>