



Shelter Working Group Meeting

Syrian Refugee Response in Jordan

Meeting Location	UNHCR Small Conference Room	Meeting Date	3 April 2014
Chair Person	Werner Schellenberg	Meeting Time	14:00-16:30
Minutes Prepared by	Matthew Richard		
Purpose of Meeting	Shelter WG meeting		
Next Meeting	Thursday 24 April 2014, UNHCR Khalda office (every 3 weeks)		

Inter-agency documents relevant to the Shelter WG are available on the UNHCR data portal:

http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=10, and the Shelter WG
Dropbox: <https://www.dropbox.com/sh/n1bs7rcd7uk7kya/zcFoBsn9DU>

1.) Summary of action points

Item	Action point	Focal Point / Organization
1	Attend joint WASH-Shelter meeting on 8 April, 14:00, UNHCR Khalda office.	Ru'a Alabweh and Matthew Richard (UNHCR)
2	Establish taskforce to review the RRP6 and Shelter strategy. First meeting on 15 April, 09:00 at the NRC office.	Ru'a Alabweh and Matthew Richard (UNHCR)
3	Update shelter intervention guidelines based on continued recommendations from the Shelter WG.	Ru'a Alabweh and Matthew Richard (UNHCR)
4	Share WASH related documents and report from joint WASH-Shelter mission with the Shelter WG.	Zaid Awamrh (PU-AMI), Ru'a Alabweh and Matthew Richard (UNHCR)
5	PU-AMI to share final report on post-distribution monitoring of sealing-off kits.	Anthony Dutemple (PU-AMI)
6	Reminder to report on ActivityInfo by 9 March	All partners



2.) Attendees of the meeting

Name	Organisation	Contact details
Anthony Duteple	PU-AMI	jor.progco@pu-ami.org
Annika Hampson	NRC	annika.hampson@nrc.no
Ru'a Alabweh	UNHCR	alabweh@unhcr.org
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3.) Minutes

Item	Discussion
Endorsement of shelter intervention guidelines	<p>Before the guidelines can be endorsed there are 2 areas that need further discussion:</p> <p>1) Standardisation of rental policy:</p> <p>3 scenarios were presented to the WG based on input from MedAir, NRC and Caritas.</p> <ul style="list-style-type: none"> a. MedAir (reduced rent) b. NRC inputs (free-rent) c. Caritas (unchanged rent for 6 months) <ul style="list-style-type: none"> • LWF and JHAS also informed that they have the same agreement as CARITAS. INTERSOS ensure a rent fixed/ unchanged policy. • The WG agreed that it is important to highlight that agreements should include a policy of 'no eviction' and a stable rent. • Experience shared that some landlords fear entering into a conditional agreement as they lose control on the number of occupants inside the household which can negate the investment benefit. NRC has avoided this by setting a clear set of conditions. • The guidelines now should include a clear set of conditions highlighting evictions, overcrowding and rent-fixing. <p>2) Spatial standards and overcrowding index:</p> <p>The guidelines specify the SPHERE standards at 3.5M³ per person. However separate kitchen and WASH facilities are not included in this space. This is a problem for an urban setting where these facilities are not externally available, unlike in a camp setting. Suggested to drop defined area standard.</p> <p>INTERSOS have presented housing unit interventions to the CASH working group and will share this with the WG.</p>



	<p>The guidelines will be further discussed at the joint WASH-Shelter meeting on Tuesday 8 April, 14:00 at UNHCR office in Khalda. A draft copy of the guidelines are available on the Shelter WG dropbox.</p>
<p>Review of the RRP6 and the Shelter strategy</p>	<p>Werner Schellenberg briefed on the Country Operation Planning (COP15) meeting on 5 March 2014 at the Landmark Hotel. This meeting was used as a forum to forecast the potential future of the RRP process.</p> <p>A presentation was given to the Shelter WG on the assumptions, challenges and response needs facing Syrians in Jordan.</p> <p>This presentation is shared on the Shelter WG dropbox, directly accessible here: https://www.dropbox.com/sh/zbrruis2vjg9brx/4gWapyf5C0</p> <p>Based on these assumptions and challenges the Shelter WG needs to revise the RRP6 and Shelter strategy within the next 2 months. A paper was circulated to the WG for members to sign-up for the taskforce. The taskforce members are;</p> <ul style="list-style-type: none"> • Anthony Duteuple (PU-AMI) • Zaid Awamrh (PU-AMI) • Uliana Nawajah (JHAS) • Annika Hampson (NRC) • Werner Schellenberg (UNHCR) • Ru'a Al-Abweh (UNHCR) • Matthew Richard (UNHCR) • Laila Bakhit (CARITAS) <p>The taskforce will first meet on 15 April, 09:00 at the NRC office.</p>
<p>Update on vulnerability indicators</p>	<p>Anthony Duteuple briefed on the on-going process to develop household vulnerability indicators. The Vulnerability Assessment Framework (VAF) steering committee met 2 weeks ago to continue discussions. There are now 15 cross-sectoral indicators however there are concerns that Shelter is not adequately mentioned. For example the 'crowding index', originally proposed has now been removed. Eviction was also removed as it is too difficult to measure. The deadline for the finalisation of the indicators is the end of next week (10 April). These concerns can now be addressed in the Shelter strategy following review by the taskforce.</p>
<p>Report on Shelter-WASH cross sector activities</p>	<p>The following documents from the WASH WG will be shared with the Shelter WG:</p> <ol style="list-style-type: none"> 1. Jordan WASH Vulnerability Assessment 2. WASH Assessment form from WASH Lebanon WG 3. Host Community minimum standards for WASH interventions. <p>They are accessible here: https://www.dropbox.com/sh/6smvnpshvstzw79/0slXa_it2F</p> <p>There will be a joint WASH-Shelter meeting on 8 April, 14:00 (UNHCR Khalda office), to discuss on-going coordination between the two working groups and how they can better work together for future interventions in the host communities. The meeting will also address any duplication of activities, for example the scope of mechanical work in kitchens and bathrooms.</p>
<p>Report on PU-AMI UNHCR joint shelter WASH mission to Russaifeh and Zarqa</p>	<p>Visit to Russaifeh and Zarqa on March 19th, 2014 with WASH & Shelter representatives from PU-AMI, UNICEF, and UNHCR</p> <p>Objective:</p> <ol style="list-style-type: none"> 1. Get an idea of the situation of refugees living in non-camp settings that could qualify for interventions under the RRP6 shelter Output 1.1: housing units upgraded to a minimum standard 2. What is the potential of cross cutting/overlapping of WASH & Shelter assessments and activities at the HH level? <p>Visited 5 shelters (3 houses + 2 Informal settlements) and 1 water network</p> <p>A report from the visit will be shared soon and the presentation is on the Shelter WG dropbox,</p>



	<p>directly accessible here: https://www.dropbox.com/s/qwg3w01n76g6jm3/Joint%20SHELTER%20-WASH%20visit%20to%20shelter%20in%20non-camp%20settings.pdf</p>
PU-AMI sealing-off kits post-distribution monitoring presentation	<ul style="list-style-type: none"> • Presentation by Zaid Awamrh and Salees Turk of PU-AMI on the post-distribution monitoring of Sealing-off kits. • 1,800 kits have been distributed in Amman, Zaraqa, Jerash and Balqa • The kits are distributed through contact with CBOs to ensure a safe and protected distribution environment. • Recommendations: strengthen referrals with NGOs, and develop similar interventions for ITS. • The final report will be shared with the WG soon.
Follow-up on agencies reports from last meeting	<ul style="list-style-type: none"> • The WG decided that it would be helpful to receive an update from one agency per meeting. UNHCR will send out a request before the next meeting for agency presentations. • Reminder to report on ActivityInfo by 9 March
AOB	<ul style="list-style-type: none"> • The Shelter WG needs a new gender focal point as Miriam from Medair has now left. Heather Patterson has volunteered and was endorsed as the new gender focal point for the WG. • OCHA will present the ERF review at next ISWG meeting on Sunday 6 April, 14:00. Findings from the review will be shared at next SWG meeting. A reminder that the Vetting committee for EFR from Shelter WG is composed of UNHCR, NRC, and LWF. A further reminder that calls for ERF funding is dual, based on priorities or a 'rolling-window'. The next deadline is the 24 April 2014.