ESWG Meeting Minutes – 28 April (UNICEF 2nd floor 12-14pm)

Agencies present: UNICEF, UNHCR, NRC, AVSI, SCI, UNESCO, FCA/ACT, EAC, War Child Canada
NB: exceptional low participation (most of the Education members participated in a workshop; reminder emails invitations not received due to internal IT UNICEF issue- apologies) – It is reminded to all ESWG members that the meeting take place every two weeks in UNICEF from 12 to 14.

Agenda:
1.   Introduction of new ESWG Co-Coordinator (SCI) – Mr. Farrukh Mirza
2.   Review Minutes and Action Points (Maria)
3.   Overview of MRM on Syria (Florence Gaspar - UNICEF)
4.   Jordan RRP 6 Mid-Year Review (Maria)
5.   SOPs NA and online registry (Edouard Legoupil – UNHCR)
6.   Updates on NA HC (Maria)
7.   Updates: updated Standard 20; ITS checklist with ESWG members' inputs; ERF Education Priorities
8.   AoB

1) Introduction of new ESWG Co-Coordinator (SCI) – Mr. Farrukh Mirza
Presentation of new co-coordinator. Mr Mirza previously worked in Pakistan and bring his extensive experience in coordination, Program Management, EiE, Capacity Building and Child labour to the ESWG. Farrukh's contact details (mfw2us@yahoo.com Cell: 0775796379) will be updated in the portal.

2) **Review previous minutes and action points:** The minutes and action points agreed upon and endorsed without amendment.

3) Overview of MRM on Syria (Florence Gaspar - UNICEF): Florence (UNICEF – Child Protection Specialist - MRM) presented the historic and legal framework of the **Monitoring and Reporting Mechanism for Syria** - *see attached PPT*. The purpose of the MRM is to provide for the systematic collection of "timely, objective, accurate and reliable information" on grave violations committed against children in situations of armed conflict. It was reminded that only MRM staff should conduct an MRM interview. Participants recommended the presentation to be organised in Za'atari.

4) Jordan RRP 6 Mid-Year Review: Chair introduced the RRP 6 Mid-Year review process *- see attached PPT -* and highlighted the role of ESWG members throughout the process; she also mentioned the revisions that are suggested to ensure consistency and to avoid overlapping areas between NRP and RRP. Chair informed that the draft needs analysis narrative - updated by the Regional Technical Steering Committee - will be reviewed by co-chairs and SAG.

5) SOPs NA and online registry: Edouard (UNCHR) presented the SOPs for the NA to members how to use the new registry –*refer to documents shared by Chair in April*. Members gave feedback on the registry (organize filters under categories). It was recalled the importance of using this new system. NA Registry was explained step by step. Secondary data reviews should be prioritised, instead of uncoordinated primary data collections. Kindly note that the focal point for any feedback, account opening or technical issues is Kaleem ur Rehman, (rehmank@unhcr.org).

6) Updates on NA HC Chair is following up with MoE that will give a final answer by the end of the week.

7) Updates: updated Standard 20; Updates: updated Standard 20; ITS checklist with ESWG members' inputs; ERF Education Priorities: Updated and final version of the Standard 20 will be circulated. ERF Education priorities were distributed to members. Chair explained the process and mentioned the 3 top *lifesaving* priorities that have been selected after consultation with the SAG.

8) AOB: Reminder to all ESWG member to complete the UNHCR Survey by 1st MAY
http://data.unhcr.org/survey/index.php?sid=35942&lang=en

SUMMARY ACTION POINTS

Action point	Responsible agency	Deadline
To complete the UNHCR Survey by 1st MAY http://data.unhcr.org/survey/index.php?sid=35942&lang=en	ESWG member	**1st May**
To share PPT on MRM and Report of the Secretary-General on children and armed conflict in the Syrian Arab Republic	UNICEF – Florence Chairs	5th May
To share PPT on RRP6 MYR with ESWG members	Chairs	5th May
To share PPT on NA registry	UNHCR – Edouard Chairs	5th May
To share Informal Settlements checklist	Chairs	5th May
To share final version of STANDARD 20	Chairs	5th May
To provide Chairs with (good quality) photographs for the monthly dashboard	RRP 6 Education Partners	ASAP
Partners to upload upcoming Needs Assessment on the online Registry (create a new account…)	UNHCR (Kaleem ur Rehman, Assistant coordination officer-(rehmank@unhcr.org)	ongoing