



Camp Management and Coordination (CMC) Meeting Minutes

UNHCR Base Camp,
Date: 09/09/2014 - 14:00

Chair: Hester Clark, UNHCR



Key messages:

All new activities in the camp **MUST** be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Kilian Kleinschmidt kleinsch@unhcr.org.

Ref	Actions from previous meetings	Who	When	Done?
Emerging issue				
Security				
02/7/13	Incident reports should be completed for all incidents, and shared with UNHCR FSA	All	Ongoing	Ongoing
Camp Management				
06/08/13	Any meetings with refugees should now take place in the shared meeting area in the buffer zone. Pedestrian gate is open.	All	Ongoing	Ongoing
03/09/13	Agencies planning to have a regular physical presence in the compounds should express their interest to UNHCR camp management	Mohamed Jertila jertila@unhcr.org	Ongoing	
03/09/13	Base Camp Management: Team Connect Contact details across Please fill RFO in advance of any issues.	Azmi Alhasany Team Connect azmi@team-connect.co 0798021719		
29/10/13	Public Information and Mass Communication Associate	Naserddine Touaibia touaibia@unhcr.org 0798611914		
24/08/14	All agencies planning to distribute any NFI item in the camp must get prior approval from camp management. All assessments need to be coordinated and require prior approvals.	Johnson Opoka opoka@unhcr.org 796769872		
11/03/14	Electricity	Yanal Madanat almadana@unhcr.org 0797056990		
29/04/14	External Relations	Gavin David White white@unhcr.org 0798175813		
02/09/14	UNHCR liaison officer with SRAD	Mohamed Altaher altaher@unhcr.org		
02/09/14	General camp coordination support	Marije Mellegers mellegers@unhcr.org 0790119361		

A. General announcements:

CMC mailing list: Attendees of the meeting were advised to verify names on the Zaatari CMC mailing list and remove/add where necessary. The mailing list is now a few months old and needs to be refreshed and maintained regularly. Matthew Richard (richard@unhcr.org) is the focal point for the mailing list.

Zaatari 3Ws: The Zaatari 3Ws matrix is out-dated and Matthew has requested that each agency provide updates by COB Thursday. The 3Ws will be reflected in the Zaatari key events map along with other camp and sector updates. The key events map is developed and published each month on the Zaatari camp portal page.

CMC training: A reminder that the deadline for submitting applications for the CMC training is tomorrow, 10 September. The training will take place from 23 to 25 September. Interested candidates should submit the training needs assessment form (circulated by email) Nadia Jarrar (jarrarn@unhcr.org) copying Marije Mellegers (mellegers@unhcr.org).

B. Security:

- The overall security situation in the camp is calm.
- A fifth attempt of theft was reported at the new community police station on the site of the former French hospital.
- On 7 September residents from Zaatari village blocked the junction of Zaatari camp. They were demanding jobs in the camp. The disturbance was calmed by the police.
- 5 refugees were prosecuted in Mafrq for allegedly forging documents.
- A fire erupted in a caravan in district 9, no injuries reported.

C. Site planning: No updates to report

D. WASH:

- 3,800 M³ is delivered across the camp on daily basis. Water monitoring mechanisms are in place.
- 1,700 M³ of wastewater is de-sludged on a daily basis.
- 750 M³ of solid waste is collected and removed from the camp on a daily basis.
- Last week 2 new WASH blocks were completed in district 8 and handed-over to the relevant WASH committees.
- UNHCR, UNICEF, Oxfam and ACTED have started a series of meetings with representatives from the Cities of Amsterdam and Marseilles to discuss water and sanitation infrastructure plans in 2015.
- Disinfection of public water tanks will soon be completed.
- The Technical Services Bureau presented an update on the ongoing installation of the membrane bio-reactors and trickling system wastewater treatment units. The units are located by the airstrip at the edge of district 12. The presentation has been shared with the minutes of meeting.

E. Health:

- Health partners are working to avoid incidences of Hepatitis A in the camp, a problem exacerbated by poor hygiene conditions.
- The Health and Education sectors are working on a head lice campaign in the schools.

F. Food:

- WFP have started distributing welcome vouchers instead of new arrival packages as of 1 September 2014.
- WFP will start piloting e-vouchers in Zaatari camp from the 10th September with 300 beneficiaries identified. This project will be scaled-up across the camp on 1 November with all refugees receiving e-vouchers by 1 January 2015.
- Water bottle distribution to the students in partnership with UNICEF started last Tuesday.
- Today (9 Sept) is the last day of the first GFD targeting 78,125 beneficiaries.
- Distribution of 17.5 MT bread is ongoing on a daily basis.
- WFP continues distributing welcome meals through IOM at Raba Sarhan and for special cases through NRC in Zaatari camp.
- The school feeding program re-started on the 26th August.

G. Protection:

Statistics from the reporting period 30 August to 6 September 2014

-Raba Sarhan Updates on New Arrivals to Jordan:

Overall numbers:

- UNHCR registered 1,252 refugees in Raba Sarhan, out of which 64 are second time arrivals.
- 49% males and 51% female arrivals, including 959 children.
- Out of those, 1,189 were transferred to Azraq and 59 to Zaatari.

-Zaatari Camp Statistics:

Overall numbers:

- Out of the 616,035 refugees registered in Jordan, 84.4% are living in the urban areas (519,718) and 15.6% live in camps (96,317)
- Refugees currently registered in Zaatari as of 16 August: 79,604 including 45,262 children (57.1%); (Slight decrease of numbers compared to last week (79,708 refugees last week); females: 50.7% and 49.3% males;

Arrivals and transfers to Zaatari camp:

- 424 individuals were transferred to Zaatari camp as follows:
 - 81 individuals (19%) registered in RBS were transferred to Zaatari.
 - 29 individuals (7%) were transferred from Azraq to Zaatari. Individuals were re-interviewed and issued a new MoI card, red ration card, registration proof, and health booklet.
 - 314 individuals (74%) were transferred from urban areas (30% are refugees registered in Irbid, 70% were registered in Amman).

Departures from Zaatari: 750 refugees departed from Zaatari during last week

- **Bail outs:** A total of 102 individuals from Zaatari were bailed out according to the information reported to UNHCR; 48% were bailed out to Mafrag; 19% were bailed out to Amman; 13% were bailed out to Irbid; 8% were bailed out to Madaba; 7% were bailed out to Karak; 4% were bailed out to Zarqa.
- **Spontaneous Departures:** A total of 648 Individuals spontaneously departed to Syria including (45%) residing in Zaatari and (55%) outside Zaatari;
 - Zaatari Residents: Daraa is the main city where refugees departed to (95%), followed by Rural Damascus (3%) and Hama (1%).
 - Main reasons of departure were for joining family members in Syria (48%), family member leaving due to request of family in Syria (24.5%), and lack of employment / income-generating opportunities (19%).
 - Urban Residents: Daraa is the main city where refugees departed to (45%), followed by Homs (6%), and Damascus (4%); main reasons of departures were for joining family members in Syria (39%), Lack of access to assistance (10%), and family event (Birth, Marriage, death) (3%).

-Other protection activities:

- **Birth registration (UNHCR):** 86 babies were registered, among them (41%) Girls and (59%) Boys (last week: 163 babies were registered with UNHCR among them (41%) Girls and (59%) Boys)
- **Civil registration:** Birth certificates received from the civil registry this week: no certificates received this week: same cumulative number as last week: 1,463.
- **Family reunification to Zaatari approved:** 29 from Azraq, none from EJC;
- **Returning the documents to the refugees in Zaatari:** - A total of 141 individuals registered and residing in Zaatari were able to receive their Syrian documents.
- **Legal Aid:** ARDD started the briefing sessions with the community-based networks. There is a new harmonized referral pathway: consult.zaatari@ardd-legalaid.org. ARDD-LA has no specific referral form, and depends on the standard email (Bio data for the case, and one line brief about the reasons of referral). However, ARDD-LA respects other organizations referral process, and will respond to any forms received. Also, one-on-one meetings with each agencies will be arranged for further details on collaboration on this issue.

-Camp management and Camp Coordination:

Dates for the three-day training: the correct dates are 23-25 September. Note that this training is open for everyone, not only for senior staff members. **Action point:** ask staff interested to fill out the form previously shared and submit application by tomorrow COB; if no form is filled, participants can't participate;

-Safety Audit

Under the leadership of the SGBV Sub-working group, the safety audit will be conducted next week with individual interviews and focus group discussions as well as site observations. The SA aims to identify potential safety related risks. It has been cleared by SRAD ZC and is currently under clearance by SRAD Amman. 14-18 September: individual interviews and 21-25 September FGD by sectors and target groups.

H. Community Services:

- The Community Mobilisation WG are in the process of developing a new tool for community engagement with a pilot being launched in October in 3 districts.
- The Age and Disability taskforce are planning to launch an awareness session for outreach staff on how best to utilise the referral mechanism.
- Today is the last day of interviews for shortlisted applicants of the DAFI scholarship.

I. Youth taskforce:

- UNFPA will organise a retreat for the Youth Taskforce on 26-27 September. The agenda will focus on youth participation, team contributions, and team building activities. Partners will receive an email invite.
- Today the JRS visited the camp to join the youth taskforce. They are currently in the final stages of approval for an assessment on education in Zaatari.

J. Education:

- School registration now at 16,650. A more than expected number of children have registered and UNICEF are now in discussion to recruit additional teachers to meet demand.
- School bag and text book distribution is on-going.
- No response from Kuwati embassy regarding development of the new school.

K. NFIs:

- NFI items to be distributed: WASH kits, soap, sanitary pads and diapers.
- Joint PDM for hygiene kits is underway.
- NRC will launch a NFI voucher pilot project for new arrivals.

L. Mass information: No updates to report

AOB:

Alex Tyler (UNHCR Senior Inter-agency Coordinator) presented the 3RP planning structure and time frame for 2015 along with a summary of the Jordan Response Plan. He also highlighted the ongoing secondary data needs assessment which is helping development of the 3RP. Alex requested that camp management and partners develop 15-20 priorities for 2015 within the next 2 weeks. These will be reflected in the 3RP planning process.

Next meeting will be on Tuesday 16 September 2014 at Zaatari base camp meeting room 4, at 14:00.