



SHELTER WORKING GROUP MEETING

Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda Office Terrace Meeting Room	Meeting Date	9 th June, 2016
Chair Person	Vincent Dupin and Richard Evans	Meeting Time	10:00 am -12:00 pm
Minutes Prepared by	Rawan Baybars		
Purpose of Meeting	Shelter Working Group Monthly Meeting		
Next Meeting	14th July, 2016		

Attendance			
No.	Name	Agency	Email
1	Daniel Cabello	ICMC	cabello@icmc.net
2	Tanja Koch	OCHA	kocht@un.org
3	Haitham Alzuraiqi	Habitat	haithamzuraiqi@habitatjordan.org
4	Tesfay Gebrearegawi	UN Habitat	tesfayg@yahoo.com
5	Richard Evans	NRC	Richard.evans@nrc.no
6	Hovig Etyemezian	UNHCR	etyemezi@unhcr.org
7	Vincent Dupin	UNHCR	dupin@unhcr.org
8	Botros Hijazeen	IOCC	bhijazeen@iocc.org
9	Lope GALLEGO	UNOPS	LopeG@unops.org
10	Ghada Barakat	UNHCR	barakatg@unhcr.org
11	Shahed Mehiar	NRC	Shahed.mehiar@nrc.no
12	Nada Amro	NRC	Nada.amro@nrc.no
13	Rawan Baybars	UNHCR	baybars@unhcr.org

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	Update inputs that have previously provided for the 2016 Work Plan, in case there are any changes or updates in shelter activities.	All partners
2.	Provide feedback on which VAF questions should be added / removed / modified related to the Shelter sector.	All partners
3.	[Reminder] submit data on Activity Info by the 8 th of each month	All partners

Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	5 min
[Presentation] Camp Restructure Project	<ul style="list-style-type: none"> - A presentation on the "Camp Restructure Project" has been shared with the present partners. - In order to improve the camp infrastructure and upgrade refugee shelters, UNHCR has maintained the grid system of Zaatari on the master plan, creating blocks and streets to clarify the skeleton and land use within the camp, and facilitate communication with the community, creating a community structure. - Site planning unit has implemented a settlement 	Ghada (UNHCR), Nada (NRC) and Shahed (NRC)	40 min



Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	<p>restructuring plan, which includes relocation of households to ensure accessibility and preparation for the on-going infrastructure projects such as waste water, water supply, roads and electricity networks.</p> <p>- The result of the project includes the implementation of an address system for every household, and mapping their boundaries on the master plan.</p>		
Discussion Points after the Camp Restructure Project Presentation	<p>Following Shelter WG members' questions; the following points were highlighted:</p> <p>- It was stated that UNHCR is not engaging in providing concrete flooring for shelters in Zaatari camp. The main focus is on shelters upgrade, while refugees are free to fix their own shelters and maintain them in the way that suits them. Consequently, shelters from the inside varies between one household and another.</p> <p>- Although relocation was a challenging aspect at the beginning of the Restructure project, it was observed that after 4-6 months people were more stable and frequent movement cases were decreasing.</p> <p>- Energy (mainly electricity) is one of the key elements that affect people's willingness to live in any district. Therefore, one the main focuses at the time being is infrastructure establishment.</p> <p>- As there are market places in Zaatari, still some families open small business next to their shelters.</p> <p>- MoE (Ministry of Health) conducts regular checks on food and meat shops to ensure certain hygiene levels and prevent any poisoning and health issues. It was pointed out that fortunately no epic poisons or diseases have been identified in the camp, as it is part of the Syrian refugees culture to clean and sustain a certain level of cleanness</p> <p>- The decentralization of markets in Zaatari is a predicted evolvement, since it is an organic development of a free market.</p> <p>- Camp Management is oriented toward facilitating rather than limiting refugees activity.</p> <p>- The differences between the two camps (Azraq and Zaatari) have been discussed. The context is dissimilar as the location, topography, management and many other factors vary.</p>	Hovig (UNHCR)	30 min
Cash Distribution Facility	<p>It was announced that currently there is a functioning Cash Distribution facility that is functional in Zaatari Camp. Iris scan technology will be available very soon.</p> <p>It is planned to use the Cash Distribution facility in providing cash assistance, NFIs (non-food items) and support CFW (Cash for Work) activities.</p>	Hovig (UNHCR) and Richard (NRC)	10 min



Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	<p>The system would be efficient in screening and reporting as it will generate a lot of data, and will be cost effective as well.</p> <p>The goal is to have two channels: one to optimize the facility and the other to apply the Iris technology which will be available within a month and a half.</p>		
AOB	<p>The sector chair invited SWG members to meet and discuss VAF for Shelter and revise the shelter component in the MEB. It was agreed to meet on Sunday 19th to verify the methodologies.</p> <p>Compiled feedback should be presented to the VAF team by the end of July.</p>	Vincent (UNHCR)	5 min
Next meeting will be on Thursday 14 th July, 2016 at 14:00 pm (to be confirmed)			