



Agenda

- Updates on Vulnerability Assessment Framework
- Updates on Zaatari Strategic Plan
- 3RP Mid-Year Report
 - ActivityInfo reporting (deadline: Wed, 8 June)
 - Financial Tracking
 - Narrative, if interested (deadline: Wed, 8 June)
- Services Advisor Roll-out
- Updates on Gender Analysis by Sector Gender Focal Points
- Updates on Inter-Sector Linkages
- AOB
 - Revision of JRP 2016 / Planning of JRP 2017 - 2019
 - Coordination Training
 - Sector Performance Survey
 - OCHA Jordan Humanitarian Fund

1) Updates on Vulnerability Assessment Framework

The sectors had intensive discussions on the usage of VAF. The objective of the process was to make response more relevant to address the actual refugees' needs, to be modified and be measured against impact and output. Revision of sector trees will be finalized, consolidated and shared with the sectors for review. The final draft with findings, revised trees and all the documentation is expected by mid-July.

The importance to continuously document the lessons learned was emphasized. The VAF is affected by many factors, such as staff turnover, different patterns of the organizations work, expectations from the final product, etc. Using VAF should be a commitment to make the refugees' life better.

The MEB element will be updated by the end of July. The process will include examining elements and to ensure that they capture the needs.

Updates of the number of VAF partners: although there are many refugee response partners under the 3RP stating that they are using the VAF, the real number of VAF partners is much less. Using the VAF is applicable only when using it on give and take basis. The sector chairs are requested to encourage members in the working groups to contribute to VAF, which can dramatically improve operations and benefit the refugees.

The INGO forum is interested to present the VAF findings at one of the meetings.

2) Updates on Zaatari Strategic Plan

In line with the Inter-Sector Working Group's work plan to support area based strategic plans, Zaatari Camp Management team took efforts to design Zaatari Strategic Plan. The Zaatari Strategic Plan would define the vision, objectives and activities for 2017 – 2019.

The process is still on-going, witnessing good engagement of the partners and inclusion of refugees in the discussions. The need to have measurable objectives, which would ensure qualitative monitoring, was highlighted.

Due to the specifics of the sectors, some deadlines have been revised.

Next steps include conduct of working sessions and finalization of the plan. Consequently, there will be a follow up on consistency of the Zaatari plan with the national plans.

3) 3RP Mid-Year Report

Within the framework of the 3RP mid-year report, the partners are encouraged to consider the following actions, to be completed by the 8th of June.

ActivityInfo is a usual exercise. The partners are requested to respect the deadline.

Financial tracking is normally conducted quarterly. For the mid-year, the funding status as of end of May is expected from UNHCR, UNICEF and WFP. The partners will be requested for their inputs, as usual, by the end of the 2nd quarter.

The sectors may also want to share brief narratives, graphs, photos, illustrating innovations, good partnerships, and humanitarian stories.

4) The Services Advisor Roll-out

The Services Advisor website is a mapping tool. The roll-out sessions for the sectors started on 5 June. The issues to be addressed have been already identified: modest

attendance; the gap between the provided sector's services taxonomy and the participants' inputs; technical problems.

Upon completion of the roll-out sessions, mapping of the services will be done. The follow up sessions can be conducted to ensure that all the partners feel comfortable in maintaining the Services Advisor.

The partners are interested to receive good examples of taxonomy.

5) Updates on Gender Analysis by Sector Gender Focal Points

A three-day Gender workshop took place, having an objective of supporting gender mainstreaming in each sector. The Sector Gender Focal Points will receive materials, necessary to apply the acquired knowledge in practice.

The sectors are requested to support creating a core team of focal points, that will indicate the respective needs with the chairs.

6) Inter-Sector Linkages

The Coordination Unit has been communicating with each sector to support discussion on how to reflect areas of inter-sector linkages (such as joint projects, assessments, monitoring exercises, etc.) and make objectives measurable. Based on the recommendation of the participants, the layout of the table has been revised and updated.

When finalized, the document will be shared on UNHCR's web portal. The sectors' follow up is still appreciated.

7) AOB

Revision of JRP 2016 / Planning of JRP 2017 - 2019

On 30 May, the meeting between UNHCR and MoPIC took place. So far, there are no instructions regarding JRP 2016 revision. The planning phase will probably start by the end of August.

Coordination Training

In the previous years, UNHCR's Global Learning Center facilitated trainings for the coordinators, which has been appreciated by the participants. The Coordination Unit is in process of organizing a three-day training for the new coordinators (sectors, urban and camp coordination), which will tentatively take place on 25 - 27 July. The sectors will be contacted to assign the participants.

Sector Performance Survey

For the past three years, an online Sector Performance Survey was conducted to assess efficiency of the sector coordination. The Coordination Unit is in process of launching the Survey-2016. The questionnaire will be revised to make the exercise more user friendly and concise.

OCHA Jordan Humanitarian Fund

The sectors' contributions to the JHF process were appreciated. Totally, 11 projects were selected, list of the project was circulated. The participants shared positive feedback on the process, particularly regarding enough time granted for the exercise, and the improved quality of proposals.

Coordination Briefing Kit

The Coordination Briefing Kit is finalized. Inputs of all the sectors are considered. Please see at: <http://data.unhcr.org/syrianrefugees/country.php?id=107>

ACTION POINTS	RESPONSIBLE	TIMEFRAME
Continuous support in Zaatari strategic plan	Inter-Sector Coordination Unit	On-going
All sector chairs to encourage members in their Working Groups to use the VAF	All sector chairs	On-going
Examples of good taxonomy in Services Advisor to be shared with the partners	Information Management / Inter-Sector Coordination Unit	On track
Complete Inter-Sector Linkages table	Inter-Sector Coordination Unit	On track

List of Participants

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The next Inter-Sector Working Group meeting will take place on Sunday, the 3rd of July 2016, at 2:00 pm at UNHCR EMOPS room.