



ESWG Meeting Minutes – 15th June, 2015. (Save the Children Jordan 12:00-14:00 hrs)

Agencies present: Caritas Jordan, FCA, KnK, Madrasati Initiative, MC, MECI, NRC, Questscope, Right to Play, Relief International, SCJ, Sharek Academy, UNESCO, UNHCR, WFP, INTERSOS and JRF

Agenda:

- Review minutes and action points
- Mid-year Target review
- Information Management
- AoB- (Gender focal point, Advocacy Group, MEB)

1. Review previous minutes and action points:

The minutes and action points from previous meeting were agreed upon and endorsed by members present at the meeting.

2. Mid-year target review

The co-chairs shared all entries made under education sector in ActivityInfo from January. According to entries made, some agencies have been reporting under the wrong indicators and in some cases reporting beyond their targets. All agencies are requested to revise their targets and share them with the sector. In addition to that, all agencies were asked to revisit their entries in the system and report them under the right indicators.

3. Information Management

Children who are receiving education services from religious institutions are not being reported on AI. The ESWG plans to engage education actors to provide religious institutions with support to ensure that children attending classes there receive quality education and receive a certificate of attendance at the end.

The ESWG is also working on partner presence maps for partners in Azraq and Zaatari camps. These maps will be used for gap analysis and reference for who is doing what where. The maps will be updated on a quarterly basis and shared with partners.

4. AoB (Gender focal point, Advocacy Group, MEB)

- **Advocacy Group.** On behalf of the ESWG, the SAG team will be in charge of identifying pertinent issues in the sector and develop messages that will be shared with other stakeholders. If there is need for more support on technical messages, other members will be allowed to assist with this task. The partners realized that there is no need for separate advocacy group.
- **Gender Focal Points:** The sector has a new FP replacing Reem of NRC. Samah Ali Omari (edusup.north.jo@tdh.ch) of TdH will join GFPN. This group is in charge supporting the gender needs of the sector. In addition 3rd Gender focal point is Zainab Al khalil From ARDD (zkhalil@ardd-legalaid.org)
- **Frequency of meetings:** The sector has decided to have monthly meetings. However, ad hoc meetings will be called for in case there is need to discuss urgent issues. ESWG meeting will take place on every 2nd Monday of each month at 12:00.
- **MEB.** Based on finding from FGDs conducted by SCJ with 25 families and feedback from SAG, the sector has set the MEB per capita per month as follows.

Item	Minimum expenditure
Transport	13
Uniform	7
Supplementary school supplies	4
Daily allowance to children	6
Total	30



SUMMARY ACTION POINTS

Action points	Responsible agency	Deadline
Agencies to provide the sector with all their targets. The template will be resent after the meeting	Co-chairs/all agencies	June 18
New indicators will be entered into AI this month	UNHCR	Before July 08
ESWG chair to meet with religious institutions and members working in Zaatari to ensure that quality education is provided to students participating in their programs	ESWG	On going
Co-chairs to share sector minimum expenditure with MEB TF	Farrukh	After meeting
Sector chair to share the INEE training signup sheet and sector members will send the nomination for each session.	Farrukh	15 July 15

The next meeting will be on July 13, 2015 at Save the Children Jordan office.

Agenda:

- Review minutes and action points
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- Gender Marker and Coding
- JRP 2016-18 updates
- AoB- INEE training sign up and launch