



Camp Management and Coordination (CMC) Meeting Minutes

UNHCR Base Camp,
Date 31/03/2015 - 14:00

Chair: Hovig Etyemezian, UNHCR



All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org

Ref	Actions to be followed up	Who	By when	Done?
Emerging issue				
31/03/15	All partners are requested by SRAD ensure that Syrian volunteers engaged in community based activities have registered within the Camp and undertaken an iris-scan.	All	15/04/15	Pending
Ref	Previous Action Points	Who	By when	Done?
Camp Management				
	For all health care related issues.	Brendan Dineen, Public Health Officer, dineen@unhcr.org , 0796833178		
	For all protection related issues.	Sophie Etzold, Associate Protection Officer, etzold@unhcr.org , 0798956785		
	For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.	Petra Finianos, Field Safety Advisor, FINIANOS@unhcr.org , 0795751076		
	For all site planning issues.	Mohamed Jertila, Associate Site Planner, jertila@unhcr.org , 0796845092		
	For all registration issues.	Noor Khrino, Senior Registration Assistant, khino@unhcr.org , 0790067563		
	For all issues related to the electricity network.	Yanal Madanat, Electrical Engineer Associate, almanana@unhcr.org , 0797056990		
	For all NFI distribution activities. All agencies planning to distribute NFIs must secure joint prior approval from SRAD and UNHCR. All assessments need to be coordinated via the Needs Based Working Group.	Johnson Opoka, Associate Field Officer, opoka@unhcr.org , 0796769872		
	For coordination with SRAD on all new project and research proposals.	Mohamed Al-Taher, Liaison Officer, altaher@unhcr.org , 0797183901		
	For all issues related to diplomatic missions, the media and private donations to Zaatari Camp. All extra-budgetary food or non-food assistance requires joint approval from SRAD and UNHR.	Gavin David White, External Relations Officer, whitegd@unhcr.org , 0798175813		

A. General announcements:

- Presentation from UNICEF on Zaatari's water supply, please refer to the attached PDF. The question was raised as to whether there will be a full transition from communal to private tanks. UNICEF noted that at present, there will be no change to the existing arrangements, until the integrated water network is established.
- Presentation from UNHCR on urban verification process.
- SRAD requested that all partners who will continue to provide services in Zaatari, share copies of renewed contracts against MOPEC approved projects, or providing an update on contracts that are pending renewal. Without this information, the authorities will not be able to ensure access to the Camp.
- SRAD noted that while there was respect for the structural integrity of partner installation, reasonable access to location by the authorities should be expected, with the exception of instances when there are specific

protection related concerns.

- SRAD requested that all Syrian volunteers engaged with humanitarian partners, should ensure that their documents in order; having registered in the Camp and undertaken an iris-scan. The deadline for this is 15 April 2015.
- UNICEF communicated that the water contractor is set to change as of 1 April.

B. Security:

- **18 March, Zaatari Camp**, at 12:00hrs refugees gathered between district 8 & 9 to commemorate the Syrian revolution.
- **18 March, District 10, St 10**, at 12:37hrs an old UXO was found. Police and military EOD team responded accordingly.
- **18 March, District 5, Saudi St.** At 20:40hrs a peaceful demonstration took place at in direction of JHAS to commemorate the Syrian revolution.
- **18 March, Zaatari Camp, at 08:30 hrs.** Teachers who are working in the camp peacefully demonstrated in front of the base camp entrance for almost one hour due to the delay in receiving their salaries.
- **18 March, District 4**, at approximately 7:00hrs a 12 year-old child shocked by electricity when he touched the lighting column in front of the WFP main bread distribution center. G4S rescued him to Moroccan hospital where he was treated and admitted for observation.
- **20 March, District 4**, at 0935hrs a fire erupted in a food store due to an electrical shock in front of WFP distribution center.
- **21 March, District 9 St.28** at 1820hrs a fire erupted in a Caravan due to gas leakage. A 35 year old man and his daughter (one year old) sustained minor injuries and were referred to Moroccan hospital.
- **22 March, District 5**, at 15:45hrs a fire erupted in a caravan due to gas leakage. The caravan's owner managed to put the fire out. No damage and no injuries.
- **22 March, District 3, St8**, at 09: 40hrs one NGO vehicle hit a 3 year old girl. The driver rescued her to JHAS and then to the Moroccan hospital in stable condition.
- **24 March District 6, ST.9** at 2030hrs a fire erupted in a tent for unknown reason. A 43 year old man sustained minor injury and was referred to Moroccan hospital.

C. Site planning and Electricity:

- On-going electricity repairs covering all camps districts. Expect to be completed within 10 days
- All partners are advised to carry out maintenance needs for their offices/ compounds Unfortunately UNHCR is no longer able to provide this service in 2015.
- The new road access to the Camp will opening in the next two weeks, for the use by all humanitarian partners.
- UNHCR confirmed that it would provide details of allocation of the new prefab design in District 9 once allocation to families takes place.
- WASH partners confirmed their intention to liaise with UNHCR in the coming weeks concerning families who will need to be relocated as part of the integration of the Water Network.

D. WASH:

WATER SUPPLY

- Both internal boreholes are fully functional
- Borehole 3 is completed. Pending is the electrical installation by IDECO and final approval by MOH.
- Installation of storage tanks at BH 3 completed
- UNICEF has replaced the borehole operation contractor. New contractor will start on 1st April. We hope there will be a smooth transition.
- ACTED is also replacing the water trucking contractor. This may likely create some problems during the transition phase.
- Water allocation and distribution plan for Zaatari has been revised. Please refer to the presentation.

SANITATION

- Desludging is going on well. We are transferring on average 1000 m3 per day Zaatari WWTP, and the remaining to the external treatment plant
- For the IWWM project, final technical options analysis complete, UNHCR and UNICEF are finalizing arrangements on who does what and where. The plan is now to expand the project for the whole camp.

- The final wastewater sewer network design is complete, presented to the WASH sector for review, and final design report to be done in April.

HYGIENE PROMOTION

- KAP Survey internal review of draft report is ongoing, once finalized it will be shared.
- Routine hygiene promotion and community mobilizations activities are ongoing in all the districts, by the district focal implementing partners
- World Water Day 2015 was celebrated by the various WASH partners in their respective districts.

E. Health:

No information presented.

F. Food:

- During the reporting period WFP through our CP SCI had distributed a total of 11 NAV valued 65JD which has reached a total of 10 beneficiaries.
- E-voucher distribution took place in Zaatari camp to new registered beneficiaries/updated.
- WFP currently distributes 17.8MT of bread on a daily basis to cover the camp needs of bread.
- WFP is distributing welcoming meals packages in Roba Al Sarhan through IOM to beneficiaries that are entering or leaving Jordan. A total of 1307 WM were distributed to beneficiaries entering Jordan from the period of 17th to 30th of March 2015.
- WFP School feeding programme is ongoing in all 3 schools covering 13681 as a highest recorded figure in all three schools in both shifts.
- WFP through NRC are distributing welcome meals to special cases in the registration area in Zaatari camp. A total of 10 WM were given to special cases in Zaatari camp from the period of 19th to 31st of March 2015.
- On the 23rd of March WFP Distributed food parcel to 963 HH which contained 8 can of Humus and 3 cans of white beans.

G. Protection:

- The Religious Court has processed 228 cases of different categories within the past 2 weeks.
- Protection has handed 140 birth certificates within these 2 weeks for new born babies from the Civil Registry.
- Protection is undertaking protection awareness campaigns within the districts of ZC. Districts 1, 2, and 12 have already been conducted.
- Protection staff is currently re-evaluating CBPN members. It is expected by end of April, for CBPN members to exist in all 12 districts. CBPN members will be trained accordingly.

H. Community Services:

- Closure of communal kitchens. Mass information campaign has been implemented over the last two days. Gas cylinders and stoves have been collected by IRD. 95% of cylinders were returned successfully. All 307 installations are being handed over to security focal points. Partners who have not come forward to request the use of installations as part of their wider activities are encouraged to do so. All installations that are not earmarked for future use will be dismantled by the authorities. The 2,000 gas bottled will be allocated to identified vulnerable families.
- 406 families have been assessed to be without gas stoves. A further assessment will be made on how best to support these cases.
- The community have suggested that the spaces could be used for social activities, Chess, Syrian games etc.

I. Education:

- Civil Defense training took place in schools last week for 10 teachers from each school (Jordanians and Syrians). The training, combined the key principles of safety and first aid techniques (Fire extinguishing, First aid, and Evacuation in the cases of emergency); those teachers, who attended the training (both Jordanians and Syrians) shall represent the First Aid Committee.
- Attendance in three schools is 15464: School 1: 6215, School 2: 6331, School 3: 2918
- 3342 students received polio and tetanus vaccination in the three schools from grade 1 and grade 10.
- Strike has ended , teachers were paid,
- Stay in school is still on to retain children in the school as a result of teachers strike

J. Youth Taskforce:

- YTF Co-Chair Election: UNFPA and NRC were endorsed as continuing co-chairs of the YTF. Next elections due in six months.
- Youth, Early Marriage and Reproductive Health: Dr Faiza (UNFPA) briefed the YTF on early marriage and effects on reproductive health.
- Youth Services Map: The updated YTF Zaatari Youth Services Map was circulated by NRC for a final check and edits (24 March), to be circulated to YTF members shortly. An annex of information on youth programmes in Zaatari is under discussion to accompany the map.
- YTF Factsheet: YTF members discussed ideas for a quarterly factsheet/newsletter on youth issues and programmes. A concept note will be developed and shared for further discussion.
- Bike Donation Ceremony: YTF members and volunteers participated in a ceremony with a Dutch Minister to mark the distribution of donated bikes from Amsterdam on 29 March, organized by UNHCR.
- DAAD Scholarship Interview Observations: NRC briefed YTF on lessons learned (on 24 March) following participation as an observer of the DAAD 'Leadership for Syria' scholarship interviews, which will also be shared with DAAD.

K. Basic Needs:

- Basic needs working group name changed to 'Needs Based working group'; in line with targeting of assistance to refugee's identified needs.
- Updated Zaatari Assistance calendar for April to June 2015 shared: e-card upload, food items, Gas Vouchers, Toms shoes, Hygiene and Sanitary materials will be provided during the period.
- a. Outstanding gap is diapers: both baby and adult diapers.
 - In process:
 - SOP on assistance distributions; both in kind & voucher assistance.
 - Needs assessment guidelines review; focus on Zaatari context.
 - NRC finished Baby diapers distribution and will start Vouchers distribution on Thursday, each voucher value is 9.5 JOD, Vouchers are funded UNHCR to cover the cooking gas needs.

L. External Relations

- Diplomatic missions to Zaatari Camp over the last two weeks: *11 March*, US Congressional Delegation – *11 March*, Czech Ambassador - *11 March*, Washington institute for the Near East Policy – *15 March*, Participants of the Bergedorfer Round Table – *29 March*, Saudi Ambassador – *29 March*, Danish Minister for Development Cooperation and Trade – *18 March*, Dutch Minister for Development Cooperation and Trade, which included the official launch of the distribution of bikes donated by the City of Amsterdam to volunteers working in the Camp with partners.
- In line with the rolling out the Community Gatherings structure for community engagement, a Community Gatherings Communique has been established, serving the basis for Mass Information messaging within the Camp. The document presents the priority issues raised by refugees during the gatherings, and the joint institutional response from humanitarian partners. To be reviewed and formally adopted within the CMC, Communique will subsequently be to refugees via partners within the Community Mobilization Working Group, throughout the network of district level mosques, and other channels on a needs basis.

M. AOB:

- None.

The next CMC will be on **Tuesday 14 April 2015**, at Zaatari Base Camp Conference Room 4, at 14:00.