

Time: 11.30 - 12:30
Venue: Base Camp Buffer Zone meeting room F5 - Za'atari camp
Attendees: FCA, UNESCO, UNHCR, NRC, WC UK, YTF, MC, RI, SCJ, IRD, SCI
Chaired by: Farrukh Mirza and Reem Shammout

Agenda:

- Review of minutes of meeting
- Improving coordination leadership.
- Review of JENA action plan (informal education component).
- Minimum operating standard for Edu in Camp
- YTF updates
- AoB (update on Joint Task force, ERF feedback)

SUMMARY of the MEETING/MINUTES

1. Review Action Points from previous minutes:

Minutes and action points were endorsed. EWG chair to circulate Makani concept note.

2. Improving Coordination Leadership

Chair asked members to write down their feedback on the EWG coordination mechanism. Each member was asked to write two things that they liked about this coordination mechanism and chair role and two things they would like to improve for effective coordination. Results were compiled and will be shared to be worked on to improve this mechanism. Thanks to Sara-FCA for compiling of this feedback.

3. Review of JENA action plan

There was a discussion on what informal/non-formal education in the camp means and their links to formal education. It was recognized that not all educational activities lead to formal schooling. The need to come up with standardized contextual definitions for each activity was identified.

4. Minimum operating standard for Edu in Camp

This agenda item was postponed to the next meeting.

5. YTF Update:

Youth Role in Responses: YTF members met with UNHCR, REACH and Questscope volunteers to discuss roles of youth volunteers in contingency planning. Follow up meeting planned.

Fab Lab: Briefing to YTF by Fab Labs about needs assessment and ideas for establishing a fabrication lab in Zaatari.

Action Plan: YTF members added responsibilities and timeframe to Action Plan. To be finalised by 3 March.

DAAD Scholarship Applications: DAAD MA application forms can be submitted on paper, in cases they cannot apply online. IRD has collection boxes in community centres. Deadline for paper submissions changed to 8 March. Online application deadline is 5 March.

Youth Services Map: YTF members updated NRC's map of youth and education services in Zaatari. NRC will edit map and share with agencies.

5. AoB

The Education Referral Pathway has been recently updated. Any comments or feedback to be sent to Wala' Husban from NRC walaa.alhusban@nrc.no. Thanks for Wala-NRC for her efforts and taking lead for this task.

Focal points in the camp still need to be updated.

Next meeting on 17th March 2015,

- Review of minutes of meeting- 5 Min
- Sharing of Project Approach/updates by MC- 15-Min
- Improving coordination leadership- suggesting solutions – 15 Min
- Minimum Operating standards for education- 15 Min
- YTF updates- 5 Min
- AoB – 5 Min

Action Points	Responsible	Status/Deadline
Makani concept note to be shared with EWG	EWG Co-chairs	With minutes
Start process of defining each activity based on context.	EWG Co-chairs	In the next meeting
Chair will get the feedback from EWG members about the definition of all activities by AITG - Activity Info Technical Group, which was developed at Amman Level	EWG Co-chairs	Within month