



Camp Management and Coordination (CMC) Meeting Minutes

UNHCR Base Camp,
Date 23/08/2016 – 13:00

Chair: Hovig Etyemezian, UNHCR



All new activities in the camp MUST be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management. Contact Hovig Etyemezian etyemezi@unhcr.org.

Ref.	Actions to be followed up	Who	By when	Done?
SRAD	Reminder to all organizations to follow the protocol and start every international day celebration or other activities with the Jordanian Anthem	All Partners	Ongoing	Ongoing
Education	-Share the Radius Coverage of Schools in Zaatari -Share the changes/differences for this year schools options (formal/non formal) with all partners.	UNICEF	Ongoing	Pending
Protection	Refer any unregistered they encounter to UNHCR Protection Unit.	UNHCR	Ongoing	Ongoing
YTF	To work on the proposed modality for the art and craft center functionality to be discussed by all partners.	All Partners	Ongoing	Pending
CM	New system for CM pending action points follow up will be shared with sector chairs and co-chairs.	CM and Coordination	Ongoing	Ongoing

Camp Management	
For all health.	Iyad Shtayiat, Assistant Public Health Officer SHTAYIAT@unhcr.org , 0796985725
For all protection related issues.	Sophie Etzold, Associate Protection Officer etzold@unhcr.org , 0798956785
For all community services related issues.	Irene Omondi, Community Services Officer omondii@unhcr.org , 0796324611
For all security related issues. Incident reports should be completed for all incidents and be shared with the Field Security Advisor.	Ala Almadani, Field Safety Advisor almadani@unhcr.org , 0795751076
For all site planning issues.	Ghada Barakat, Associate Site Planner barakatg@unhcr.org , 0796845092
For all registration issues.	Noor Khrino, Registration Associate, khrino@unhcr.org , 0790067563
For all issues related to the electricity network.	Yanal Madanat, Electrical Engineer Associate almadana@unhcr.org , 0797056990

For all NFI distribution activities. All agencies planning to distribute NFIs must secure joint prior approval from SRAD and UNHCR. All assessments need to be coordinated via the Needs Based Working Group.	Adem Shaqiri, Field Officer shaqiri@unhcr.org , 079 015 8114 Livia Das Neves, Associate Field Officer, dasneves@unhcr.org , 796083917
For all issues related to diplomatic missions, the media, private donations, research and new projects proposals.	Gavin David White, External Relations Officer white@unhcr.org , 0798175813

A. General Announcements

- Zaatari camp management will get free tickets for the girls to attend one or two games at the world cup.

B. Security

- **9 August 2016, Zaatari Camp**, at 13:00hrs a vehicle hit a (3) year old girl in the camp. The Girl was injured and rescued to JHAS and was referred to Mafraq Hospital. Police camp arrested the driver. Case is under investigation.
- **17 August 2016, Zaatari Camp**, Police Camp arrested two Syrian refugees for entering the country using incorrect information. Both referred to the concerned authority.
- **17 August 2016, Zaatari Camp**, at 01:00hrs, a (21) year old female refugee was rescued to Moroccan hospital for attempting a suicide by taking medicine. She was referred to Mafraq Hospital for treatment. Case is under investigation.
- **18 August 2016, Zaatari Camp**, at 21:00hrs A (4) year old child was hit by a bike and rescued to JHAS. He suffered a broken leg and transferred to Qasir Shbib Hospital / Zarqa. Case is under investigation.
- **21 August 2016, Zaatari Camp**, at 11:30hrs Following a clash, Police Camp referred four Syrian refugees to the court for harming and insulting others.

C. Registration

- The Population for Zaatari camp is 79.128

Transfers to Zataari camp:

- 36 individuals were transferred to Zaatari camp as follows:
- 2 individuals were transferred from RAS
- 21 individuals were transferred from Azraq camp.
- 6 individuals were transferred from EJC camp
- 4 individuals were transferred from Irbid
- 3 individuals were transferred from Amman

Travel to Third country:

- A total of 72 individuals traveled to third country, among the 17 individuals were residing and registered in Zaatari camp, while 55 individuals were residing in urban areas.
- The main countries where refugees departed to were: 1.Germany (47 individuals) 2.Saudi Arabia(6 individuals).
- The main reason of the departure was for Reunification with family members in third country.

Spontaneous Departures to Syria:

- A total of 486 Individuals were inactivated for spontaneous departure to Syria, among them 134 individuals were registered and living in Zaatari camp and 352 individuals were living in urban.
- Dara is the main city where refugees departed to.

Main Reasons of the departure to Syria were:

Zaatari camp residents:

- 1.Reunification with family members in Syria
2. Living conditions in Jordan, including 1.Inappropriate shelter and 2.Lack of income generating activities

Urban residents:

- 1.Living conditions in Jordan, including 1.Living costs outside camp and 2. Limited access to assistance .
- 2.Reunification with family members in Syria.

Bail outs:

- A total of 4 individuals were bailed out according to the information reported to UNHCR.

Registration of new Birth:

142 babies were added to their parents cases, among them (59) Girls and (83) Boys (Birth notifications were presented).

D. WASH

Water Supply

- Water supply is ongoing and stable, delivering on average 3,580m3 from the three internal boreholes.
- Private tanks disinfection is ongoing, requiring additional 75m3 per day from external wells. Disinfection is complete in 6 districts already.
- Winter contingency planning is in progress, WASH plan scheduled to be shared with camp management by mid-September.

Sanitation

- Desludging is ongoing, but still with significant challenges with catching up with the needs.
- Private toilets project is being scaled up to include the upgrade of existing private facilities , with 661 units completed and in use.
- WASH sector met and discussed with the ADF the background and roadmap for the scaling up of the private toilets project in Zaatari camp.
- The sector is finalizing the arrangements for the connection of institutions (schools, centers, ...) to the wastewater network. Once a work plan is finalized, all will be informed. Your usual support is highly appreciated.
- Solid waste management is ongoing, with estimated 700m3 of waste collected and disposed of daily.

Hygiene Promotion

- General hygiene promotion, including handwashing promotion campaigns are ongoing.
- The formation and training of children's clubs for promotion of child-to-child hygiene and safety promotion is also in progress.

E. Health

Health information System (HIS) week 31 and week 32.

- Number of consultations: 20,119
- Number of deliveries: 109 deliveries.
- Number of mortalities: 4 cases.
- Number of referrals outside camp: 310

Others:

- UNHCR and EMPHNET conducted two trainings for front line medical staff in camp (doctors and lab technicians); one training was on the case definitions of common public health diseases with epidemic potential and the another one on samples collections process.
- UNCHR and nutrition working group are preparing for the nutrition survey of 2016 in the camp. The survey was approved by Ministry of Health and the health sector in camp. This is the third nutritional survey and it is happening every two years under the supervision of Ministry of health across all the country to assess the nutritional status of the Syrian refugees basically children under five and childbearing age women. The agency who will implement this survey is Save the Children Jordan and it will take place in the camp from third to eighth of September 2016
- UNHCR is preparing to make cleft lip and cleft palates repairmen surgeries for ZC children.

F. Food

- Currently WFP, through SCI are providing the camp with 16.150 MT of fresh bread on a daily basis.
- WFP is distributing welcome meals in Raba Al Sarhan through the International Organization for Migration (IOM) to beneficiaries entering or leaving Jordan. A total of 75 individuals received welcome meals in from 9 August–21 August.
- WFP also distributing welcome meals through NRC to special cases in the Za’atri camp reception area. From 7 August–12 August, 19 welcome meals were provided.
- WFP through Save the Children International (SCI) distributed 28 new arrival vouchers (total value JOD 140) in the camp from 9 August–13 August.
- WFP through SCI distributes general paper vouchers in the camp to cases who do not yet have e-cards and other special cases. A total of 129 vouchers with a value of JOD 1,290 were distributed from 1–13 August.
- WFP through NRC distributed date bars to informal schools; from the period of 1- 15 August, 461 was the highest recorded number of students.

G. Protection

- With thanks for the advocacy of CM, the previous decision on the terms of validity of the leave permits to be 7 days, has been rescinded, regular leave permits will be valid for 14 days as before. The decision is appreciated from the Protection side;
- PTV network has decreased from 50 persons as before to 40 persons, due to the drop outs and position of partners that persons involved in certain activities with them cannot also be the PTVs. Dropouts are the part of the normal process, we are looking to further expand the network and currently started the selection of new candidates;
- Protection monitoring activities are going on as planned, currently protection team is monitoring the District 1. Concerns identified are being addressed with the respective protection colleagues and partners;
- PWG will meet this Thursday, we hope to have the presentation from the community police in camp, who was seeking to expand the cooperation with the protection partners. We hope that the meeting will also be used to discuss possible way for such cooperation.

H. Community Services

Number of community gathering conducted during this period: 12	Number of refugees attended the gatherings: 384
Number of PWDs attended the gatherings: 14	The most common topics raised and discussed during this period: work and leave permits, Wash and Education
Sessions conducted: 3	Number of community based initiatives discussed during CGs: 3

- As discussed by CMWG regarding the communique as not the only tool to approach refugees with CG's outcomes. Communique used to work on the pilot phase but now there will more tools to approach refugees with such as (verbal messages, visual tools and on communal centers). This point is to be discussed with camp management to find best available tool to approach people on this regard.
- There will be a new systemization process of the CG's action/pending points, to be shared with Sectors/working groups chair and co-chair to make sure that the process is being followed by working groups.
- Za'atari network phase 2 is not ready yet. Awaiting a meeting with UNICEF technical team.

The most common topics raised and discussed during this period:

Sector	Topic	Response	Action point
Protection D5, D6 & D12	Short period given for leave permits	Faris Masaeed UNHCR/protection has stated that UNHCR is fully aware of refugees concern and they are on a negotiation process with SRAD to extend the leave	UNHCR is on a negotiation with SRAD on this regard

		permit for more than a week	
Wash D2	Sewage Tanks flooding, Refugees have claimed that there is a delay in dislodging the septic tanks	Thaer Shaheen from ACTED stated that there has to be a tracking number for any complaints.	Acted has advised Refugees to use the WASH complaint mechanism in order to solve their WASH related difficulties, if they do not, they can reach out to IRD community mobilizers.
Education D8	Kindergarten KG	Ghofran Othman from UNICEF has stated that D8 large population is taken into their consideration and they are opening a new Kindergarten in the district	UNICEF to open new Kindergarten in D8

I. Education

- The learning for all campaign started (August 1st) and is ongoing (door-to-door). Principles are available at schools on Sundays and Tuesdays for registration.
- Process of building 3 new schools in District 3, 7, 10 and expansion of existing schools is ongoing.
- 7 schools will have new caravans for Kindergarten classes which will begin in the upcoming school year.
- Summer activities are ongoing in Makani centers along with preparations for the new cycle.

J. Youth Taskforce

CMWG Co-Chair to present on Protection FGDs with focus on youth

- CMWG Co-chair briefed the YTF members of the main finding for both M/F between 15-24.

TECG Co-Chair to give update on last meeting at Amman level

- last meeting to discuss higher education and TEVT opportunities linked to LH activities. They are now trying to coordinate with MoHE on ways to engage students in TE opportunities in Jordan.
- Positive on funding opportunities for Universities and vocational training opportunities, the group is trying to put together something to be used for advocacy as a minimum standard for findings toward HE.

REACH - NRC Youth Assessment Presentation.

- Sarah – REACH updated the YTF on the NRC – REACH collaborated youth assessment in the three camps, the assessment approvals is going in line with the SoPs and now in its final stages, start date will be confirmed later on.

Questscope/UNFPA Youth Volunteer presented to the group about their Creativity Fund Initiatives.

Complaint Mechanisms

- The proper mechanism is to use the hotline. Refugees advised to contact the hotline.
- All agencies to make sure to share the hotlines numbers with the community.

K. Basic Needs and Livelihoods Working Group

- Winterization: All partners planning to distribute NFIs or Cash for winterization are requested to confirm the assistance planned to the BNLWG chairs by mid-September to finalize the winterization response plan.
- Cash for Work: Despite the continues calls/requests to CfW partners to apply the agreed CfW SOPs in the camp there are still a number of partners that are not applying the rules. The partners that are not applying the SOPs, partially or fully, are OXFAM, IRC, Mercy Corps, Save the Children International and Finn Church Aid.
- UNHCR and NRC have introduced for the first time the IRIS scanning identification system Common Distribution Center for Humanitarian Assistance. The center is mainly dedicated to regular distribution of Cash and NFIs assistance and it can process over 2500 families a day. By mid-September, the center's

capacity will be increased with a smaller terminal that is intended to be used by all partners for CfW payments. The pilot phase for CfW payments is planned to take place in the last two weeks of September.

New Arrivals NFI Center :

- 3210 different CRIs (Blanket, Mattresses, G. Matt, Elderly & Children Diapers, kitchen sett) given out to 576 families including newborns, ad-hoc distribution and special cases.
- 332 Hygiene Vouchers.

CHDC (Common Humanitarian Distribution Centre)

- Cash distribution for Gas need and hygiene items ongoing, 60,106 JOD, for 5922 Families, along with 5610 toys bag for the children.

L. Site planning

- Demarcation of modified road safety signs is ongoing with NRC.
- World vision is currently in the procurement process to implement the pavement of 2 km of asphalt roads, and road maintenance needs at the Eastern gate. We will announce updates on this project once provided.
- Regarding site allocation/expansion requests, all projects have to go through relevant working groups at camp level for approval before allocating any site.

M. Energy:

- On Monday, August 15th. **Engineering Training Center (ETC)**, operated by **(NEPCO)**, conducted an exam inside district 2 community compound, with the presence of **JICA** and **UNHCR**, for the refugees who are participating in the electricity training to divide them into groups based on their knowledge.

N. External Relations

- No updates.

O. AOB

- Stephen Allen- Field Coordinator is leaving UNICEF.
- Next CMC will present the DAFI statistics progress report.
- The next CMC will be on **6th September 2016** in Zaatari Base Camp, Conference Room 1, at 13:00.