

CWC MEETING NOTES

CwC Meeting	
Meeting Subject	CwC Working Group Meeting
Date, Time & place of meeting	09/11/2016, 14:00-15:40, UNHCR Athens Office
Meeting Chair	Rachel Maher (UNHCR)
Minutes/notes prepared by	Emmanouela Kokkini
Present (organizations)	UNHCR, Oxfam, DRC,IRC, Internews, IFRC, Advocates Abroad, RefuComm

Agenda:

1. Review of previous meetings, matters arising

Point/details		
Approval of previous minutes-review of previous meetings -Matters arising	<p>The minutes of the previous meeting were reviewed and approved. The Chair asked the attendees to provide any update or feedback on the internal channels of communication for the group and was informed that communication with other agencies was significantly improved with the use of the WhatsApp group.</p> <p>The working group was briefed by the Chair that due to several fire incidents around the country, three safety guidelines notices were produced as an emergency response. They focus on:</p> <ol style="list-style-type: none"> 1) Safety with heating 2) Cooking 3) General fire safety 4) Carbon Monoxide poisoning <p>In addition, it was noted that the aforementioned guidelines were uploaded to the Shared Dropbox, so that partners could use them, review them if required and also share any of their own Q&A's they produce. A key proposition was put on the table, regarding the necessity to translate the fire safety guidelines in Arabic, Farsi, Urdu and Greek, and to develop them in audio format which is task that could be carried out by Internews. The possibility of audio and visual on site material in Arabic, Farsi and English (subtitled) was also discussed as an option and IRC and Internews agreed to meet about a possible co-production.</p>	<p>Action Points: Chair to share a link to fire safety video on YouTube by email</p>

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2. Issues discussed during the meeting

<p>Regional Refugee and Migrant Response Plan</p>	<p>The CwC group was provided analytical information about the Regional Refugee and Migrant Response plan by the UNHCR Senior Coordination Officer. It was noted that the aforementioned plan takes the form of a general appeal and advocacy document that will be sent out to donors.</p> <p>Furthermore, it was explained that it contains chapters on several countries including Greece, Turkey, Italy and Serbia and that every sector is invited to present their planned activities and financial requirement well before November the 25th (submission deadline of the plan) following a precise pattern:</p> <ol style="list-style-type: none"> 1) 3-5 objectives (topline level) 2) Indicators 3) Targets <p>The Chair advised the WG members that UNHCR would draft a small chapter (1-3 pages) focusing on achievements, challenges, needs and strategic areas. Regarding the funding, it was recommended to split the budgets across the different sectors/areas (e.g sector by sector, objective by objective).</p>	
<p>Essential Protection in open sites (Draft Guidelines for CwC)</p>	<p>The Chair informed the group that the CwC WG was requested by the PWG to draft minimum standard CwC guidelines for the open sites. The starting point of this effort -- that started in July 2016 with contributions from many agencies -- was the CwC Handbook for Greece, an extremely useful tool which contains guidelines and is scheduled for review and updates in December.</p> <p>A hard copy was tabled as a draft on CwC essential protection guidance for the sites was distributed by the Chair to the WG members and they were asked to provide comments and questions. It was noted that the document provides the minimum commitment on site level for CwC and that its headings will also serve as the indicators for the 2017 planning. The main points of the documents were discussed in depth and thoroughly scrutinised with the Chair underlining the need to educate colleagues so that they can let people know what happens when they provide feedback. UNHCR Attica field protection officer attending the meeting offered a recent example of onsite incidents of a communication challenge. It was further maintained that the best strategy would be to share with POC's plans and achievements, get feedback from the people on a site level and get the populations involved with future plans.</p> <p>Suggested Additions:</p> <ul style="list-style-type: none"> -Interpreters -On site CwC focal point (monitoring and mapping the procedures/assessments) -Anonymous suggestion box -Evaluation and monitoring sessions - social media, audio + visual material on site level 	
<p>16 days of activism</p>	<p>The WG members were briefed about the activities included in this annual event that started in 1991 and takes place every year from</p>	

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Other Business	<p>25/11-10/12. It was explained that while it started as part of an international campaign focused on violence against women, it has now taken the form of a campaign against gender-based violence. The UNHCR working closely with other agencies follows three streams of work in the context of this annual event:</p> <ol style="list-style-type: none"> 1) In camps 2) In shelters via social activities awareness sessions etc (urban populations) 3) Public awareness campaign and shared actions with government and partners. <p>Members raised a number of questions regarding issuance of a tax index number, which was discussed by the WG members along with other problems around the absence of address on the international applicant's card; when POCs are trying to access the labor market.</p> <p>KEY QUESTIONS</p> <ul style="list-style-type: none"> -How can the address be proved? Verbal not enough. -Which list of documents is required? -Are legal services required throughout the procedure? -What could be accepted as an address? 	<p>Chair committed to follow this up by taking the questions to the Social Rights and Integration colleagues and feed back to the group.</p>
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