

## Basic Needs Working Group Amman, Jordan

Meeting Location	EMOPS Room UNHCR Khaldia	Meeting Date	13.12.2016
Facilitator	Elizabeth Burnhart (UNHCR)	Meeting Time	2.00– 3.00 pm
Minutes Prepared by	Ruba Saleh UNHCR		
Purpose of Meeting	Regular/Monthly Meeting		

### 1.) Summary of action points

No.	Action Point	Focal Point / Organization
1.	Cash intervention mapping document to be prepared by DRC by 15 DEC COB.	DRC/ Alain Coutand

### 2.) Attachments and References

Documents	Location	Contact Person
winterization Task Force presentation	Hyperlinked with minutes	Ruba Saleh, <a href="mailto:Salehru@unhcr.org">Salehru@unhcr.org</a>

### 3.) Session Summaries

Item	Discussion
SGFP updates	<ul style="list-style-type: none"> <li>- Basic Needs sector gender focal point submitted the draft Basic Needs gender analysis to Senior GenCap Advisor for review. The report will be shared with the BNWG chairs for their comments feedback and it will be presented to the working group once it is finalized.</li> <li>- As part of a global roll out of IASC Guidelines on Integrating Sexual and Gender Based Interventions in Humanitarian Action, Jordan has been selected as one of 11 target countries for sector-specific trainings on the new guidelines. One-day training sessions were arranged for the following sectors between 15 November and 24 November 2016: Education, Health, Livelihoods/Basic Needs (combined); Protection, and WASH.</li> <li>- Participants from each sector also developed an action plan for their respective sectors with recommendation, relevant indicators, next steps, timeline, responsible contact and resources needed. These documents will be reviewed and discussed with Sector Coordinators the shared accordingly with the working groups.</li> </ul>
3RP/JRP updates	<ul style="list-style-type: none"> <li>- On 11 Dec, a draft JRP 2017-2019 document was published on the JRP website. Essential programs were affected, either with big reduction of budget or total removal of projects.</li> </ul>

	<ul style="list-style-type: none"> <li>- Inter-Agency appeal for most of the sectors is affected compared to the new 2017 JRP budget. The reduction on Basic Needs budget will affect the ability of humanitarian actors to respond properly to the minimum needs of refugees and vulnerable Jordanian from the host community.</li> <li>- UN agencies and partners are compiling points for advocacy to bring the budgets back to alignment with the joint planning process. As some of the reduction were not based on needs assessments, a prioritization exercise, or further consultation within the established JRP process. Updates and information will be communicated with the BNWG members accordingly.</li> </ul>
CARE presentation on ECA/UCA	<ul style="list-style-type: none"> <li>- CARE presented findings related to UCA/ECA from CARE impact assessment that was conducted in Amman, Mafrqa, Zarqa and Irbid.</li> <li>- A focus group discussion with UCA/ECA beneficiaries revealed that the amount of 130 JD is not enough to cover the needs of beneficiaries. Based on CARE findings, the interviewed beneficiaries spent the UCA/ECA amount spent on rent, food and health care.</li> <li>- For further information related to CARE impact assessment presentation , please follow the link:  <a href="http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&amp;LocationId=107&amp;Id=71">http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&amp;LocationId=107&amp;Id=71</a> </li> </ul>
BNWG 2017 work plan	<ul style="list-style-type: none"> <li>- The BNWG discussed the way forward of the BNWG meetings. The members agreed to discuss specific cash approaches and modalities in addition to inviting partners from other sectors to make presentations on their cash interventions.</li> <li>- The BNWG meeting will include one hour on general information and updates, and one hour focusing on a specific cash subject. Taking into consideration that the focus will be on JRP process and winterization</li> <li>- The BNWG members agreed to discuss the following levels regarding to cash intervention; information sharing, Mapping, RAIS uploads, cash standardization (amounts, criteria, disbarments methods...etc), selection of Jordanian beneficiaries in addition to unregistered Syrian beneficiaries.</li> <li>- As a first step to initiate, the process DRC will prepare a mapping document to be shared with BNWG members for their feedback on their cash intervention. The mapping document to be ready by 15 Dec COB.</li> </ul>

<p>Update from winterization Task Force</p>	<ul style="list-style-type: none"> <li>- The winterization task force chair provided a situation update regarding 2016-17 winterization intervention in urban and camps.</li> <li>- The winterization task force developed a winterization 2016-17 standard document that provide guidance in terms of level of assistance provided to beneficiaries based on the minimum standard package ( consists of Blanket, heater, bottle and gas refill).</li> <li>- An average family size of 4.6 was used in the planning assumption for the household approach that was selected over the individual approach implemented last year. The partners were advised to plan their budget as the following: 15% Tier 1 and 85 % Tier 2.</li> <li>- VAF supported the identification of vulnerable cases. Exceptional cases are provided with winterization support based on case management justification, while using RAIS as the main coordination tool.</li> <li>- A winterization dashboard was produced by the task force at the end of Oct. a second dashboard would be produced by early January to reflect the status of implementation by partners as few organizations started their winterization support during Nov.</li> <li>- The winterization task force created a new Harsh Weather Condition (HWC) sub-task force on the bases of 2016 lessons learned. A draft HWC guideline document was produced and it will be shared with the Winterization task force members for comment and feedback and it will be shared with BNWG accordingly.</li> <li>- For further information related to the presentation and updates related to funding status ,over all target, type of winterization intervention in addition implementation please follow the link:  <a href="http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&amp;LocationId=107&amp;Id=71">http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&amp;LocationId=107&amp;Id=71</a> </li> </ul>
<p>AOB.</p>	<ul style="list-style-type: none"> <li>- The Next BNWG meeting to take place on Monday 23<sup>rd</sup> of January from 2.00 pm to 4.00 pm at the UNHCR EMOPS conference room.</li> </ul>

## List of Participants

Organisation	Name	Email
UNHCR	Elizabeth Barnhart	<a href="mailto:BARNHART@unhcr.org">BARNHART@unhcr.org</a>
ACTED	Sana'a Qasmieh	<a href="mailto:sana.qasmieh@acted.org">sana.qasmieh@acted.org</a>
ACTED	Rami Al Natour	<a href="mailto:rami.alnatour@acted.org">rami.alnatour@acted.org</a>
ICRC	Samia Al Dalahmeh	<a href="mailto:saldalahmeh@icrc.org">saldalahmeh@icrc.org</a>
IFRC	Hilary Dhliwayo-Motsiri	<a href="mailto:Hilary.motsiri@IFRC.org">Hilary.motsiri@IFRC.org</a>
INTERSOS	Majdi Sunna	<a href="mailto:Procurement.jordan@intersos.org">Procurement.jordan@intersos.org</a>
IOCC	Osama Daibes	<a href="mailto:odaibes@ioccc.org">odaibes@ioccc.org</a>
IRJ	Hadeel Hassoun	<a href="mailto:hadeel.hassoun@irj.org.jo">hadeel.hassoun@irj.org.jo</a>
MC	Mohie Wahsh	<a href="mailto:mwahsh@mercycorps.org">mwahsh@mercycorps.org</a>
MC	Muntaha Al Kilani	<a href="mailto:mkilani@mercycorps.org">mkilani@mercycorps.org</a>
PU-AMI	Sua'd Shehadeh	<a href="mailto:jor.shelternfi@pu-ami.org">jor.shelternfi@pu-ami.org</a>
UNHCR	Elizabeth Barnhart	<a href="mailto:BARNHART@unhcr.org">BARNHART@unhcr.org</a>
UNHCR	Jessica Gut	<a href="mailto:gut@unhcr.org">gut@unhcr.org</a>
UNHCR	Ruba Saleh	<a href="mailto:Salehru@unhcr.org">Salehru@unhcr.org</a>
World Relief Germany	Joe Berg	<a href="mailto:Jberg@worldrelief.de">Jberg@worldrelief.de</a>
WVI	Ali Khazendar	<a href="mailto:Ali_al-khazendar@wvi.org">Ali_al-khazendar@wvi.org</a>
ZOA	Simon verduijn	<a href="mailto:s.verduijn@ZOA.nl">s.verduijn@ZOA.nl</a>
DRC	Alain Coutand	<a href="mailto:alain.coutand@drc-jordan.org">alain.coutand@drc-jordan.org</a>
AVSI	Giulia Pugliese	<a href="mailto:giulia.pugliese@avsi.org">giulia.pugliese@avsi.org</a>
OXFAM	Farah AL Basha	<a href="mailto:falbasha@oxfam.org.uk">falbasha@oxfam.org.uk</a>

WVI	Alyia Khan	alyia_khan@wvi.org
WVI	Hala Abu Maizer	hala.abumaizer.wvi@gmail.com
Medair	Stephen Rous	dcd-jor@medair.org
UNOPS	Naomitsu Nakagawa	NaomitsuN@unops.org
UNHCR	Ashraf AL Jawad	aljawad@unhcr.org
UNHCR	Ahmad Alshibi	alshibi@unhcr.org
UNHCR	Ruba Saleh	<u><a href="mailto:salehru@unhcr.org">salehru@unhcr.org</a></u>