**Youth Taskforce (YTF) Minutes of Meeting**

Tuesday 12th April 2016

From 10.30am -11.30am

Base Camp Buffer Zone F5

***Attendees***

Leana (UNFPA), Badr (SCI), Mohammed (SCI), Paul (NRC), Dima (NRC), Wasef (IMC), Philmon (IRD), Nizar (MC), Mohammed (LWF), Alaa (RI), May (UNESCO), Nicole (UNESCO), Eddie (UNESCO), Awad (UNHCR), Adem (UNHCR), Abdelqader (UNHCR), Raed (NRC), Aya (RI), Eshraq (Acted), Philippine (Acted), Nadeen (IFH), Ahmad (IFH), Mohammed (SREC), Sonia (NRC), Georgie (QS), Manar (QS), Mohammed (QS), Nadine (QS).

***Based on YTF Agenda:***

1. BNWG Update on Cash for Work
2. Feedback from YTF members on the Newsletter Theme of Youth and Technology
3. MHPSS update from co-chairs
4. AOBs

***BNWG Update on Cash for Work***

BNWG started in August with the first draft of SOPs and uses a centralized process through UNHCR. UNHCR cross checks all the names twice a month by all organisations. This is done at the beginning and end of each month.

The SOPs were reviewed in January and February and they have now been finalized. There are many news rules. There were 6 groups who worked on different topics for this process within the BNWG. A main target was to have more rotational positions. The only positions that cannot be rotated are the technical staff and the very highly skilled positions. All others should be rotational.

The SOPs were endorsed end of March. There are around 14 active partners implementing the SOPs fully and another 2 or 3 who are not yet part of the group but will soon start implementing them.

Most YTF members had not read the SOPs so the BNWG chair went through them with the group.

One important aspect of the SOPs is that positions should be widely advertised in the camp and there is a standard for this in the SOPs.

Only registered refugees can apply for positions. Exceptions should be rare and for vulnerable cases. Refugees should be living in the camp who benefit from CfW. No one under 18 should be hired for positions and no one who is currently engaged in other activities in the camp should be hired either. Families should not benefit from CfW with more than one person per family overall. ACTED wanted to know what to do when such family cases are found where two members are working for organisations. In these cases, UNHCR will identify it and ask one of the refuges to be rotated out. The person to be rotated out of a position will always be the one of who is the less specialized person.

There are also complaint forms that can be filled out for any CfW complaints by refugees. Each organization needs to have a Focal Person for these complaints. Refugees should go to the specific agency with the complaint and a copy of the complaint form should be given to the refugee. If after 2-3 weeks there is no follow up, the refugee should seek out UNHCR for assistance.

BNWG is working on a shorter version of SOPs in Arabic with the complaint form that will be shared with all refugees so that everyone will be informed and aware of their rights.

20% of families are benefitting from CfW in the camp and there are 6,000 positions from partners in the camp.

There is a monthly CfW factsheet with all the information that is shared by the BNWG. The amount spent by each partner on CfW was intended to be shared but that has not happened to date. In addition to this, quarterly CfW meetings are held for each agency to report back.

In Amman, there is a Livelihoods WG with the first meeting having been held in mid-March. UNHCR will co-chair with another organization still tbd. The ToR has been approved for the camp and is for Zaatari and Mafraq. Livelihoods activities will be focused in Mafraq and surrounding the camp to have refugees be able to leave the camp and access work permits. For now, the CfW component and other activities like trainings are the main focus but the goal is that refugees be able to attain certificates that are recognized by government that will help gain employment. Regarding work permits, the hope is to have it not be connected to the type of work or employer, which would make it easier for refugees. This whole momentum is connected to World Bank funds coming into Jordan.

***Feedback from YTF members on the Newsletter Theme of Youth and Technology***

Dima from NRC offered to take on the role of editorial work and Philmon from IRD will support Dima.

The following YTF members volunteered to provide inputs for the Newsletter:

IMC; RI; IRD on electronic library TIGER. Two new labs for IT courses with IRD. IRD is looking for applicants to work there; NRC volunteers in data management; ACTED; Save the children trained youth how to use cameras. This can be a story in D4 and D10. They created a facebook page called “Inside Zaatari” The films were shared in film festivals around the world. Badr from SCI will follow up.

**Some things for members to consider when drafting the sections:**

1. **How youth are applying their skills?**
2. **How youth are using their skills outside of formal programmes?**

**Action Point:** YTF members to share stories and photos with Dima and Philmon:

Dima email: dima.issam.alarda@nrc.no

Philmon email: P.haile@IRD-Jo.org

**Additional information around technology in the camp was discussed:**

Two IT trainings took place in the camp for youth. NRC hosted one with IRD and UNHCR and feedback from trainers was very constructive and they were amazed by the level of talent. Some of the youth will now enter the next level of training.

RebootCamp (RBK) will be done in July. There will be a selection process of tests and interviews. It will be for Al Beit University and will be outside the camp. This will be a pilot project. This is a high tech programme for students who did some computer studies at the university level and who will be trained to be trainers. The training will be 4 months long and will be intensive with 14-16 hours a day. Students may have to stay in a dorm. First cohort around 52 students, split by Jordanian/Syrian.

UNESCO wanted to know if students will get jobs after this training and there are hopes for this to happen but no promises.

A SAP coding camp will be done in October with UNHCR which will do training on basic programming/coding and web design. There will be a coding campaign. The trained youth will then train children. SAP is separate from RBK.

UNHCR will be looking for candidates in Zaatari and in the north of Jordan to add them to the list to apply for the training.

UNHCR already has a preliminary list of candidates who should apply as follows:

1. DAFI students who were not accepted
2. ICDL high achievers list 4-5 (of around 300)
3. Coding programme students who already did coding.

**Action Point:** UNHCR will share some materials with co-chairs with a full briefing at the next YTF meeting to share information with beneficiaries.

***MHPSS update from co-chairs***

The co-chairs from YTF met with the chair of MHPSS and the chair of Protection in Zaatari to discuss priority areas for 2016 and how to collaborate in a meaningful way in regards to PSS and youth. The MHPSS chair will discuss the subject of youth at the next monthly meeting and get back to the co-chairs for follow up.

**AOBs**

1. IRD centers have a lot of new positions. YTF members should please encourage refugees to approach IRD centers to apply.

**Action Point:** IRD to share information on positions to be widely shared.

Refugees interested to apply as **Center coordinators (Hiring all districts) or as a Librarian (Hiring D7 and D6)** should do so in person at any IRD center. It is recommended that they apply in the district in which they would like to work.  The deadline is 18/04/2016.

**Relevant meetings calendar:**

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| **Meeting** | **Day & time**  | **Location** | **Focal point** |
| **Youth Task Force**  | Tuesday @ 10.30 | Base camp Buffer zone (F5) | Raed (NRC) / Leana (UNFPA) |
| **Education WG (Za'tari)** | Every other Tuesday @ 11.30  | Base camp Buffer zone (F5) | Paul (NRC)  |
| **Education WG (Amman)** | Every other Monday @ 12:00 | UNICEF/SCJ | Paul (NRC) |
| **Community mobilization** | Tuesday @12.30 | Base camp Buffer zone (F5) | Irene (UNHCR) |
| **Camp management**  | Tuesday @ 13:00 | Base camp UNHCR | Leana (UNFPA), Raed (NRC) |
| **Youth committees** | Wednesday @ 12.30 | IRD community center district 10 | Mais (IRD) |
| **CP-GBV WG** | Thursday @ 11.30 | Base camp UNHCR #4 | Nizar (MC) |
| **Age and Disability TF** | Sunday @ 13:00 (every fortnight) | Base camp #3  | Arabella (FPSC) |
| **Protection WG (Zaatari)** | Thursday @ 13:00 | Base camp UNHCR #4 | Georgie (QS) |
| **Protection WG (Amman)** | Wednesday @ 11:00 (every fortnight) | UNHCR Khalda in EMOPS room | Leana (UNFPA) |
| **ISWG (Amman)**  | First Sunday of every month @ 14:00 | UNHCR Khalda in EMOPS room | Leana (UNFPA), Paul (NRC) |