



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	Oxfam office	Meeting Date	17th of January 2017
Chair and Co Chair	Esmail Ibrahim and Roelof Wentzel	Meeting Time	02-04pm
Minutes to be taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	14th of February 2017 at 12pm UNICEF office - 2nd floor meeting room		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the "JRPSC Secretariat JRP 2017-2019" presentation with the WASH WG.	Maysa (UNHCR)
2.	To circulate the training invitation for JORISS training with the WASH WG.	Maysa (UNHCR)
3.	To share the "Data Protection" and the "UNHCR's Data Protection Policy" with the WASH WG.	Maysa (UNHCR)
4.	To share the "GBV guidelines training" summary with the WASH WG.	Maysa (UNHCR)
5.	To give a presentation about the International Orthodox Christian Charities IOCC scope of work, services and projects.	Aya (IOCC)
6.	To share the IM focal point list for updates with the WASH WG.	Maysa (UNHCR)
7.	To share the MoM for the Hygiene Promotion TF with the WASH WG.	Eva & Maysa (UNHCR)
8.	To share the concept note for the safe pads pilot project with the WASH WG.	Eva & Maysa (UNHCR)
9.	To write to WVI management in terms of Roelof continuous role as the WASH WG co-chair till end of 2017.	Esmail (UNICEF)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Ramez Othman	FAO	Ramez.othman@fao.org	0798212086
2	Douglas DiSalvo	UNHCR	disalvo@unhcr.org	0791368357
3	Heba Alhourani	Future pioneers	h.alhourani@future-pioneer.com	0790471216
4	Jakub Pajak	ACTED	Jakub.pajak@acted.org	0790212715
5	Sabrina Gehrlein	ACTED	sabrina.gehrlein@acted.org	0791367476
6	Rod Brauner	JEN	rodolphe.brauner@jen-npo.org	0798591457
7	Nahoko Araki	JEN	nahoko.araki@jen-npo.org	0791528268
8	Majdi Sunna	INTERSOS	procurement.jordan@intersos.org	0796009385
9	Pierre Dassoville	Oxfam	pdassonville@oxfam.org.uk	0790219629
10	Shumet Amdemichael	ACF	hodwash@jo.missions-acf.org	0778465104
11	Nada Nimrat	SIF	Headproj.jo@secours-islamique.org	0798570921
12	Heba Ababneh	Mercy Corps	hababneh@jo.mercycorps.org	0775004070
13	Aya Lafi	IOCC	aalqader@ioccc.org	0796140683
14	Roelof Wentzel	WV	Roelof_wentzel@wvi.org	0777441016
15	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
16	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
17	Eva Ugena	UNHCR	ugena@unhcr.org	0796747692
18	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	3 min
Announcements	<p>WASH WG members:</p> <ul style="list-style-type: none"> Pierre Dassonville is leaving Oxfam. Sabrina Gehrlein is leaving ACTED, Eshraq Mashaqbeh eshraq.mashaqbeh@acted.org will be replacing her in the role of Sector Gender Focal Point for WASH 	Esmail (UNICEF)	3 min
Updates from WASH partners	<p>WVI:</p> <ul style="list-style-type: none"> Got the approval of solid waste management project in Azraq, after ten months of submission. <p>ACTED:</p> <ul style="list-style-type: none"> Organized the kick-off meeting for an OCHA funded project for hand wash facilities in Azraq camp. <p>SIF:</p> <ul style="list-style-type: none"> Implementing WASH project pilot in Karak governorate, working in four schools to rehabilitat WASH facilities, do hygiene promotion sessions and distribute hygiene kits. <p>IOCC:</p> <ul style="list-style-type: none"> Started hygiene promotion sessions three weeks ago and distributed 800 personal hygiene kits. In partnership with JHAS IOCC distributed 6,000 de-lice solutions in camps and host communities. <p>FAO:</p> <ul style="list-style-type: none"> FAO is implementing “Improving Rural Livelihoods and the Environment through Integral Utilization of Organic Solid Waste for the Production of Renewable Energy and Compost in Mafraq Governorate of Jordan”. The projects comprises a biogas plant and composting. <p>UNICEF:</p> <ul style="list-style-type: none"> UNICEF will inaugurate Phase II of Water Network building in Zaatari on 18 January. The event will take place in Zaatari camp at 12h00 with the presence of the Deputy Ambassador of Germany, MWI, UNICEF, UNHCR, SRAD, Oxfam, ACTED, JEN, JeTech (Consultant) and MID (Contractor). Implementation of activities will last for two years. The contractor Al Lauzi, started to work on thenetwork in Azraq to sustain the waterservices (borehole three is operational and producing water). Implementation will take till the end of the year. Two wells are finished close to the Berm, one well has been rehabilitated and producing good amount of water in Al-Adalat. The second in the berm is producing 60 cm/hour in Al Rukban. There will be a network. Activities are expected to be finished mi-year. 	<p>Roelof (WV)</p> <p>Jakub Pajak (ACTED)</p> <p>Nada (SIF)</p> <p>Aya (IOCC)</p> <p>Ramez (FAO)</p> <p>Esmail (UNICEF)</p>	12 min



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Item	Discussion	Focal point /Organisation	Time
Update JRP / 3RP	<p>Thanks goes to everyone who worked on finalizing the JRP 2017-2019. The WASH Sector had to cut about 130m and has come down to 256m for three years.</p> <p>The JRP Task Force met at MWI at 17th of January. One of the essential points MOPIC requested is to rank the (WASH) projects for both projects in Host Communities (RES) and Refugee Camps (EF). The WASH TF members will be meeting next week to complete the prioritization for REF and RES. Deadline for this task is 30th January.</p> <p>It was agreed to meet on monthly bases for any updates related to the sector.</p> <p>During the meeting, the JRPSC Secretariat presented the JRP 2017-2019. The presentation will be shared with the WG. The JRPSC also announced conducting a training for JORISS for all partners in February and an invitation will be circulated with the WG.</p> <p>All Partners were reminded to share their feedback about the request emails sent earlier by Maysa Saeidi to each partner individually to clear the gap on the ActivityInfo.</p> <p>All Partners were reminded to attend the ActivityInfo monitoring training scheduled on 16 and 17 Jan.</p>	<p>Esmail (UNICEF)</p> <p>Roelof (WV)</p> <p>Laith (UNICEF)</p> <p>Maysa (UNHCR)</p>	12 min
The Global WASH Survey	All partners were reminded to participate in the survey which was shared with the WG, deadline is 18 January.	Esmail (UNICEF)	1 min
Presentation on protection by UNHCR Protection Unit	<p>A presentation about "Data Protection" has been shared with the present partners of the WASH working group.</p> <p>Any data related to an individual who can be identified from that data; from that data and other information; or by means reasonably likely to be used related to that data is considered as personal data.</p> <p>The presentation along with the UNHCR's Data Protection Policy (2015) document will be shared with the WG.</p>	Douglas (UNHCR)	25 min
Presentation about the GBV guidelines training by Eng. Hebah- Mercy Corps	<p>A brief summary about the "GBV guidelines training" has been shared with the present partners of the WASH working group. The presentation was about the main modules given during the training;</p> <ol style="list-style-type: none"> 1. Defining GBV prevention and mitigation in the context of WASH work 2. Introducing the 2015 IASC GBV Guidelines 3. IASC Gender Marker 4. Resource mobilization <p>By the end of the training, an Action Plan for WASH Cluster Partners was developed. The brief and the action plan are to be shared with the group.</p> <p>In the future, it was suggested to conduct the training in one language either Arabic or English, due to the difficulties in translating the GBV terminologies and terms from/into Arabic and vice versa.</p> <p>Katia Urteaga - the Child Protection Specialist (Gender-based Violence) at UNICEF will support the WASH WG in Gender issues and is available for WASH projects.</p> <p>It was agreed that any member of the WASH WG attends/participates in any training, workshop, meeting, etc. needs to update the rest of the group with a summary of the activity he/she attends.</p>	<p>Hebah (MC)</p> <p>Roelof (WV)</p> <p>Jakub & Sabrine (ACTED)</p> <p>Esmail (UNICEF)</p>	10 min
Appreciation mechanism	The WASH WG will initiates an appreciation mechanism for the WASH WG active	Esmail (UNICEF)	3 min



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	distinguished members during the year. By end of the year the champion will be selected and rewarded.		
WASH Work plan 2017	<p>The Shelter sector shared their work plan, which was focusing on the sector areas of work, activities, everyone's roles. It was suggested to have a similar plan for the WASH sector and listing the task forces and the activities for the sector.</p> <p>Laith started to draft a work plan, to be discussed with the WASH coordination group for finalization, then it will be shared with the WASH WG for feedback and inputs.</p> <p>The Work plan will be one of the Agenda point for the WASH WG February meeting.</p>	<p>Roelof (WV)</p> <p>Esmail (UNICEF)</p>	5 min
WASH Sector stories sharing	All partners who go often to the field were encouraged to share their dairy and personal experience in a one-pager to be shared with the WG, for knowledge sharing and credibility enhancing.	Esmail (UNICEF)	5 min
Update from Task Forces	<p>WASH in Schools: Last meeting was in December 2016. No updates. The director of primary education, requested to update the MoE about the school requirements in Rewashid. He suggested to buy sport clothes for the students and let all organization put their messages on it instead of doing hygiene promotion.</p> <p>Information Management IM: Last meeting, only three organizations presented. The IM focal point list will be shared again for the agency's updates.</p> <p>JORISS training will be conducting next month, the invitation will be circulated once the training date set.</p> <p>ActivityInfo revision: all Partners were reminded to share their feedback about the request emails sent earlier by Maysa Saeidi to each partner individually to clear the gap on the ActivityInfo.</p> <p>Solid waste: More actress for the solid waste at the camp; Oxfam, ACTED, JEN, FAO and Caritas and ACF. Funded by EU. TF meets on monthly bases, next meeting on 20 Feb.</p> <p>Gender: Eshraq Mashaqbeh eshraq.mashaqbeh@acted.org will be replacing Sabrina Gehrlein in the role of Sector Gender Focal Point for WASH.</p> <p>WASH in Host Communities: Eng. Salameh will be chairing the TF and should be added to our circulation. Hebah (MC) is co-chairing. This is a purely WASH focussed TF.</p> <p>Hebah will be the focal point for Urban Coordination which comprises all sectors. She will not be physically attending the meeting but will be available for meetings.</p> <p>Hygiene Promotion: The TF was re-activated, the first meeting was 12 January. More people will be invited for the next meeting in February. The MoM will be shared with the WG. Presented what each partners doing by brainstorming, what thinks should be address and what the bottle necks are. ToR needs to be adapted.</p>	<p>Esmail (UNICEF)</p> <p>Laith (UNICEF)</p> <p>Roelof (WV)& Jakub (ACTED)</p> <p>Jakub (ACTED)</p> <p>Esmail (UNICEF)</p> <p>Hebah (MC)</p> <p>Eva (UNHCR)</p>	25 min



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Item	Discussion	Focal point /Organisation	Time
Others	<p>WASH Strategy The JRP/3RP will be the strategy for 2017.</p> <p>Safe-Pad Pilot project: The pilot will be implemented in Zaatari and Azraq camp. Real Relief will give us 2000 pads. UNFPA is on board. The concept note will be shared with the WG.</p>	<p>Esmail (UNICEF)</p> <p>Eva (UNHCR)</p>	5 min
AOB	<ul style="list-style-type: none"> International Orthodox Christian Charities (IOCC) was invited to participate next WASH WG meeting in Feb to present a brief about their agency, scope of work, services, etc. Roelof will continue his role as the WASH WG co-chair till end of 2017. The next meeting will be held on February 14th, 2017 at UNICEF office - 2nd floor meeting room. 	<p>Esmail (UNICEF) & Aya (IOCC)</p> <p>Esmail (UNICEF)</p>	7 min