

South East Turkey Basic Needs WG/Winterization TF Meeting Minutes

Tuesday, 22 November, 10:30 Hrs, UNHCR SO-Gaziantep

Chair: Elena Del Fabbro (UNHCR Inter-Agency Coordinator) & Kazuhiro Kaneko (UNHCR Snr. Field Coordinator)

Participants: Vanessa Bonsignore(WFP), Tolga Kanakayali (ASAM), Volkan Pirincci (STL), Gabriele Cappellini (DRC), Chloe Day (CARE), Henrik Schon Hansen (Concern WW), Levent Eski (UNHCR), Ata Amin Pour (UNHCR), Sabine Greiner (WHH), Filiz Demir (IOM), Yannick Brand (UNICEF), Katie Seaborne (GOAL), Ali Eren Karadeniz (TRC), Omar Demir (IOM), Natsuki Matsumoto (AAR Japan), Meric Balkanli (AAR Japan), Sven talma (UNHCR).

Agenda	Discussion	Action Points
PART I: SOUTH-EAST TURKEY BASIC NEEDS WORKING GROUP		
Welcome and Introductions	The chair welcomed the participants to the first Basic Needs Working Group (BNWG) for the South-East (SE) followed by the winterization task-force. Participants were introduced to the group. It was noted the Inter-Agency Coordinator will be acting ad-interim SE BNWG sector coordinator.	
Review of the Basic Needs Sector/Working Group (Structure, Composition and ToRs)	<ul style="list-style-type: none"> • The group was informed that an ad-hoc STF meeting had taken place in Ankara to review and agree on country-wide inter-agency coordination structure. The structures are yet to be finalized, and, once endorsed will be shared widely with all group members. It was noted the aim of the inter-agency is to strengthen country-wide coordination, to ensure coherency and consistency in the response including by promoting a sense of alignment between the national and the field. • In line with the 3RP and the revised coordination structures the chair informed the group the Basic Needs Sectors/Working Groups are being established both at the national and at the field level covering issues related to: Multi-Purpose Cash, Shelter, NFIs, Contingency Stocks, WASH and public infrastructure. At the field level Basic Needs working groups are being established in Izmir, Istanbul and Gaziantep (covering the SE of Turkey) to ensure day to day operational sector coordination. At the 	

	<p>National level the Basic Needs sector is based in Ankara to ensure coherency and consistency across the country and provide standards, guidance and strategic direction. The basic needs working group in Ankara and Gaziantep will be coordinated by UNHCR and WFP. Group members advocated the importance to ensure an open, consultative and group-based selection process and sought additional clarifications on the selection criteria and decision. Members of the group also discussed the possibility for an NGO Technical Advisor to support the group, depending on future coordination and technical needs.</p> <ul style="list-style-type: none"> • In line with the proposed BN sector structure the WG in Gaziantep will also comprise of the Winterization and the ESSN TFs. It was clarified that both task-forces are task-oriented and time bounded temporary groups established to meet clear deliverables. It was noted that both TFs are accountable to the BNWG. The group agreed this should be reflected in the group ToR. • The group discussed the development of the group ToR. It was agreed this should be in line with the national strategic priorities, while reflecting operational realities and priorities specific to the South-East. The group agreed that a separate meeting will be called to initiate the drafting of the TOR after a more in-depth discussion on shelter needs and plans, and after the finalization of the national BN ToR. 	<ul style="list-style-type: none"> • Coordinator to advocate on behalf of group members to clarify selection criteria for future coordination arrangements, including technical advisors. • Coordinator to liaise with national groups on the national TOR and coordinate the drafting of the SE BN TOR.
<p>Brainstorm on Basic Needs gaps, challenges and operational priorities.</p>	<p>Group members brainstormed on some of the main gaps, challenges and operational priorities of the basic needs. Summary of the discussion (see appendix I for flipchart notes):</p> <ul style="list-style-type: none"> • Shelter: It was noted issues related to shelter are one of the main gap and need in the current response as although a significant number of refugees live in sub-standard shelter arrangements, only a limited number of actors provide shelter support and assistance. IOM recently started rolling out a pilot shelter upgrade/rehab project which also covers some basic WASH. Members agreed on the need for a separate technical level discussion to identify operational gaps and needs and develop a plan to address them. It was agreed IOM will lead the discussion and that proposed operational plans will be fed at the next meeting and guide operational next steps. 	<ul style="list-style-type: none"> • IOM to call for technical shelter discussion with Care, DRC and Concern WW on operational gaps and needs in shelter and recommend activities and actions to address them. (Timeline: beginning of Dec.) • IOM to present findings and next steps at the next meeting for group endorsement and action. (Timeline:

	<p>CARE, DRC and Concern WW will be part of the technical discussion.</p> <ul style="list-style-type: none"> • WASH: The group highlighted WASH related issues are similar to and interrelated with shelter and public infrastructure thus requiring an integrated operational approach. It was noted WASH activities has so far been mainly related to hygiene promotion but with no consistent and systematic approach. • Multi-Purpose Cash (MPC): Agencies highlighted the need to ensure critical basic needs continue to be addressed through multi-purpose cash programs. This includes cash-based interventions to fill immediate, short-term assistance gaps during the roll-out of the ESSN and until longer term solutions are found. The Case Management TF drafted a note to refine the target group for cash-based protection interventions sharpening the focus on protection for acute, temporary protection needs. To complement these efforts agencies also agree on the need to identify other forms of cash-based support that can meet the needs of those who will not be immediately able to access the ESSN. The CBI-TWG and, once established, the ESSN TF, plan to have a draft analysis on the profile and categories of these groups. The CBI-TWG can also guide BN actors on feasible alternatives to cash-based interventions to fill in the gaps. The group agreed to propose a joint planning session early January with key member of the PRT-WG, CBI-TWG and the ESSN-TF. The aim is to identify and agree on a way forward and next steps to address immediate gaps. DRC, WHH, STL, CARE, GOAL, UNHCR, ASAM agreed to attend on behalf of the BNWG. • Overarching Issues: With the set-up of the basic needs sector and coordination structure, group members agreed the National Basic Needs Working Group should provide the following: <ul style="list-style-type: none"> ➢ Identify <u>Government counter-part</u> for the Basic Needs sector (especially for issues concerning shelter, public infrastructure and WASH); ➢ Provide <u>Minimum Standards</u> particularly in Shelter and WASH (including Hygiene Promotion) that can be used and contextualized by the field. 	<p>Tuesday, 20 Dec. 2016)</p> <ul style="list-style-type: none"> • Coordinator to follow-up with PRT-WG, CBI-TWG and ESSN TF coordinators and call for a join planning discussion to identify and agree on a way forward and next steps to address immediate, short-term gaps. Timeline: early Jan. 2017. • Coordinator to follow-up with National BNs on minimum standards and sector Government counter-part. Timeline: ASAP.
<p>Basic Needs 4Ws: who is doing what, where and</p>	<ul style="list-style-type: none"> • The group reviewed the 4Ws matrix for the Basic Needs sector including activities and sub-activities and agreed that two additional sub-activities 	<ul style="list-style-type: none"> • Agencies to provide feedback on 4Ws by Friday, November 25 to Gabriel Oduori (ODUORI@unhcr.org) CCing Elena Del

<p>when?</p>	<p>should be added to include household Level WASH assistance (including renovation/infrastructure).</p> <ul style="list-style-type: none"> The group was informed that the final 4Ws will be shared on Monday, November 28th and that all Sector Members are requested to submit their 4Ws inputs (broken down by activities by province) by Friday, December 9th to Gabriel Oduori (ODUORI@unhcr.org) CCing Elena Del Fabbro (DELFABBR@unhcr.org) and Levent Eski (ESKI@unhcr.org) The group was informed Gabriel Oduori (ODUORI@unhcr.org) will be acting as IM focal point for the SE_BNWG. Due to time constraints the 2 minutes agencies presentation on their current and planned basic needs activities is postponed to the next meeting scheduled on: Tuesday, December 20th at 10H30 UNHCR Sub-Office Gaziantep. 	<p>Fabbro (DELFABBR@unhcr.org) and Levent Eski (ESKI@unhcr.org)</p> <ul style="list-style-type: none"> Agencies to provide 4Ws inputs (broken down by activities by province) by Friday, December 9th to Gabriel Oduori (ODUORI@unhcr.org) CCing Elena Del Fabbro (DELFABBR@unhcr.org) and Levent Eski (ESKI@unhcr.org)
<p>PART II: WINTERIZATION TASK-FORCE</p>		
<p>Monitoring Winterization Progress against targets</p>	<ul style="list-style-type: none"> Building on the winterization plan, agencies agreed on the need to regularly monitor and report the status of implementation against initial targets. Agencies agreed on the monitoring tool developed by the IM Unit, and to report on a bi-weekly basis number of HHs assessed and number of HHs assisted. Agreed reporting dates are: <ul style="list-style-type: none"> ➤ <u>Wednesday, November 30th</u>; ➤ <u>Thursday, December 15th</u>; and ➤ <u>Friday, December 30th</u>. The IM officer committed to periodically produce and disseminate the monitoring matrix and related IM products. The group agreed on the need for a harmonized Post-Monitoring Distribution (PDM) tool, and to meet on Wednesday, November 30th, to develop it. The tool will be used by all agencies involved in the winter support in the South-East. UNICEF, CARE, UNHCR, STL, IOM and TRC will attend the meeting. 	<ul style="list-style-type: none"> Agencies involved in winterization to submit their reporting/monitoring inputs to Levent Eski (ESKI@unhcr.org) CCing Kaneko Kazuhiro (Kaneko@unhcr.org) on November 30th, December 15th and December 30th. Levent Eski to produce and disseminate reporting tools and maps on a bi-weekly basis to all winterization TF members; UNHCR, UNICEF, CARE, STL, IOM and TRC to meet on November 30th to develop and agree on the PDM.

AOB	<ul style="list-style-type: none"> The group agreed to open a Drop-Box folder for the BNs working group. The coordinator will open the drop-box and share it with working group members. 	<ul style="list-style-type: none"> Coordinator to open a SE_BNWG drop-box and share it with working group member. Timeline: ASAP

Next Meeting: SE Basic Needs Working Group: Tuesday, December 20th @ 10H30 - UNHCR Sub-Office Gaziantep.

Appendix I: Brainstorm on Main Gaps, Needs and Challenges (Flipchart notes reported)	
Shelter	<ul style="list-style-type: none"> - Very few actors working in shelter; - Permissions for shelter projects can be difficult to obtain - Needs vary greatly from location to location - Available funding is low-level - Assessment is lacking – need for improvements info collection (especially to avoid subjectivity) and allow comparison– standards needed; - Rural and urban variations are notable; - Shelter-related barriers to ESN access; - Possible negative repercussions of ESN on rental charges; - IOM has begun shelter upgrade/rehab project (pilot) max TRY 3,000/HH – including HH WASH facilities; - Need to ensure that health & protection risks of poor shelter are considered; - Need to clarify line ministry / Government counter-part; - Risk of rental prices hikes as a result of rehab; - Consider advocacy needs; - Resilience considerations should be strengthened.
WASH	<ul style="list-style-type: none"> - Significant overall with shelter re infrastructure e.g: information and funding, rural/urban variation; health and protection risks; - Hygiene Promotion (HP) has been the main focus to date (training & kits) – not always systematic or particularly high quality - Hygiene issues – promoting social cohesion - Household and school HP needs

- Some overlaps with public infrastructure.

Multi-Purpose Cash

- Identify alternative/feasible cash based interventions to address gaps in basic needs – cash-based and more broadly (integrated approach – strengthen link with cash for protection – ensure complementarity);
- Agree on approaches needed to address regular and short-term temporary gaps (i.e. consider decision tree –risk analysis) and support joint planning with CBI-TWG, ESSN TF and PRT WG.

	Not able to apply to ESSN	Not eligible against ESSN criteria	Supported through ESSN
Able to meet basic needs & not at risk			
Not able to meet basic needs			
Protection concerns /at risk			
Not able to meet basic needs & at risk			

