

South East Turkey_ISWG Meeting Minutes

1 November, 15:00 – 16:30 Hrs, UNHCR - Gaziantep

Chair: Elena Del Fabbro – ISWG Coordinator (UNHCR).

Participants: Terra MacKinnon / Protection WG Coord. (UNHCR); Bora Ozbek/ SGBV-SWG Co-coord. (UNFPA); Hilda Ochuonyo/CP-SWG Co-coord. (UNHCR); Arda Kuran/ CP-SWG Co-coord.(UNICEF); Abdullah Modhesh/ Education WG Co-coord. (UNICEF); Selwa Abdulkatar/ acting CBI-TWG Co-coordinator (UNHCR); Vanessa Bonsignore/ CBI-TWG & Food Security WG Coord.(WFP); Chloe Day/ CBI-TWG Technical Advisor (Care International); Craig Hampton/Health WG Coord. (WHO); Lauren Panetta/IM-WG (UNHCR); Levent Eksi/IM-WG (UNHCR).

Observers: Tracey Buckenmeyer/UNHCR Head of Office (HoO); Yannick Brand/ UNHCR HoO UNICEF; Dher Hayo/UNHCR Cross-Border CCCM Cluster Coordinator; Filiz Demiz/IOM; Sara Bergamaschi/UNHCR Reporting Officer.

| Agenda | Discussion | Action Points | Comments / Update |
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| Welcome and Introductions | The new SE Turkey Inter-Sector Working Group Coordinator (Elena Del Fabbro) and the new SE Turkey protection Sector Coordinator (Terra MacKinnon) were introduced to the group. Sector coordinators, co-coordinators and sector technical Advisors were introduced. It was re-affirmed membership of the ISWG is close to sector coordinators, co-coordinators and technical advisors only. Observers from UNICEF, UNHCR and IOM were welcomed. | | |
| Update on Coordination | <p>The ISWG Coordinator provided a brief update on coordination:</p> <ul style="list-style-type: none"> The group was informed that a Basic Needs Sector was formally established under the 3RP covering issues related to shelter, multi-purpose cash-grants, NFIs, winter assistance, WASH and public infrastructure. It was noted discussions related to the BN sector coordination arrangements were ongoing at the Ankara level and that a Basic Needs Working Group will also be established in Gaziantep to cover BN operation issues in the South-East. Elena Del Fabbro from UNHCR will act as basic needs working group coordinator for UNHCR in GZT. | | |

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| | <ul style="list-style-type: none"> • The group was also informed that discussions are ongoing on the establishment of a temporary ESSN Task Force. • It was noted the CBI-Technical Working Group will continue to support and provide a technical advisory role to all sectors (cross-cutting). • It was also noted that, upon the request from the sector leads and, in consultation with the respective working group members, NGOs could be invited to assume technical advisor support functions. It was suggested the endorsement for a technical advisor is brought by the sector coordinator. | | |
| Validate ISWG TOR and agree on work-plan and next steps | <p>Terms of Reference: Upon discussion, the group agreed in the need to revise some elements of the ToR. These included re-addressing some language elements to emphasis the resilience component, the South-East operational focus of the group and the coverage on non-syrian refugee populations in group discussions; including accountability to affected communities as a core group objective; clarifying group membership and commitments (sector coordinators, co-coordinators, technical advisors and IM staff only as group members committed to attend on behalf of their sector - vs. alternates), highlighting the technical nature of the group in support of emergency efforts. The group agreed that a revised version of the Terms of Reference will be shared by the ISWG Coordinator by Thursday, November 3rd and that any final comment should be sent back to the ISWG Coordinator by COB Friday, November 4th.</p> <p>Work-plan: building on the existing work-plan, the group agreed on the need to evaluate the status of its implementation. It was also noted that while evaluating the work-plan there would be merit to further break down some of its elements and objectives, particularly those that are of cross-cutting relevance. The group agreed to hold a work-plan afternoon session on Thursday, November 10th at UNHCR office. The group also welcomed guidance from the IACG, especially for area that are of strategic relevance and importance.</p> | <ul style="list-style-type: none"> • ISWG Coordinators to share with the group the revised the TOR (timeline: Thursday November 3rd) • Sector coordinators to submit their final comments amendments to the ISWG (timeline: COB Friday, November 4th) • ISWG to evaluate and consolidate the existing work-plan. (meeting timeline: Thursday, November 10th at 14H00 – UNHCR office) | |
| Update on IMWG: Service mapping, basic IM tools and next steps | Building on the last ISWG IM-WG presentation the IM-WG presented the 4Ws and related 4Ws sample products to support coordination. It was discussed and agreed that, although some WGs already have their sector specific 4Ws in place, the need for a harmonized and standardized 4Ws to support the coordination of the SE operation | <ul style="list-style-type: none"> • 4 November : Sector coordinators to share with IM-WG (IMTurkey@unhcr.org) | |

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| | <p>across the different sector is a key group priority. It was also noted that most sectors, with the exception of protection, have IM capacity available and that it would be key to bring the focal points together to work and complete the 4Ws. In doing so the group agreed on the following 4Ws next steps and timelines:</p> <ul style="list-style-type: none"> • 4 November : Sector coordinators to share with IM-WG (IMTurkey@unhcr.org) their working group IM Focal points (if not already done so); • 8 November : Coordinators to provide any comments/feedback on the 4Ws template to IMTurkey@unhcr.org , CCing: Elena(SE- ISWG Coord: DELFABBR@unhcr.org); • 11 November: UNHCR IM Turkey to consolidate the feedback and circulate the revised 4Ws; • 16-17 November: IM-WG Coord. To meet with SE IM focal points and a) consolidate existing date, and, b) coordinate way forwards for data collection and 4Ws maintenance; • 29 November (next ISWG): IM-WG to present compiled 4Ws and related initial IM products. <p>Additional comments/remarks:</p> <ul style="list-style-type: none"> • It was noted that while the ActivityInfo (AI) will replace the 4Ws, there is still for a 4Ws to be consolidated as an immediate, temporary fix. It is noted the roll-out of the AI it is likely to require a “phased transitioning approach” between the two; • The 4Ws is part of a broader country-wide effort for Turkey: the 4Ws for the SE should be the same as the one used in the rest of the country; • While the 4Ws will multi-sectorial, working groups should still be able to maintain their specific 4Ws (i.e. complement vs. replace); • It is highlighted it is important for IM sector focal points to coordinate amongst themselves and share information to support coordination – it is noted many sectors already have cross-cutting information that can and should be used to support broader, cross-cutting issues. | <p>their working group IM Focal points (if not already done so);</p> <ul style="list-style-type: none"> • 8 November : Coordinators to provide any comments/feedback on the 4Ws template to IMTurkey@unhcr.org , CCing: Elena(SE- ISWG Coord: DELFABBR@unhcr.org); • 11 November: UNHCR IM Turkey to consolidate the feedback and circulate the revised 4Ws; • 16-17 November: IM-WG Coord. To meet with SE IM focal points and a) consolidate existing date, and, b) coordinate way forwards for data collection and 4Ws maintenance; • 29 November (next ISWG): IM-WG to present compiled 4Ws and related initial IM products. | |
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| Update on Community Center Task Force (CC Task Force) | <p>The Protection WG Coordinator provided an updated on the PWG community center and outreach workshop and related task force. During the PWG annual sector workshop in 2016, the sector members identified community centers as a priority intervention. A second workshop was agreed upon to focus specifically on CC and outreach. A number of deliverables were intended to be produced within that workshop, not all of which were completed. A task force was created in order to complete that work and finalize the workshop report (which contains the deliverables – time bound task oriented outputs). Deliverables of the task force are a mapping of CCs in Southeast Turkey, minimum actions and guidelines for four thematic areas of work typical to CCs: feedback & complaint mechanisms; host community engagement / PWD inclusion /peaceful co-existence; dissemination of information; and outreach programming, mapping, roles & structure. The report, with component deliverables, will be finalized by November 11. The task force created to complete the workshop tasks will close as of Nov 11, however the PWG has further CC related deliverables that it would like to create (ex. protection mainstreaming guidance for CCs). As CCs are multi-sectoral, all sectors that would like to create CC related deliverables were invited to determine what those deliverables are and, in the next ISWG meeting, to share and compare desired outputs so that the goals can be reached in a coordinated way.</p> | <ul style="list-style-type: none"> • Composition and configuration of proposed Community-Center Task Force to be discussed at the next ISWG according to prioritized deliverables. • Sector coordinators to identify sector specific deliverables (if any) to be included in the discussion. | |
| Sector Presentations: cross-cutting gaps and challenges | <p>The sectors/working groups provided a brief update on their sector specific cross-cutting challenges and main highlights. Key points are as follows:</p> <ul style="list-style-type: none"> • <u>Child protection</u>: reported main gaps in referrals and case management. They also include limited expertise in the area of child protection legislation; • <u>SGBV</u>: update was provided in their participation to the next participatory assessment organized by UNHCR; • <u>CBI-TWG</u>: the technical group informed the group there will be an ad-hoc meeting on the 15th of November to review their group TORs. The revised TOR and key areas of focus will be circulated and presented at the next ISWG for further sector discussion; • <u>Food security</u>: the sector/working group highlighted that technical aspects related to multipurpose cash will be reflected in the CBI-TWG while areas related to program and operation will remain under the sector; • <u>Education</u>: the importance of harmonizing non-formal education was discussed in the sector working group by partners. The working group also highlighted | <ul style="list-style-type: none"> • Protection WG coordinator to provide an update and overview on the current changes in legislation (timeline: next ISWG, November 29). | |

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| | <p>barriers to assessment as one of their main challenges, together with the need for a more harmonized, cross-sectoral approach to IM.</p> <ul style="list-style-type: none"> • <u>Health</u>: The working group highlights the importance for identification and referrals for the most vulnerable cases, including the need for a targeted, and case-by-case specific response. <p>Additional remark: It was noted that, while some of the issues are sector specific, those who are more cross-cutting in nature, could be further discussed and brainstormed at the work-plan session scheduled on November, 10th. The Protection Working Group coordinator proposed to provide an update on overview on the current changes in legislation at the next ISWG. The group welcomed it.</p> | | |
| <p>AOB</p> <p>Emergency Preparedness</p> <p>Working groups meeting calendar</p> <p>ISWG Drop-Box</p> | <p>Building on the risk analysis exercise, a core group composed by UNHCR, UNICEF, WHO, WFP and IOM hold a scoping preliminary discussion on the potential for new influxes.</p> <p>To improve the management and dissemination of the monthly working group coordination meeting calendar the group agreed on a more consisted and coordinated approach. It was agreed that, starting from next month, sector coordinators will be responsible for providing their monthly inputs for the calendar (time, date and location) and for disseminating the compiled calendar to their respective group members. UNHCR Reporting Officer will be responsible for compiling and sharing the calendar with the sector coordinators for their further dissemination.</p> <p>To improve information sharing, the group agreed to open an ISWG drop-box. Access to the drop-box is limited to group members only.</p> | <ul style="list-style-type: none"> • UNHCR Reporting Officer to share timeline for monthly calendars (timeline: ASAP) • ISWG Coordinator to share drop-box invitation with group members (timeline: ASAP). | |