



**Minutes of Shelter / NFI / CCCM National Cluster Meeting**

**10:00 – 12:00, Wednesday, 8<sup>th</sup> June 2016**

**UNHCR Office, Yangon**

**Attendees:** ECHO, (Centre for) Humanitarian Dialogue, Trocaire, UNHCR Liaison (Nay Pyi Taw), Rakhine State CCCM/NFI Sub-National Cluster Coordinator, WaSH Cluster Coordinator, UNHCR Donor Relations, LWF, DRC, ADRA, UNHCR Public Information, UNHCR Information Management, NRC, Care, OCHA, Consultant & BRAC

**Apologies:** N/a

Agenda Item	Discussion	Action / Actor / Date
1. <b>Introductions</b>	<ul style="list-style-type: none"> <li>• Introductions were made. Particularly a warm welcome to the sub-national CCCM/NFI Coordinator for Rakhine State, Richard Tracey, <a href="mailto:tracey@unhcr.org">tracey@unhcr.org</a> (RT), who would be giving an update on various issues, notably efforts to reform Camp Management Committees.</li> </ul>	
2. <b>Clear Minutes &amp; Actions from Previous Meeting</b>	<ul style="list-style-type: none"> <li>• Minutes of 4<sup>th</sup> May were discussed; there were no concerns; uploaded to Cluster website: <a href="http://www.sheltercluster.org/library/national-cluster-meeting-minutes-2016">http://www.sheltercluster.org/library/national-cluster-meeting-minutes-2016</a>.</li> <li>• From these (and previous) minutes following actions have been addressed or remain outstanding: <b>DONE</b> <ul style="list-style-type: none"> <li>• Cluster Lead can supply 8 <i>Build Back Safer Messages</i> (Myanmar language) booklets to OCHA for delivery to local government in Hakha &gt; done;</li> <li>• CC keen that results of Early Recovery Multi-Sector Assessment of Mrauk-U be shared and to request presentation at next National Cluster meeting &gt; done;</li> <li>• Trocaire to share detailed information on shelter needs and funding gap with national Cluster Coordinator (CC) &gt; done;<sup>1</sup></li> <li>• CC to plan for national Kachin/Northern Shan focused meeting in either June or July &gt; confirmed for July meeting and joined by Sub-national Shelter/NFI/CCCM Coordinator;</li> <li>• CC to update and share national Cluster capacity for emergency and availability of regional contingency stocks &gt; being done with new page on Cluster website created, <i>Emergency Response Planning 2016</i>:</li> </ul> </li> </ul>	

<sup>1</sup> Trocaire awaiting final approval but it “looks as if able to find additional Irish Aid money to cover the shelter repair gap in Maga Yang camp”. Pending Irish Aid approval, all of the shelter needs in Maga Yang resulting from the storm in April (73 constructed, 184 repaired) should be covered by KMSS. Trocaire working with KMSS to build their capacity to monitor shelter activities to ensure quality construction but welcomes Cluster Lead UNHCR in Myitkyina to monitor and provide feedback as well. **BP8, unable to secure funding to address emergency needs in this camp.** Following-up with KMSS Assistant Coordinator who is leading KMSS shelter efforts in Myitkyina to see if another organization may have stepped in or if the needs have changed.



	<p><a href="http://www.sheltercluster.org/library/emergency-response-planning-2016">http://www.sheltercluster.org/library/emergency-response-planning-2016</a>;</p> <ul style="list-style-type: none"> <li>• CC and DRC to set agenda in Yangon for JIPS mission and organize national-level meeting with key cluster/sector leads &gt; done;</li> <li>• ToRs for Sub-national CCCM/NFI Coordinator in RS to be advertised &gt; done (via Linked &amp; print press) &amp; now no longer necessary;</li> <li>• National Cluster Coordinator (CC) to comment on OCHA mission report &gt; done (&amp; report circulated).</li> </ul> <p><b>OUTSTANDING</b></p> <ul style="list-style-type: none"> <li>• OCHA to share ODI report on cash assistance &gt; <b>outstanding</b>;</li> <li>• Camp profiling information sharing protocol to be finalised &gt; <b>outstanding</b> (action required at Sittwe level);</li> <li>• CC to follow up with World Vision on permanent housing made of unsuitable materials &gt; <b>outstanding</b>;</li> <li>• Cluster Lead to generate CCCM factsheets for Kachin/NS &gt; <b>outstanding</b>;</li> <li>• CC to Cluster Coordination Performance Monitoring share CCPM exercise findings on Cluster website and to organize national workshop to discuss results and agree on actions to be taken to improve weak areas &gt; <b>outstanding</b>.</li> </ul>	
<p><b>3. Rakhine State</b></p> <ul style="list-style-type: none"> <li>➤ <b>Recent Conflict Displacement Update</b></li> </ul>	<p>An overview was given on the situation, with various documents circulated, not least the <i>Monitoring Report (Rakhine STATE) – New Displacement</i>, 15th - 20th May, helpful to give an overall picture of the situation. Another three documents (see at foot of minutes, under Rakhine section) were noted, not least a possible <i>emergency shelter package for new IDPs</i>. This suggested light shelter package includes roof, wall, floor and frame kit (nipa thatches, bamboo and bamboo strip, tarpaulins, timber, nails and binding wire). Each unit would cost 220 USD. While the decision as to what could be given rested with the Rakhine State Government and water/latrines were the most urgent needs, food and shelter were concerns hence (on a contingency basis) this planning had been done. Other options being discussed concerned cash assistance.</p>	
<ul style="list-style-type: none"> <li>• <b>Post JIPS Mission Camp Profiling Update (DRC &amp; Cluster Lead)</b></li> </ul>	<p>Noting this is a co-led exercise between DRC and the CCCM Cluster, Kate Smith of DRC and the CC jointly gave a JIPS mission debrief. Basis of presentation was JIPS PowerPoint presentation.<sup>2</sup> Immediate priority NOW to recruit a Profiling Coordinator, whose role at the Rakhine State level is to coordinate/operationally deliver the profiling. Interested candidates should feel free to contact Kate Smith (<a href="mailto:kate.smith@drcmm.org">kate.smith@drcmm.org</a>) or the CC (<a href="mailto:benson@unhcr.org">benson@unhcr.org</a>) for further details. Additional donor brief given by JIPS to ECHO prior to their departure to Geneva.<sup>3</sup></p>	

<sup>2</sup> See JIPS PowerPoint Debriefing, Yangon 31st May

<sup>3</sup> In due course likely that all suitable Rakhine State JIPS Camp Profiling documentation will be available via the website.



- **2016 Camp Management Committee (CMC) Reform**

Giving the overview/update was shared between the CC and the CCCM/NFI sub-national Coordinator.<sup>4</sup> First, CC covered history of CMCs to-date:

**2013:** Camps formed, efforts at elections failed, twice, rather CMCs appointed by Government;

**2014:** Highly challenging year with offices of all UN/INGOs ransacked, mass staff evacuation and opportunities for any progress lost for at *least* six-months. By last quarter of 2015 situation started to stabilize;

**2015:** Some areas of Cluster's work in CCCM/NFI discernibly improved, notably NFIs, camp management agency coverage, increased female representation on CMCs, IDP household survey, more regular formalized Rakhine State Government engagement (<http://www.sheltercluster.org/library/meeting-minutes-cccm-2015>) but NO discernible improvement with CMCs;

**2016:** As was stressed at 8<sup>th</sup> March donor brief (<http://www.sheltercluster.org/library/national-cluster-meeting-minutes-2016>), major problems with CMCs:

- Responsibility never enforced;
- Government appointed/GAD;
- Not representative (location/non-IDPs);
- Corrupt, extort & violent;
- Impunity (no limit of tenure);
- Blocking humanitarian assistance;
- Omnipresent.

**January 2016:** ECC State Security Minister requested support from the international community, notably CCCM Cluster. Yes UNHCR-led but Camp Management Agencies (CMAs) role also critical: DRC, LWF, SCI, RI and most recently NRC; in-keeping with the Cluster architecture and theory, stressed that there was a collective sense of responsibility in trying to improve this situation.

Followed a w/shop with Rakhine State Government Camp Focal Points and CCCM Cluster Partners (CMAs). While the role of the CCCM Cluster was clear, the difference between Camp Administration and Camp Management was blurred (see immediately below). In addition to trying to clarify this issue there were five key themes to emerge:

- Emergency preparedness and response in CMCs;
- Strategy to reduce CMC influence;
- Improving lines of communication;
- Effective enforcement of rule of law;
- Ensuring voice of women is more represented in CMCs.

On this critical issue of clarity with the RSG **Camp Administration Committees** (CACs), their role relates directly to overseeing the delivery of assistance; civil documentation; issues relating to

<sup>4</sup> See CMC Reform Slides, 8.6.'16



	<p>security and land rights. Note it is the CAC that is responsible for facilitating <i>all</i> access to service providers to deliver humanitarian assistance and protection &amp; critically reports directly to the RSG Camp Focal Point. While the CAC reports directly to the RSG Camp Focal Point on all matters of delivery, the CAC does NOT have a direct line to the service providers. Instead service providers are coordinated by the CMCs, supported by the CMA. The CMC reports to both the CMA and the CAC. Going forward, there has to be information sharing and support between the CMC and the CAC and the role of the CAC needs to be more clearly defined. Next step is that a technical working group (TWiG) will develop a new ToRs for CMCs to be approved by State Secretary and IDP communities. Other key objectives for the TWiG will be:<sup>5</sup></p> <ul style="list-style-type: none"> <li>✓ New structure for CMCs;</li> <li>✓ Clarify roles and responsibilities for all Camp Committees, and by that we mean the CAC, CMC and the Sub-Committees;</li> <li>✓ Disciplinary protocols for CMC and CMA misconduct/abuse of power;</li> <li>✓ Methodology for election of CMCs;</li> <li>✓ Develop monitoring evaluation system for CMC reform.</li> </ul> <p>The penultimate of these aims will require identification of groups within the camps and ensure those groups are proportionally represented with elections that reflect the various groups. In addition to this brief a draft copy of the document <i>Electing Representative Camp Management Committees in IDP Camps of Rakhine State</i>, Discussion Paper (April 2016) was shared. All and any partners were encouraged to digest and revert with comments.<sup>6</sup></p> <p>In conjunction with this CMC focused work, CCCM Cluster is also generating Standard Operating Procedures (SOPs) for the construction of all infrastructure in IDP camps e.g. temporary shelters, health facilities, CCCM infrastructure, WaSH facilities, education facilities, roads, bridges, culverts, drainage etc. These SOPs will apply to contracts over a threshold of \$2,000 and are being generated at the Sittwe level, with inputs coming from DRC, IRC, UNFPA, UNICEF and the Protection Working Group.<sup>7</sup></p>	
<ul style="list-style-type: none"> <li>• <b>Temporary Shelter Care &amp; Maintenance</b></li> </ul>	<p><i>2016 Humanitarian Response Plan</i>, published in late 2015, funding requirements to address the priority temporary shelter needs for Rakhine State was benchmarked at US\$3.7 million; proved prescient in terms of the total needs to-date. Following (8<sup>th</sup>) March donor brief and HCT brief, progress on addressing the critical temporary shelter repair and maintenance needs across Rakhine State with additional US\$1 million through the <i>Myanmar Humanitarian Fund</i> (MHF). Special</p>	

<sup>5</sup> Note, members of the TWiG to be appointed by the State Secretary, plus State Secretary to support recommendations by the TWiG.

<sup>6</sup> 10<sup>th</sup> June an additional meeting/brief on these efforts was given to certain donors that had expressed a particular interest; DFAT & DFID. At this meeting the Cluster lead requested all/any advocacy support with the Government on this hugely challenging issue.

<sup>7</sup> Most recent version dated 8<sup>th</sup> July '16 currently in circulation with sub-national Rakhine State CCCM partners.



	<p>gratitude to Australia, Sweden and the United Kingdom. In terms of facilitating the flow of funds the process took 14 working days, due to the rapid work of OCHA supported by UNHCR and IFRC. Funds reached the Cluster Lead, UNHCR, in June. US\$1 million will be split between UNHCR/LWF. Additionally Australia supported DRC with another US\$270,000.</p> <p>Aggregating these contributions, coupled with UNHCR’s earlier commitment of US\$1.1 million and LWF committing US\$300,000, approximately US\$2.7 has been raised to address these needs. Despite an additional gap emerging when approximately 50 long houses burned down, Rakhine State Government rebuilt and funded all the work needed.</p> <p><b><u>Still, cannot say all the resources have been committed to address all the priority funding needs as published in the 2016 Humanitarian Response Plan. Three key funding gaps left; one camp in Sittwe T/ship, and two camps in Pauktaw. If you also add 2016 storm damage, current funding gap is still a little over US\$1 million with the vast majority relating to these three camps; around 14,000 persons in one camp in Sittwe T/ship camp and 7,000 combined in the two camps in Pauktaw; 21,000 persons in total. See images right of highly degraded shelters and where the MONEY IS URGENTLY NEEDED.</u></b></p> <p>To fill this gap Cluster Lead are pushing hard with the Rakhine State Government (RSG), notably with the RSG State Secretary and Security Minister. Bearing in mind the sizeable commitment <i>already</i> made by the international community this year and that the vast majority of the care, maintenance and sometimes total rebuild of long houses since they were built in 2013 has been delivered and funded by the international community, does not seem a misplaced request. Additionally as they have shown with the fire response, they have the ability to act at scale and speed plus in 2013 they build and funded 45% of <i>all</i> the 2,800 long houses built. <b><u>Still, needs are needs and addressing them is A KEY PRIORITY and if there are any donors that could see themselves helping to close this gap, please be in touch IMMEDIATELY. Equally if all/any can support our advocacy efforts with the RSG when you engage, please do.</u></b></p>	 <p><small>Myanmar Shelter Cluster Coordinating Humanitarian Shelter www.sheltercluster.org</small></p>
<p><b>4. AOB</b></p> <ul style="list-style-type: none"> <li>➤ <b>Cluster Leadership in Natural Disaster</b></li> </ul>	<p>Still in discussion but likelihood that were a large natural disaster to strike either Rakhine or Kachin/Northern Shan, UNHCR as current leader of the shelter/NFI/CCCM Cluster will be the lead at the national and sub-national level. Were the disaster to strike <b><u>elsewhere in Myanmar</u></b>:</p> <ul style="list-style-type: none"> <li>• Emergency shelter/NFI Cluster at the national and sub-national level would be led by IFRC;</li> <li>• CCCM Cluster at the national and sub-national level would be led by IOM.</li> </ul> <p>However, and this is particularly stressed with regards to IFRC/IOM scaling-up the required resources, UNHCR would seek to support where they could as IFRC/IOM become established. Equally, were the disaster to strike in Rakhine or Kachin, IFRC/IOM would look to support UNHCR.</p>	



<p>➤ <b>Recent Storm Damage in Rakhine State</b></p>	<p>In the usual way, and as deemed necessary the national Cluster lead had sought to keep the national network up-to-date on recent storm, Cyclone Roanu, and now flooding damage across Rakhine State. This includes:</p> <ul style="list-style-type: none"> <li>▪ Damage to temporary shelter;</li> <li>▪ NFI &amp; tarpaulin transport to weather impacted areas in Rakhine State: Thandwe, Minbya, Buthidaung, Rathedaung, Kyaktaw, Ponnagyun and Kyauk Phyu T-ships.</li> </ul> <p>Any members/partners please contact the CC for further details.</p>	
	<ul style="list-style-type: none"> <li>• Next meeting will be held in a month; date/time TBC but likely to be 13<sup>th</sup> July and Kachin/Northern Shan centric.</li> </ul>	

**Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:**

*Shelter-NFI-CCCM YGN Cluster Meeting Minutes, 4.5.'16.*

**UNOCHA**

*After the World Humanitarian Summit;*

*HCT Composition, Proposal from the Working Group on HCT Effectiveness – 23 May 2016;*

*Inter-Cluster Sector Coordination Meeting, 20th May 2016 – DRAFT.*

**Rakhine**

*Shelter-NFI-CCCM Rakhine Cluster Analysis Report, 1st June 2016 (CCCM Dashboard);*

*JIPS PowerPoint Debriefing, Yangon 31st May;*

*Camp Management Committee Reform Slides, 8.6.'16;*

*Electing Representative Camp Management Committees in IDP Camps of Rakhine State, Discussion Paper, April 2016;*

*Monitoring Report (Rakhine STATE) – New Displacement, 15th - 20th May;*

*NEW DISPLACEMENT IN RAKHINE STATE – ASSESSMENTS, PROTECTION OUTLOOK, ASSISTANCE;*

*NFI Tracking for Newly Displaced IDPs in Buthidaung Township, 17th May '16;*

*Potential Emergency Shelter Package for Rakhine State New Displacement;*

*Rakhine State Flash Floods Update, 14th June 2016 (OCHA);*

*Rakhine State, Flash Flood Damage to Shelter Tables, 14th June '16;*

*Statement by UN Resident and Humanitarian Coordinator (a.i.) on Myanmar Floods, 14th June 2016;*

*Formation of Rakhine State Stability and Development Implementation Central Committee, 30th May 2016;*

*Formation working committees for Peace and Tranquillity and Development of Rakhine State, 30th May 2016;*

*Status of Long Shelters in IDP Camps (Including Damage after the May 2016 Storm), 30 May 2016*

*Images of the Temporary Shelter GAP;*

*Access to Healthcare Information Note, Health & Protection Sector, 16 June 2016;*

*Rakhine - Health Cluster Snapshot, June 2016.*



**Myanmar Shelter Cluster**  
ShelterCluster.org  
Coordinating Humanitarian Shelter



### **Kachin & Northern Shan**

*Five Years of Displacement and Suffering, JST Concern & Requests, June 2016 (English version)*

*Five Years of Displacement and Suffering, JST Concern & Requests, June 2016 (Myanmar version)*

*Sector Cluster Update Kachin Northern Shan State AHCT HCT 20 June 2016*

*Shelter-NFI-CCCM Kachin Northern Shan Cluster Analysis Report 1st June 2016 (CCCM Dashboard)*

### **Early Recovery Network**

*ERN Assessment of Mrauk-U District, March 2016*

*Myanmar Early Recovery Network, Rakhine State, 3rd June 2016 - DRAFT*

### **Contingency – Emergency Preparedness**

*Inter-Agency Mission Report, Chin State and Sagaing Region, 14th-19th March 2016*