

**Shelter/NFI/CCCM Cluster Meeting Minutes**  
**3 October 2016**  
**UNHCR Office, Bhamo**

**Shelter/ NFI/CCCM Cluster Meeting, 3 October 2016, UNHCR Bhamo**

**Meeting participants**

KBC, DRC, NRC, SI, OCHA & UNHCR

**Meeting Agenda**

- 1) Review over last meeting minutes
- 2) Updates
- 3) Camp Profiling Round 5 Results
- 4) IDPs outside of camps
- 5) Capacity building/training
- 6) AOB

## Meeting Minutes

Agenda Items and discussion points	Action points
<p><b>Review of last meeting minutes</b></p> <ul style="list-style-type: none"> <li>• Discussion on whether to re-engage in having 3Ws for every sites as it may be duplicating the camp profiling and delay as partners are often changing their implementation.</li> <li>• UNHCR will meet Bhamo GAD to discuss returns preparations, including regarding Sen Dum Hai and Sen Lum villages</li> <li>• Sub-national Cluster Coordinator (CC) requested partners to share if more copies of the 'Build Back Safer' guidance is needed as more hard copies are available.</li> <li>• NRC confirmed their engagement in human rights awareness trainings, not human resources.</li> </ul>	
<p><b>Updates: Shelter</b></p> <ul style="list-style-type: none"> <li>• UNHCR partners are currently selecting contractors for implementation of shelter construction and repairs before December 2016.</li> <li>• KBC constructing new shelters in Loije and Robert Church.</li> </ul> <p><b>Updates: NFIs</b></p> <ul style="list-style-type: none"> <li>• CC request all partners to please share their distribution details with the Cluster and to participate in the data collection of the Cluster Analysis Report NFI tracking matrix.</li> <li>• NRC received a grant since September 2016 which was originally in partnership with Kachin Light, but due to several challenges are now partnering with KBC. The grant will focus primarily on cash and vouchers for 200 HH affected by flooding in July. Targeting now underway.</li> <li>• SI responded in Shar Du Zup with NFI for 168 HH and is also looking at WASH and hygiene support.</li> <li>• CC highlighted that most camps have a Camp Management Agency (CMA) and requests for NFI implementation to be coordination with the CMAs before distribution.</li> </ul> <p><b>Updates: CCCM</b></p> <ul style="list-style-type: none"> <li>• OCHA shared the planned relocation of IDPs in Shwe Min Thar in Northern Shan as IDPs were requested to move by the land owner as it is needed for a religious ceremony. Local authorities have identified an alternative plot of land in Namtu.</li> <li>• Man Wing Gyi RC II camp will be relocated and the land owner will not extent the rent contract after November. 50HH can be accommodated in Man Wing Gyi RC I but CCCM focal point is unsure of the plans for the remaining</li> </ul>	<p><b>NRC to share details of distribution/ implementation</b></p> <p><b>SI to share assessment and distribution details</b></p> <p><b>CC to follow up on issue of relocation</b></p>

<p>households.</p> <ul style="list-style-type: none"> <li>• SI highlighted that relocation is a growing concern, with monasteries and churches frequently asking IDPs to leave. CCCM needs to think about what will happen in 2017 regarding relocation.</li> <li>• CC updated on ongoing discussion with the GAD and efforts to address the harmonization of camp population figures.</li> <li>• NRC noted the need to increase awareness amongst CMAs on good practices of data collection on populations. CC shared that there will be a workshop on camp resident lists with CMAs, Camp Managers, CCCM focal points and Protection focal points in Myitkyina in November. SI suggested to invite WFP.</li> </ul>	<p><b>NRC to share assessment/reports</b></p>
<p><b>Camp Profiling Round 5 Results</b></p> <p>CC presented the results of the Camp Profiling Round 5 exercise conducted in Jan-June 2016 and welcomed the feedback and suggestions of cluster partners.</p> <p>NRC and SI suggested for future rounds to look at using indicators and monitoring of standards. CC will look into the possibility of including in Round 6</p>	<p><b>CC to assess feasibility of indicators in Round 6</b></p>
<p><b>IDPs outside of camps</b></p> <p>NRC is looking at the issue of IDPs outside of camps in Bhamo as it is important to know where IDPs are located. An assessment was conducted in 2015 and NRC will continue to monitor. Some IDP outside of camps were targeted for trainings.</p> <p>In meetings with IDPs outside of camps in Bhamo, it was felt that IDPs were happy to have an opportunity to share their needs. According to NRC, the authorities and WFP have lists of IDPs living with host families.</p> <p>NRC will conduct another survey and assessment to identify the needs and define the follow up required. Agreed to involve the Protection and CCCM Clusters and Cluster Coordinators. NRC will continue to monitor and feed the coordination mechanisms with information of needs but not necessarily on movement</p> <p>UNHCR noted that there are several protection agencies also targeting IDPs outside of camps and that a mapping could be useful.</p>	<p><b>NRC to share plans and methodology for survey/assessment</b> <b>NRC to share survey and assessment template</b></p>

<p>SI suggested not to use the terminology of outside of camps as there is ongoing discussion of returns and difficulty of identification and may leads to negatively protection consequences if the movement of IDPs is being tracked. The assessment is timely as there is a camp locations are shifting or closing and the new methodologies would be welcome in the future. SI highlighted the need to address ‘vulnerable people’.</p> <p>CC advised to avoid conflation of IDPs outside of camps and returnees or IDPs intending to return to their villages of origin.</p>	
<p><b>Capacity building/training</b></p> <p>NRC and IOM are capacity building agencies for the cluster, using an ad-hoc approach with IOM covering Myitkyina and Northern Shan whilst NRC covers Bhamo. NRC conducting introductory training to CCCM in September for CMAs and services providers (including DRC and SI)</p> <p>NRC have approached various agencies for capacity building coverage in NGCA, including Kachin Light and KBC. Kachin Light confirmed that it would not be possible to cross into NGCA, discussions with KBC are ongoing.</p> <p>NRC to conduct joint training with IOM in Northern Shan, date TBC.</p> <p>Conducted 3 trainings in 1 month.</p>	<p><b>NRC and IOM to share training calendar</b></p>
<p><b>AOB</b></p> <p>NRC requested for the Cluster to meeting in Bhamo on a monthly basis and shared the opinion that there is a limited understanding of humanitarian coordination amongst NGOs.</p> <p>CC referred to earlier meeting minutes where it was agreed by partners to conduct the meeting every 2 months due to the availability of partners.</p> <p>Durable solution workshop to be held by the Protection Working Group on 18 October.</p>	