

**MINUTES FOR INTER AGENCY COORDINATION MEETING HELD ON 28/07/2017 AT 1110 HRS**

**AT UNHCR CONFERENCE ROOM.**

1. Tayyar Sukru Cansizoglu- HSO – (Chairing)		13. Adam Toth	-	UNHCR
2. Kasili Mutambo	-	RAS		
3. Fred Magumba	-	NRC		
4. Collins Onyango	-	LWF		
5. Dickson Chemase	-	UNDSS		
6. Boss Otieno	-	FH-Kenya		
7. Elizabeth Wanjiku	-	JRS		
8. Joseph Akivanga	-	RCK		
9. Robert Wandiri	-	DRC		
10. Wilson Kinyua	-	NCCK		
11. Patrick Nabwel	-	GIZ-SIF		
12. Imoit Ekwam	-	WTK		
		14. Ghada Abdulrazak	-	UNHCR
		15. Seda Kuzucu	-	UNHCR
		16. Faith Okelo	-	IsraAID
		17. Jacob Nyarwati	-	AAHI
		18. Anthony Murathi	-	SWISSCONTACT
		19. Geoffrey Wafula	-	Peace Winds Japan
		20. Jesse Wambugu	-	UNHCR
		21. Judith Lusige	-	UNHCR- Taking notes

**AGENDA**

**1. Operational highlights**

**2. A.O.B**

**Agenda 01: Operational highlights**

**Update from UNHCR: Sukru Cansizoglu**

- BPRM mission visited Kakuma on Monday to Wednesday (24-26 July 2017) - Purpose of the mission was monitoring the programmes as well as meet the refugee community communities.
- DFID mission was in Kakuma on 24-26 July 2017 to develop the business case for a 5 year refugee plan. They met with refugee and host communities and partners.
- UNHCR/WFP will be hosting a one day visit of DFAT (Australia) on Monday 31 July 2017
- Election preparedness: National staff will be allowed to exercise their constitutional right and take part in the forthcoming general elections scheduled for the 08/08/2017.  
UNHCR operations will continued with reduced staffing during the week of the elections.
- New arrivals at the reception centers (Kakuma & Kalobeyei) are expected to be transferred to the camps by 5 August.

- The Head of Sub Office and Field Safety Unit will be present during the election period in Kakuma.

#### Update from RAS

- Staff have been released to vote out of Kakuma between 4-13 Aug. 2017
- Unified registration (UNHCR&RAS) kicked off on 11 July 2017 as UNHCR prepares to hand-over the database to RAS by the end of the year, 2017.
- Communication from the District Commissioner: There're no alarms so far during this election period; any situation requiring the assistance of the camp manager is also highly welcomed.
- Camp manager will be present in Kakuma while the deputy camp manager will be away during the elections.

#### Update from WindleTrust

- All schools are now officially closed for the holidays on 28 July 2017 until 28 Aug. 2017.
- Majority of the staff will be out for voting as from 4-15 Aug. 2017
- Essential staff will remain on ground; a team is set to arrive on 31 July 2017 to engage students at Barnam Centre during the school holidays.

#### Update from DRC

- Staff from DRC will be away from 04-15 Aug. 2017 for voting purposes.

#### Update from NCK

- Majority of the staff will leave Kakuma from 04 Aug. 2017 however, all departments will be represented on ground.
- No relocations from reception center to shelters until 15 Aug. 2017
- The NCK office has since run out of materials for shelter construction. A separate meeting needs to be arranged to discuss this further.

**Comments from HSO:** UNHAS flights will continue with the routine schedule, however the Echo flight will not operate on 08 Aug. 2017.

#### Update from FH-Kenya

- Normal operations will continue.
- Training on book keeping currently ongoing
- Staff will be allowed to travel and vote between 04-14 Aug. 2017

#### Update from GIZ-SIF

- Some of the staff will be released to vote from 04-11 Aug 2017 while a good coverage will be on ground.
- Livelihoods/protection activities will go on but mostly with the incentive workers during the election period

#### Update from RCK

- Some of the staff left the field for voting purposes as of 28 July and majority will return by 11 August 2017
- Flight corridor monitoring will continue and any challenges will be addressed.
- Kakuma & Kalobeyi activities will continue normally during the election period.

### Update from JRS

- Some staff will leave for voting outside Kakuma from 04-11 August 2017
- Safe shelters are available and operational for protection cases.

### Update from SwissContact

- Some staff will depart to vote from 01-13 Aug. 2017
- Lean staff will be on ground for continuity purposes.

### Update from IsraAID

- WASH training is ongoing.
- MHM program will be run by the incentive staff during the electioneering period.
- Few staff will depart from 1-14 Aug to vote during the general elections

### Update from IRC

- 60% of the staff will be released out of Kakuma to vote; however the management has staggered the trips to ensure normalcy on operations
- All services will run normally apart from two activities suspended on the 7-9 August.
- Finalizing on the arrangements on medical referrals with UNHCR either to Lodwar or Nairobi during the election period.
- Suggested to get supplies of fuel for vehicles and ambulances in advance.
- Nadapal trips will continue normally depending on the security advisory from UNHCR
- Doctors and nurses will be present and coverage in the facilities will be sufficient during the electioneering period.
- Medical supplies remain a concern.

### Update from UNDSS

- All operations will continue as usual; before, during and after elections.

### Update from LWF

Four areas that LWF would like to keep operational during the election period are:

- Community safety
- Child protection
- Reception center
- Youth programs

Schools have closed and there's need to keep the persons of concern occupied.

- 1/3 of the staff will be on school holiday (teachers), 1/3 will be released to go and vote and 1/3 which comprises of 95 staff will be on ground to continue with the essential services.

Reception center population updates as at 28 Jul. 2017

- Kakuma – 994
- Kalobeyei – 182
- Nadapal – 252

Shelter issues will be discussed in a different forum

- Auditioning of Kakuma talent search begins in August when schools have closed; LWF is ready to partner with any organizations willing to support.

### Update from NRC

- Water supply in the camp will continue as usual; key staff will be on ground during the electioneering period.
- Majority of the national staff originate from the region and therefore will vote from Kakuma and good staff coverage during the elections.
- Volrep activities will close for a week and resume after the elections; this will also depend on the availability of flights.
- Proposed the use of plastic sheets to cover latrines which is way cheaper than using iron sheets – discussion with protection in a different forum to look at the protection risks of this move.
- Massive slab production for the communal latrines to be distributed once ready.

#### Update from PeaceWinds

- Shelter construction will resume on 14 Aug. 2017
- Office will be closed from 04 Aug and re-open on 14 Aug. 2017
- Awaiting direction from UNHCR on the construction of permanent shelters.

#### Comments from the HSO

- All agencies are required to submit names, titles, contacts for all staff remaining on ground between 04-14 Aug. 2017
- UNHCR will ensure supply of fuel will be provided through out.

#### Agenda 02: A.O.B

##### Cholera outbreak updates from Jesse – UNHCR

- Outbreak of cholera in Kakuma (73) and Kalobeyei (72)
- 70% of the cases reported were from Kakuma 3 reception center.
- Sanitation in the reception centers has been improved to minimize new cholera cases.
- A contributing factor at the reception center could be that either food is served cold or the beneficiaries serve the food and keep it to consume at a later time (when cold)
- Monotony of food in the reception center prompts the beneficiaries to prepare their own food in the open.

##### Remedies to control spread of cholera

- Keep minimal numbers at the reception centers at any given time
- Improve food quality to discourage individual cooking
- LWF to be fully represented in meetings concerning reception center/hygiene – every Tuesday.
- 50 latrines already built in the reception centers.
- Hand washing points increased
- Hygiene promotion teams present at the reception centers.

##### Ghada – UNHCR

- Working towards decongesting the reception center and ensuring that the numbers are less than 500 beneficiaries at any given time.
- Kalobeyei reception center currently has 54 households of 182 individuals; waiting for WFP to sort out Bamba Chakula issues.

##### Wilson - NCKK

- Tapulins are now worn out in Village 1 shelters, Kalobeyei settlement.
- Inquired about how soon the permanent shelters will be erected in Kalobeyei.
- Insecurity issues in Kakuma where tents and beneficiaries' items are being stolen; cash assistance and NFIs are redirected to the affected groups which was meant for a different group.

There being no other business to be discussed, the meeting adjourned at 1152hrs; the next meeting is scheduled to take place on 18 August 2017