

Sector Gender Focal Points Network Meeting Minutes		
Date/time/venue	Thu, 3 Aug 2017, 11:30 - 13:00, UNHCR Executive Meeting Room	
Attendees	13 (from Basic Needs, Education, Health, Protection, WASH, Shelter, Livelihoods Sectors) Absent: Food Security	
Presentation of Sector Gender Analysis		
Discussion: Sector Gender Focal Points from the Basic Needs, WASH, Protection, Shelter and Livelihoods Sectors made brief presentations on the main findings of Sector Gender Analysis. Questions and answers were followed.		
As agreed during the previous meeting, Gender Focal Points shared one-pager summary of the Sector Gender Analysis with Sector Coordinators. Sector Coordinators were asked to share the draft JRP documents with Sector Gender Focal Points for their comments. It was reiterated that findings and recommendations of Sector Gender Analysis would be useful to inform the JRP Comprehensive Vulnerability Assessment and Sector Response Plan documents as JRP Task Forces are finalizing the Comprehensive Vulnerability Assessment documents by 17 August.		
Action Items	Responsible	Deadline
Food Security and Mental Health Sector Gender Focal Points are requested to talk about their findings during the next meeting	Food Security Mental Health	14 September
All Sectors (except for Health, Educations and Basic Needs) need to finalize the Sector Gender Analysis and share the final draft with Sector Coordinators	Gender Focal Points	Asap
All Sectors (except for Health, Educations and Basic Needs) have to request Sector Coordinators to allow them to make a presentation of findings and Sector Gender Analysis and its recommendations during the next Sector meeting	Gender Focal Points	End August
Consider to have a presentation from the Disability Task Force during the next sector meeting	Chair	End August
Gender and Age Marker refresher		
Discussion: The Jordan Humanitarian Fund second call for proposals is scheduled in early September. Sector Gender Focal Points were requested to conduct refresher courses of Gender and Age Marker. GFP for five sectors (Health, Protection, Basic Needs, Shelter and WASH Sectors) need to be ready for the Jordan Humanitarian Fund project reviewing process from 20 April to 4 May. Sector Coordinators were requested to invite Sector Gender Focal Points for the reviewing process.		
During the next meeting (14 September), Basic Needs Focal Points will demonstrate the refresher course and other Gender Focal Points will provide feedback.		
Action Items	Responsible	Deadline
All Sectors conduct Gender Marker Refresher Training for sector partners	Gender Focal Points	By End August
Basic Needs Focal Points will demonstrate the refresher course and other Gender Focal Points will provide feedback.	Basic Needs Gender Focal Points	14 September
AOB		
Next SGFPN meeting on Thursday 14 September at 11:30 in UNHCR Khalda (EMOPS room)		