



SHELTER WORKING GROUP MEETING

Syrian Refugee Response in Jordan

Meeting Location	UNHCR Khalda Office EMOPS Meeting Room	Meeting Date	14 th July, 2016
Chair Person	Vincent Dupin and Richard Evans	Meeting Time	14:00 pm -16:00 pm
Minutes Prepared by	Rawan Baybars		
Purpose of Meeting	Shelter Working Group Monthly Meeting		
Next Meeting	11 th August, 2016		

Attendance			
No.	Name	Agency	Email
1	Vincent Dupin	UNHCR	dupin@unhcr.org
2	Richard Evans	NRC	Richard.evans@nrc.no
3	Daniel Cabello	ICMC	cabello@icmc.net
4	Maha Telfah	Help	telfah@help-ev.de
5	Lope GALLEG0	UNOPS	LopeG@unops.org
6	Esraa Majd	Handicap	Inclusion.officer.region@gamil.com
7	Haitham Alzuraiqi	Habitat	haithamzuraiqi@habitatjordan.org
8	We'am Daibas	LWF	cashpro_jor@lwfdds.org
9	Majdi Sunna'	INTERSOS	procurement.jordan@intersos.org
10	Tesfay Gebregziabher	UN-Habitat	tesfay.gebregziabher@unhabitat.org.io
11	Laith Bsharat	Caritas	laithb@caritas.io
12	Mai Dababneh	Caritas	Emergency@caritasjordan.org.io
13	Rawan Baybars	UNHCR	baybars@unhcr.org

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	Update inputs that have previously provided for the 2016 Work Plan, in case there are any changes or updates in shelter activities.	All partners
2.	Provide feedback on which VAF questions should be added / removed / modified related to the Shelter sector.	All partners
3.	[Reminder] submit data on Activity Info by the 8 th of each month	All partners
4.	Review VAF for Shelter documents, and share comments with sector chair by Sunday July 24.	All partners

Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	5 min
General Updates	<p>Situation in Azraq: Ongoing extension of the village II with new blocks up to 456 new Shelters. Pending on OL increase, it is planned to build additional shelters in Azraq camp. Village 3 and Village 6 will be expanded by building 1480 new shelters.</p> <p>As back-up, Establish a new village (Village 7): Currently in the planning and the designing phases, pending on the</p>	Vincent (UNHCR)	5 min



Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	<p>government's approval and need; construction is expected to start at the beginning of 2017.</p> <p>A MoU has been signed between SRAD, SDC, Unicef and UNHCR to drill new two boreholes with additional piping network in Azraq camp with a budget of 1.7 Million Swiss Francs funded by the Swiss government.</p>		
Next Shelter Sector Meetings Locations	<p>Sector Chairs proposed to have the next Shelter sector meeting in Za'atari camp. The idea was well received with the interest to have the future coordination meetings in host community and Azraq camp too.</p> <p>As the day will be spent in the camp, it was suggested to have the 2-hour meeting, then 2-hour session to sit with the community to discuss shelter related aspects and afterward a site visit.</p> <p>It was agreed to have the field trip on the 11th of August.</p> <p>As for the SWG meeting in September, it was proposed to have it held at a location in the host community.</p>	Vincent (UNHCR) and Richard (NRC)	10 min
Winterization Update	<p>2016 Winterization Task Force will meet on the 8th of August. Participation from different sectors (Shelter, Basic Needs, WASH, and Health) is welcomed.</p> <p>During the meeting there will be a call for nominations for chairing the TF this year. Also, a presentation on the lessons learned from last year will be shared with the present partners.</p>	Rawan (UNHCR)	5 min
[Presentation] Winterization in Lebanon	<p>2015 Winterization projects in Lebanon experience were presented during the meeting.</p> <p>The presentation started with an overview of the shelter situation of refugees in Lebanon and how it had changed over the years.</p> <p>Interventions, winterization kits and statistics were shared during the presentation.</p>	Vincent (UNHCR)	30 min
[Presentation] JAH Program	<p>UN-Habitat's "Jordan Affordable Housing Program" was presented to the present partners.</p> <p>The overall objective for the program is to provide access for vulnerable Jordanian and refugee families to affordable and adequate housing.</p> <p>Also, to create and/or align to sustainably facilitate the large-scale private-sector led delivery of affordable housing in Jordan.</p> <p>Designs have been shared, and a site visit to Ramtha site was offered to partners who are interested in seeing the demo of the project.</p>	Tesfay (UN-Habitat)	20 min
VAF for Shelter	<p>During the last 12 months, the vulnerability assessment framework for Shelter has been monitored based on the previous revision of the Shelter tree.</p> <p>The results tend to underline some major gaps between refugees with severely vulnerability compared to low vulnerability rate. It was highlighted that the discrepancy does not necessarily reflect the reality when it is known by various</p>	Vincent (UNHCR)	20 min



Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	<p>humanitarian actors that a large number of Syrian families are also moderate or highly vulnerable.</p> <p>A revised version of the sector tree has been shared with SWG. After sharing the relevant VAF documents, partners were asked to review them and inform the sector chair in case of any comments or amendments.</p> <p>The document will be then shared with the main VAF Focal point.</p>		
Shelter Mid-Year Review	Shelter sector dashboard and some stats for the period between (Jan- June) 2016 were presented.	Rawan (UNHCR)	5 min
AOB	<p>Shelter Sector Gender Focal Point:</p> <p>A new Gender sector focal point was needed to replace UNHCR and help Handicap International in the upcoming sector gender analysis.</p> <p>NRC volunteered to nominate a SWG gender focal point.</p>	Esra'a (HI) and Richard (NRC)	
Next meeting will be on Thursday 11 th of August			