

## Rakhine CCCM Cluster Coordination Meeting

### Minutes

Date: Wednesday, 25 September 2013

Time: 16.00

Venue: UNHCR Office

Participants: UNHCR, LWF, DRC, OCHA & ACF

Absent with prior notice: SI

Agenda item	Discussion	Action/Actor	Due date
1. INTRODUCTIONS  Minutes of the last meeting	<p><b>From the last meeting, September 25<sup>th</sup>:</b></p> <ul style="list-style-type: none"> <li>- Ad hoc meeting on food distribution related issues, to be confirmed for Thursday 3<sup>rd</sup> October</li> <li>- Hard copies of camp maps have been submitted with mark of existing infrastructures, but Dar Paing and BDPs</li> </ul>	<ul style="list-style-type: none"> <li>- <b>CCCM</b> to verify participation of key players and confirm the meeting</li> <li>- <b>DRC</b> to submit camp maps with marking of infrastructure for updating</li> </ul>	<p><b>Next Cluster meeting</b></p> <p><b>Next Cluster meeting</b></p>
2. OPERATIONAL UPDATES			
- Shelter care and maintenance	<p>- During the CCCM training and in the past days the question revolving around whose responsibility is the care and maintenance of shelters has not yet been thoroughly looked into. Who is in charge of what between Shelter and CCCM on this regard?</p> <p>Members of the Cluster generally agreed on the following:</p> <ul style="list-style-type: none"> <li>• Structural integrity of shelters falls under the Shelter Cluster / Government (full reconstruction or replacement of structural parts e.g. roofing)</li> <li>• Responsibility for implementing minor repairs and maintenance should fall under CCCM and the IDPs. Thirty tool boxes will be distributed as pilot projects by UNHCR in Meybon and Kyein Ni Pyin. LWF and DRC both budgeted for tool boxes to be distributed in their respective camps. It is camp management responsibility to</li> </ul>	<ul style="list-style-type: none"> <li>- <b>UNHCR Shelter team</b> to share contents of piloted tool boxes, so that other partners can adapt theirs accordingly</li> </ul>	

	<p>promote ownership of these tool boxes and sensitize camp residents to their regular proper use and safe keeping;</p> <ul style="list-style-type: none"> <li>A system of regular assessments of the conditions of the shelters can be rolled out by camp management teams; Shelter Cluster should work together with CCCM actors in defining an appropriate survey form covering the needs of both sectors/clusters</li> </ul>		
- Meybon and Pauktaw	<p>- <b>Meybon and Pauktaw</b> have been regularly part of the CCCM agenda in the past weeks. Ad-hoc working group is meeting today for revising advocacy note on humanitarian access and security in Myebon and CCCM will support and endorse the strategy outlined by the broader humanitarian community, especially backing as much as possible RI in its camp management role.</p> <p>- Due to justified absence of SCI and SI, discussion revolving around Pauktaw camps is on hold for today. Notwithstanding this, and due to the very context specific nature of the challenges arising from Pauktaw camps, the need of renovated analysis of what CCCM can reasonably achieved with currently available resources by the end of the year, is acknowledged by all the Cluster members and matter for further discussion</p>		
- Partners update, from the field – Sittwe rural	<p>- <b>LWF and DRC</b> reported about morning successful meeting with IDPs in OTG 3 for official handover of Camp Management responsibilities in OTG – North to DRC.</p> <p>- <b>DRC</b> reported several movements between camps: 61 HH moved to OTG 3 from Thek Kay Pyin (POOs Pauk Taw, Minbya, Murauk Oo, Dar Paing). Reason for move stated as access to services. Arrived in OTG 3 on the 21st. Allegedly, 22 HH have left OTG3 going to Thea Chung, That Kay Pyin, and Dar Paing. Information to be verified.</p> <p>- <b>LWF</b> informed WaSH facilities are not sufficient in OTG 5. Construction of latrines recently stopped due to land rights related issues. LWF keeps on following-up and raise the issue with the camp WASH actor – Malteser</p> <p>- <b>DRC</b> reported the camp management teams keep on supporting WaSH actors involved in prevention and response of AWD and underscored the need of improving health services in STMG – Phwe Yar Kone side: MMA and MNMA should provide the health care but MMA temporarily paused their activities in all camps as the project ended. MSF is temporarily filling the gap</p>		
3. INFORMATION MANAGEMENT	<p>- <b>UNHCR IM</b> informed September statistics will be circulated by the end of the month, including, for the camps where the information has been gathered, dis-</p>	- <b>CCCM</b> to circulate updated	

i. New camp list – Sittwe rural  ii. Population tracking system	aggregated data by sex and age groups.  - <b>CCCM</b> clarified that information regarding population movements should be stored in the Camp Management Offices in hard copy and shared at the end of each month, along with overall camp statistics, with UNHCR IM team	statistics for September	
4. CROSS-CUTTING ISSUES	- <b>Firewood</b> : ad hoc inter-agency meeting is organized for Friday 27 <sup>th</sup> at OCHA, 16:00		
5. ANY OTHER BUSINESS / SUGGESTIONS / AGENDA ITEMS FOR NEXT MEETING	- <b>DRC</b> reported that in the camps they manage IDPs have often to pay a “tax” to committee members of INGO volunteers for receiving assistance e.g. hygiene kits or other. The issue has been reported to the involved partner and follow-up is on-going  - <b>LWF</b> asked whether CCCM is aware of relocation deadline for 250 HH currently still in Set Yone Su, to Set Roe Kya	- <b>CCCM and Shelter Clusters</b> to get clarification from Gov’t	
5. DATE / TIME / PLACE OF NEXT MEETING	<b>Next Cluster meeting: Wednesday 2<sup>nd</sup> October, 16:00, UNHCR Office</b>		