

Rakhine CCCM Cluster Coordination Meeting

Minutes

Date: Wednesday, 19th February 2014

Time: 16.00 – 17.30

Venue: UNHCR office Sittwe

Participants: UNFPA, LWF, DRC, RI, OCHA, SCh, UNHCR CCCM/Shelter/Protection/IM.

Agenda item	Discussion	Action/Actor	Due date
1. Minutes/Action points of the last meeting (5/2/14)			
Nb. 1	<p>In meeting between CCCM Cluster lead/team and DC the 13th February it was agreed to distinguish between the terms ‘volunteer’ and ‘incentive worker’:</p> <p>It was agreed to call people ‘volunteers’ when they work without receiving anything/no incentive, and we call them ‘incentive workers’ when they receive something/incentives. This does not change their IDP status; they are all still IDPs.</p>		
Nb. 2	<p>LWF has shared HH surveys for the month of January.</p> <p>DRC will provide updates from OTG North, OTG West and STMG by Wednesday 19th. DP and BDP 1 & 2 are on hold.</p>		
Nb. 3	<p>ICRC’s pilot study was received and shared and a separate CCCM meeting on Firewood/Cooking fuel was held at UNHCR Monday 17th February to bring further the initiatives from 2013. In addition to UNHCR, the UNDP, ICRC, DRC and LWF were participating. It was agreed to develop a concept note and approach the government in a small group to address the issue.</p>		

Nb. 4	A meeting between CCCM Cluster lead/team and DC took place the 13 th February. Topics discussed: Firewood, CMC, volunteer/incentive worker terminology, fire-fighting training, modular houses and coordination/collaboration between CCCM partners and DC.		
Nb. 5	Contact has been established between CCCM Cluster lead, IOM and the trainer who was here in September.		
Nb. 6	Each agency is responsible for updating lists/activities directly with Cluster Leads.		
Nb. 7	There is no news on this (issue of GAD handing out registration cards), it doesn't seem to be a high concern when talking to people in camps (DRC).		
Nb. 8	CCCM Cluster lead and team visited and got briefed by DRC and LWF's Camp Management teams in office the 7 th and 13 th of February.		
	Clarification in relation to 4W: CCCM has not been registered as a cluster until now, but this shall be changed.	CCCM cl-I / team / OCHA	ASAP
2. UPDATE FROM CCCM CLUSTER LEAD	<p><u>Firewood</u>: A separate meeting on firewood/cooking fuel was held on Monday 17th with UNDP, LWF, DRC, ICRC and UNHCR. It was agreed to develop a Concept Note on Status Quo of the problem and approach the government to discuss their plans and solutions, before going broad in search for donors.</p> <p><u>Meeting with DC</u>: CCCM C-I/team had a separate meeting with DC the 13th February, and discussed the firewood situation, CMCs in camps, the volunteer / incentive worker terminology, HH surveys, fire-fighting trainings, modular houses and coordination / collaboration / communication between DC and the CCCM.</p> <p><u>Visibility</u>: A donor sign with logos was presented and it was suggested that UNHCR's implementing partners (LWF and DRC) put these on the new information boards in their respective camps. LWF had no objections to this but asked UNHCR to translate as much as possible on the signs into Myanmar language. DRC on the other hand will not put the signs on the boards as these boards are meant to be used for information to the refugees, but will be happy to put them in the CMO's in the camps.</p>	<p>Develop a concept note/CCCM partners</p> <p>To ask UNHCR in Yangon to produce and send signs.</p>	<p>By 24/2</p> <p>ASAP</p>

<p>2. Operational Updates</p>	<p><u>DRC:</u> <u>IDP determination</u>: DRC staff is conducting HH Surveys at camp level, and very often find people living in shelters who they suspect are not displaced. However, they do not have the capacity or authority to conduct IDP determination. With aid attracting people from host communities, it is becoming very difficult to maintain consistent population data of any quality or validity. The issue has been communicated to CCCM Nat. cl. <u>Case-management</u> is more and more demanding. <u>Info-campaign</u>: DRC will undertake an information campaign on free access to services. DRC has observed that the police have occupied a longhouse in Da Paing, and the families have been obliged to move to the host community. DRC and CCCM cluster lead/team had a meeting with DC this morning (Wednesday 19th). as the longhouses are supposed to be for the IDPs, and the police has their own structures in camps. The DC will look into the issue and provide CCCM with feedback. <u>Cleanliness in camps</u>: must be improved, and DRC will approach the WASH provider.</p> <p><u>LWF:</u> <u>Shelter structures</u> almost complete in the camps where LWF are Camp Managers. <u>SCh is handling over their WASH activities in KDK 2</u> to a new partner by end February. <u>Modular houses</u>: LWF has received all modular houses for their camps, and have decided to use them for all needs, and instructed the respective CMCs to avail them to partner agencies when needed. This will only depend on the particular agency's assessment on the suitability of the modular houses for their activities.</p> <p><u>LWF needs a warehouse for Basara.</u></p> <p><u>Security of TLS</u>: Temporary Learning Spaces are exposed to thefts, and LWF wonders about security arrangements. This has to be addressed to the Education cluster. <u>LWF proposes</u> a board in front of all construction projects with key information such as: Type of facility being constructed, The agency/client, The expected completion date and The Township Admin's Approval.</p> <p><u>Relief International:</u> <u>The rains</u> the last days have created problems for children who could not use the latrines. There was an <u>incident</u> where one of the security forces who was bringing some items to the camp, was stopped by people in the town, and beaten. <u>Due to security issues</u> in Meybon, all staff is called back to Sittwe this week. Some staff has resigned as they don't want to work under such insecure conditions.</p>	<p>CCCM and PWG to develop a joint approach towards CCCM National Cluster Coordinator.</p> <p>Follow up: CCCM CI-I/team</p> <p>CCCM Cluster Lead.</p>	<p>ASAP</p> <p>ASAP</p>
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	<p>UNFPA: Meeting on census the 20th.</p> <p>Save the Children: <u>A pilot for referral pathways</u> training has been developed by SCh and will be shared with partners. <u>SCh teams have been stopped by police</u> on their way to the field, even if they had informed the TA about their missions. It is important that this communication passes.</p>		
3. Cross-cutting Issues	<p>DRC: <u>CRM:</u> As focal point DRC has, to ensure an accountable role out of the CRM (Complaint and Response Mechanism), prepared a schedule of what needs to be done in regards to trainings with partners and at camp level. This has been presented in GCM and ICC, and shared by e-mail, and DRC wants feed-back from CCCM partners.</p> <p>DRC need assistance to translate the document into Myanmar language, and to doing trainings in relation to the role out.</p> <p><u>Trainings:</u> DRC pointed out the continuous need to train village administrators, among others, in CM/CCCM.</p> <p>CCCM Cluster Lead said there are on-going discussions in relation to capacity building, support to the CCCM and several trainers around, and this need is registered.</p>		
6. AoB	n/a		
7. Date, time, place of the next meeting	Next Cluster meeting: Wednesday 5th of March, 4pm. In UNHCR's office in Sittwe.		