

## Rakhine CCCM Cluster Coordination Meeting

**Date:** Wednesday 2 July, 2014

**Time:** 16:00 – 17:50

**Venue:** UNHCR's Office, Sittwe

**Participants:** CCCM/NFI Cluster Coordinator, UNHCR Shelter/Protection & Programme, DRC, LWF & OCHA (12 pax. In total)

**Apologies:** SCI & RI

Agenda item	Discussion	Action/Actor	Due date
1. Welcome & Introductions	The meeting was opened by CCCM / NFI Cluster coordinator Olivia Wellesley-Cole. Attendees introduced themselves with special note being taken of the new UNHCR CCCM Field Assistant, and OCHA Communications with Communities Officer.		
2. Minutes of meeting on 28 <sup>th</sup> May	<p>Minutes were accepted as a correct record of the previous meeting (LWF, UNHCR).</p> <p>Actions from last meeting:</p> <p>On-going: Health Cluster presence</p> <p>CCCM Cluster lead to contact Health Cluster Rakhine contacts (two of whom attended workshop with Government) to encourage the cluster's attendance in camps, at coordination meetings or simply in the provision of information on when mobile clinics will be available.</p> <p>On-going: NFI Cluster</p> <p>Date fixed for next NFI Cluster meeting.</p> <p>All other action points were completed.</p>	<p>CCCM cluster lead to contact Health Contacts</p> <p>NFI cluster lead to hold cluster mtg</p>	<p>Before next meeting</p> <p>Tues 8 July</p>
3. Workshop with Govt & Clusters 10-11 June	Ten key messages and solutions that came out of this workshop were circulated to all Cluster partners and shared in a meeting between the Cluster Coordinator and the District Administrator. The full workshop report needs to be written and shared. All other actions will be addressed separately from the cluster meeting.	Workshop report to be written – CCCM cluster	Target; before next meeting with DA on 16/7.

		lead	
4. Other Issues			
Camp Management agencies for Pauktaw / Myebon camps – status	UNHCR programme team launched and <i>Expression of Interest</i> for the Management of 5 camps in Pauktaw and 2 in Myebon on Tuesday 17 <sup>th</sup> June with closing date 4 <sup>th</sup> July (Friday this week). All four current Camp Management and Focal Point agencies were invited to apply, as were others. There have been discussions over the past weeks and it is expected that there will be a good response by close of business Friday.	CCCM to lead review response to EOI from Mon 7/7	
Ah Nauk Ywe concerns	<p>CMC in Ah Nauk Ywe has prevented humanitarian workers from accessing the camp in Pauktaw for almost a month in a dispute alleging unfair hiring practices. CMC wants the incentive workers for Solidarites and other WaSH partners to be rotated on a regular basis (eg every 6 months) and has demanded that this happen and until it does they have not allowed workers into the camp. NGOs will not succumb to these demands, not least in terms of precedent setting.</p> <p>Various meetings have been held with representatives of clusters (WaSH, CCCM) and agencies (OCHA, UNHCR, UNICEF) and NGOs (DRC, SI, SCI) with no conclusion. It was also discussed at the Point of Contact meeting on 18 June (attended by LWF), also with no agreed conclusion. UNHCR protection representative and Head of Office along with a representative of SI met Deputy Minister of Development Affairs 19 June, and planned a mission to ANY which was delayed but should now take place Monday 7/7. Minister will tell the CMC that if they do not allow the humanitarian workers back in he will replace the committee. In the meantime, as the dispute revolves around the limited amount of livelihoods that are available in the location, shelter and CCCM teams undertook a mission to ANY on Tues 1/7 to start a process of identifying shelters that require maintenance, which could provide a small amount of income to some of the IDPs. Critical that this be solved as it is feared the standoff could reach other camps in Pauktaw; right now no WASH services are being provided in ANY with consequent public health problems (lack of clean drinking water, bad odour round camp, etc).</p>	<p>CCCM coordinator to join mission to ANY on 7/7 if possible</p> <p>CCCM/ Shelter team to continue with shelter maintenance program</p>	<p>Monday 7 July</p> <p>As soon as possible</p>
Camp Profiles	Discussion continued round the two types of camp profiles / description documents that are being prepared. CCCM team sent profiles of 6 camps in Sittwe and Pauktaw to WFP 25 June to support the arrival of a mission, and work continues to prepare these simple documents for the remainder of the 23 priority camps; after that, similar documents will be prepared for other locations with IDPs. In parallel, a detailed process is being led by programme to develop an inter-cluster monitoring document. This document has the following FOUR questions that could be included for CCCM cluster which the cluster members are asked to agree if they can be included:		

	<p>19- The following responsibilities are defined in the camp: Water, Sanitation and Hygiene; Food distribution; Care and Maintenance; Management/ Coordination; Data collection; Health care; Education; Protection/ Child Protection; Other</p> <p>20- Is there an anonymous complaints mechanism in place? Yes / No</p> <p>21- Is there a camp management committee? Elected / Appointed / No</p> <p>22- Number of camp management committee - Male / Female</p>	All cluster members advise Cluster coordinator by email whether these 4 questions can be included in monitoring profile	By Weds 9 July
Notice boards in camps; current and planned useage	<p>Discussion on this topic, about how notice boards could be better utilised, as currently many of them are empty or only have donor signs on them. It was felt that three key pieces of information that would be valued by the camp inhabitants would be</p> <ul style="list-style-type: none"> <li>• Food delivery schedule (from WFP)</li> <li>• Food distribution schedule (from cooperating partner)</li> <li>• Health service/clinic availability dates and times</li> </ul> <p>OCHA suggested that it might be beneficial to survey the communities to really find out what information they would value. Discussion also covered the protocols for any service providers wanting to visit or work in a camp; it would at least be a courtesy to let the camp management / focal point agency know of such a visit in advance or at the time of arrival in the camp. Therefore, CMA / FPs to share the relevant contact details of their staff in specific camps with the cluster and on notice boards in the camps.</p>	<p>CCCM cluster lead to contact WFP and health service providers to discuss how to obtain this information reliably</p> <p>OCHA to consider how to find out what information the communities would really value</p> <p>CMA / FP provide contact details of in-camp staff (for all camps)</p>	<p>By Weds 9 July</p> <p>By next meeting</p> <p>By Weds 9 July</p>

5. Operational Updates			
<ul style="list-style-type: none"> <li>LWF</li> </ul>	<ul style="list-style-type: none"> <li>Have now completed the recruitment of incentive workers for the 3 new camps. 4 of the 8 are female.</li> <li>14 June NFI core kits were distributed to 799 households in Kon Dauk Khar.</li> <li>24 suggestion boxes have been installed in all LWF-managed camps, as part of the Beneficiary Complaints Mechanism.</li> <li>Coordination meetings for the months of May and June have been held in camps. All meetings were attended by respective WaSH partners.</li> <li>Shelter repairs in Basara, Kon Dauk Khar 1 &amp; 2, and Ohn Tah Gyi (South) were completed in time, before the heavy rains came. Those for Tae Chaung and Set Yone Sue 1 &amp; 2 are currently being done (LWF took over management of these camps on 1 July).</li> <li>OCHA Assistant Secretary-General and Deputy Emergency Relief Coordinator Ms. Kang visited Kon Dauk Khar 1 Camp on 12 June during her 2-day visit to Rakhine State.</li> <li>Sports days were held in all camp; while men played soccer and <i>chin lone</i>, badminton was available to women.</li> </ul>		
<ul style="list-style-type: none"> <li>DRC</li> </ul>	<ul style="list-style-type: none"> <li>There is an on-going issue of 48 HHs which moved from Say Ta My Gyi camp to Ohn Taw Chay camp and are not getting assistance. DRC will ask District Administrator for assistance.</li> <li>Status of road access issues in certain camps was brought up; Shelter informed that these have all been dealt with.</li> <li>DRC would like to undertake a HH survey in the tented area of Da Pain camp and they would like assistance from the Cluster. <ul style="list-style-type: none"> <li>Was not clear what assistance was being requested by DRC; so they were asked to come back to the Cluster with suggestions for how they see the HH survey being undertaken and in which areas assistance from cluster members would be appropriate.</li> </ul> </li> <li>Issue of having HH survey registration cards was raised; is this advisable?</li> <li>DRC is happy with the way service monitoring in camps is being undertaken with shelter and WaSH Clusters. Is interested to see if other clusters could also work similarly with them?</li> </ul>	<p>DRC to outline possible ways to undertake HH survey in DP; or explain what problems they see in undertaking the survey so cluster members can understand what assistance is required.</p> <p>Maybe DRC could visit other cluster / sectors' meetings to raise this issue?</p>	<p>By next meeting</p>

<ul style="list-style-type: none"> <li>Shelter</li> </ul>	<ul style="list-style-type: none"> <li>Shelter would like to handover 36 pieces of Camp Management Infrastructure to CCCM Cluster in the next week or so. Buildings have been completed and final payments have been made to the contractors. <ul style="list-style-type: none"> <li>LWF noted that that a warehouse in KDK2 might need another coat of paint.</li> </ul> </li> </ul>	Shelter team to check the warehouse in KDK2. Shelter team to consider exactly how to do this, as the buildings need to be handed over securely, with keys.	
<ul style="list-style-type: none"> <li>OCHA</li> </ul>	OCHA staff introduced themselves and their role, which is to facilitate bidirectional information flow between the IDPs and service providers, and ensure that the information that flows can be of high quality when necessary.		
6. Any other business (AOB)	CCCM Cluster Coordinator Astrid completed her contract and left Myanmar at the end of June; her replacement will arrive in mid-August. CCCM/NFI Cluster Coordinator Olivia will complete her contract and leave Myanmar at the end of August.		
7. Date/Place/Time for next meeting	Next meeting will be in 2 weeks' time, with District Administrator. On Weds 16 July, at DA's office. Probably at 3pm.	All members to put forward issues for DA to CCCM coordinator.	By noon on Tuesday 8 July.