

Rakhine CCCM Cluster Coordination Meeting

Minutes

Date: Wednesday, 22 January 2014

Time: 16.00

Venue: UNHCR Office

Participants: UNHCR CCCM, UNHCR Shelter, LWF, DRC, RI & OCHA

Absent with prior notice: SCI

Agenda item	Discussion	Action/Actor	Due date
1. Introductions and minutes of the last meeting	Noted that this meeting was being chaired by UNHCR's Community Services Officer until the new CCCM Cluster arrived, Kristin Riis Halvorsen (KRS) (halvorse@unhcr.org). National Shelter/NFI/CCCM Cluster Coordinator Edward Benson (benson@unhcr.org) was most appreciative of KRS' willingness to fill the gap and ensure the forum stayed active.		
2. Camp Infrastructure	<ul style="list-style-type: none"> Noticeboard to BDP1 is still pending; DRC would like to post near the new CMO. DRC reported in some camps there are 2 camp management committees. DRC reported 2 children fell from the second floor of a modular house, and asked about the number of modular houses constructing in the camps. 	<p>UNHCR Shelter Team discussing for new location for CMO with MoDA</p> <p>CC to follow-up with Government</p> <p>CC to circulate list of modular houses</p>	<p>Clarified by next meeting</p> <p>Next Cluster meeting with Government/DC</p> <p>Next Cluster meeting</p>
3. Operational Update (Fire fighting training and	<ul style="list-style-type: none"> Fire-fighting training for Pauktaw and Myebon T/ships not included in the current LWF planning. Current focus is for the rural camps, large participation of women. 		

complaint mechanism)	<ul style="list-style-type: none"> LWF clarified what happened during the fire drill incident in OTG. Some of the IDPs did not understand what was going on, despite that the drill had been presented to Camp Committees. It emerged the information had not been shared within the community. Based on that incident there will not be more fire drills rather the focus on providing more fire-fighting kits in the camps. LWF will send mail about fire-fighting training activities/plan across the camps. CCCM Cluster Lead will have a meeting with State fire brigade officer to provide fire fighting training for PT and MB T/ships. Complaint mechanisms: concept note is ready and DRC will discuss with PWG to start trainings in camps. 	<p>LWF</p> <p>CCCM Cluster Lead</p> <p>DRC/PWG</p>	<p>Circulate before next meeting</p> <p>By next meeting</p> <p>27 January '14</p>
4. Information Management	<ul style="list-style-type: none"> Cluster Lead reported that data collection has been difficult in absence of dedicated IM staff. DRC re-doing the HHs survey due to high frequently movement of IDPs (in and out of camps), which presents real difficulties for HHs tracking. DRC will provide data when they finish current HHs survey. LWF committed to provide HHs and population data to Cluster Lead. 	<p>DRC</p> <p>LWF</p>	<p>Review at next meeting</p> <p>First week of Feb 2014</p>
5. Cross-cutting Issues	<p>Firewood Firewood feasibility study report is ready, led by a private consultant, funded by Cluster Lead. Questions that need to be addressed are :</p> <ul style="list-style-type: none"> Will UNHCR lead on this issue? Are there other partners ready to engage? Who will fund the projects? What is the government's plan for distribution? <p>DRC shared information that Government distributed fire wood in OTG 2 and ICRC did a pilot compacted rice husk distribution in OTG2 and Sittwe Rakhine camps in December 2013.</p> <p>View was also this issue needs to be raised with Government.</p>	<p>CCCM Cluster Lead to call separate meeting on firewood</p> <p>ICRC to share report of pilot</p> <p>CCCM Cluster Lead</p>	<p>By next meeting</p>

	<p>DRC reported that there is a need to do refresher CoC sessions for Government counterparts related to CCCM because of corruption and harassment issues that still take place in the camps. New CCCM Cluster Coordinator will have a meeting with DC.</p> <p>DRC raised the need to provide training for Village Administrators about CCCM structure in camps where DRC is the Camp Management Agency and wanted to know about the content of IOM training for government officials.</p>	<p>CCCM Cluster Coordinator to meet DC</p> <p>CCCM Cluster Lead to contact IOM</p>	<p>By next meeting ASAP</p> <p>By next meeting</p>
5. AoB	<p>Agreed to raise WaSH and food issues in ICC meeting.</p> <p>Census: CMs have not been approached to do census related tasks in camps.</p> <p>LWF reported that they are not correctly represented in 4W.</p> <p>CCCM to share 4W.</p>	<p>CCCM Cluster Lead</p> <p>CCCM Cluster Lead to correct</p> <p>CCCM Cluster Lead</p>	<p>At next ICC meeting</p> <p>By next meeting</p> <p>Before next meeting</p>

Date/location of next CCCM Cluster meeting to be decided by new CCCM Cluster Coordinator, scheduled to be in Rakhine within next two weeks.