



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNHCR Office - EMOPS Room	Meeting Date	29th of October 2017
Chair and Co Chair	Shumet Amdemichael	Meeting Time	13:30- 15:00
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	5 December 2017 at UNICEF at 10:00am		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To present a brief about the Assess management city of Amsterdam training next WASH WG Meeting.	Maysa (UNHCR) & Laith (UNICEF)
2.	To share the Sector Performance Survey 2017 Results PPT with the group.	Maysa (UNHCR)
3.	To share the Survey's comments on the Zaatari WASH coordination to the group chair.	Maysa (UNHCR)
4.	To circulate a message to join the Sector Gender Focal Point to replace Arisa (JEN). ToR will be enclosed.	Maysa (UNHCR)
5.	To discuss the WASH in schools TF activation between Education and WASH sectors.	Sector Chairs
6.	To follow up on activating HC TF.	Sector Chairs
7.	Members are requested to nominate/update the WASH IM Focal Point.	All partners

2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Mohamad Miqdadi	LWF	ceng.jor@lwfdws.org	0799300167
2	Wael Alashhab	UN Habitat	Wael.Alashhab@unhabitat.org	0795702394
3	Tesfay Gebregziabher	UN Habitat	tesfay.gebregziabher@unhabitat.org.jo	0799027997
4	Mohammed El Turk	JEN	Mohamad.elturk@jen-npo.org	0795622879
5	Arisa Nishida	JEN	arisa.nishida@jen-npo.org	0798349651
6	Nahoko Araki	JEN	Nahoko.araki@jen-npo.org	0791528268
7	Jakub Pajak	ACTED	Jakub.pajak@acted.org	0790212715
8	Frans Louwers	ACTED	Franciscus.louwers@acted.org	0796133080
9	Eshraq Mashaqbeh	ACTED	Eshraq.mashaqbeh@acted.org	0798020973
10	Sami Al Shobaki	ACTED	Sami.al-shobaki@acted.org	079821514
11	Shumet Amdemichael	ACF	hodwash@jo.missions-acf.org	0778465104
12	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
13	Roelof Wentzel	UNHCR	wentzel@unhcr.org	07956508721
14	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943



3. Meeting minutes																																							
Item	Discussion	Focal point /Organisation	Time																																				
Introduction	Round table introduction from all partners present.	All partners	2 min																																				
Announcements	<p><u>Jordan Humanitarian Fund JHF: second call for proposals</u></p> <p>The August call for proposal received 25 applications, where more than half of the applications were submitted against the Basic needs sector, followed by Health, Shelter and WASH.</p> <p>For Jordan 22 proposals were submitted and 3 for southern Syria.</p> <p>Following the sectoral review process, the recommended projects for Jordan reached 10 projects by the relevant Sectors.</p> <p>The Advisory Board meeting that took place on Thursday 5 October, the listed projects below were recommended to the HC for funding.</p> <p>Basic needs</p> <table border="1"> <thead> <tr> <th></th><th>Agency</th><th>Amount \$</th><th>Approved amount</th></tr> </thead> <tbody> <tr> <td>1</td><td>Caritas CH</td><td>384,869</td><td>384,869</td></tr> <tr> <td>2</td><td>INTERSOS</td><td>399,999</td><td>399,999</td></tr> <tr> <td>3</td><td>IOCC</td><td>300,000</td><td>300,000</td></tr> <tr> <td></td><td>Total</td><td></td><td>1,084,868</td></tr> </tbody> </table> <p>Health</p> <table border="1"> <thead> <tr> <th></th><th>Agency</th><th>Amount \$</th><th>Approved amount</th></tr> </thead> <tbody> <tr> <td>1</td><td>JHAS</td><td>400,651</td><td>400,000</td></tr> <tr> <td>2</td><td>JPSJo</td><td>399,349</td><td>250,000</td></tr> <tr> <td></td><td>Total</td><td></td><td>650,000</td></tr> </tbody> </table> <p><u>City of Amsterdam</u></p> <p>UNICEF is organizing a capacity building training “Assess Management” on 5-10 November, in collaboration with City of Amsterdam, targeting the water companies and the MoWI staff. Heba Abu Al Rub is UNICEF Focal point for the training.</p> <p><u>4Ws Tool:</u></p> <p>UNICEF is working on producing the WASH Sector 4Ws (Who is doing What, When and Where). It's a useful tool where can have a map for the WASH partners.</p> <p>The map will be aligned with the sector partner's inputs on the ActivityInfo.</p> <p>It was suggested to include the Solid waste although it's under the Municipals sector.</p> <p>The map will be shared with the WASH partners for their feedback within two weeks.</p>		Agency	Amount \$	Approved amount	1	Caritas CH	384,869	384,869	2	INTERSOS	399,999	399,999	3	IOCC	300,000	300,000		Total		1,084,868		Agency	Amount \$	Approved amount	1	JHAS	400,651	400,000	2	JPSJo	399,349	250,000		Total		650,000	<p>Maysa (UNHCR) & Laith (UNICEF)</p> <p>Jakub (ACTED)</p>	10 min
	Agency	Amount \$	Approved amount																																				
1	Caritas CH	384,869	384,869																																				
2	INTERSOS	399,999	399,999																																				
3	IOCC	300,000	300,000																																				
	Total		1,084,868																																				
	Agency	Amount \$	Approved amount																																				
1	JHAS	400,651	400,000																																				
2	JPSJo	399,349	250,000																																				
	Total		650,000																																				



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Last meeting action points	Reviewed last meeting action points and the above list was updated.	Maysa (UNHCR)	2 min
Sector Performance Survey 2017	<p>A presentation about “2017 Sector Performance Survey- WASH Sector” Results has been shared with the present partners of the WASH working group.</p> <p>The Jordan Refugee Response Sector Performance Survey – 2017 was launched in September. Contains 12 questions.</p> <p>The purpose of this annual survey was to get feedback on the current performance of sector and area-based coordination and also on whether there has been sufficient improvement since the last review.</p> <p>The target respondents were the regular participants in each sector group and area-based coordination mechanisms at Jordan country and field levels</p> <p>Key Findings:</p> <ul style="list-style-type: none"> - Generally the feedback was positive and improved - WASH received the highest respondents along with the Education sector. - No of respondents: 14 respondents out of 183 (2016 Survey) VS 28 respondents out of 222 (2017 Survey) - 39% of respondents are Excellent, 43% of respondents are above average and 18% of respondents are Average in terms of the overall coordination effectiveness. - 50% of respondents are satisfied with the overall management of the sector coordination meetings. - 75% of respondents are Yes, 7% Not always, 18% I don't know with the appropriation and clearance availability of the ToR and Work plan of the coordination mechanism. - 54% of respondents are Strengthened the inter-sector linkages this year. <p>Potential Action Items:</p> <ul style="list-style-type: none"> - Share the Survey PPT with other partners for their reference and feedback. - Encourage sector members about the importance of receiving continues feedback about the coordination mechanism for improvement, (not to wait till next survey in 2018). - It was suggested to have a particular survey for the WASH Coordination Groups in Azraq and Zaatari camps. <p>In conclusion, WASH WG Coordination mechanism improved from last year, due to the partner's commitments, chair's obligations and participant's motivation to participate, share info and updates on their organization and services among the group.</p>	Maysa (UNHCR)	25 min



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
JRP Updates	<p>UNICEF and MoWI have uploaded all the JRP RES and REF Projects on JORISS.</p> <p>Next year in Jan 2018 the system will be opened to all partners to submit their projects for approval. If you have project and the budget is secured for that project don't wait till next year, upload it now for approval.</p> <p>REF component may not have cut this year due to the small budget compared to the RES component.</p> <p>MoPIC won't approve any hygiene projects soft component, it should be linked to hardware project component.</p> <p>Between 9 Oct – 9 Nov: MOPIC/JRPSC Secretariat will review all sector submissions and get back to TFs for clarifications, if needed.</p>		10 min
TFs Updates	<p>Hygiene Promotion HP</p> <p>Had a meeting on Monday 23 October.</p> <p>Now it's very difficult to find a focus on this TF. There is no common directions for the group.</p> <p>It was recommended not to continue in this TF and suggested to merge it with WASH in Schools as most of HP is done in schools.</p> <p>If HPTF will be merged with WASH in schools TF, then we need to activate the WASH in schools TF first.</p> <p>So far, UNICEF didn't recruit staff for HP.</p> <p>Gender:</p> <p>Arisa is leaving JEN in two weeks.</p> <p>The sector wants someone to replace her as a new sector gender focal point beside Eshraq (ACTED) and Majd (Future Pioneers). Would be great if we have male nominated for gender balance issues.</p> <p>The SGFPN will be meeting on Thursday 2 Nov.</p> <p>WASH in schools:</p> <p>It should be activated. TF should be included members from both Education and WASH sectors.</p> <p>Host Community:</p> <p>HC TF was chaired by MoWI & MC. Since Hebah Ababneh left MC this TF is inactivate.</p> <p>The Sector should activate it soon.</p> <p>Information Management IM:</p> <p>Had a meeting with the TF members and shared the JRP updates and PSS with them. As a results of the meeting, all the NGOs have entered their appeal on the ActivityInfo. Also had the discussion with the TF about the 4Ws.</p> <p>SWM:</p> <p>The TF will be meeting after the WASH WG Meeting and minutes will be shared.</p> <p>In Zaatari, working on 2018 proposal for solid waste management. In Azraq 31 Oct</p>	<p>Roelof (UNHCR)</p> <p>Nahoko (JEN)</p> <p>Arisa (JEN)</p> <p>Nahoko (JEN) & Laith (UNICEF)</p> <p>Maysa (UNHCR), Shumet (ACF)</p> <p>Laith (UNICEF)</p> <p>Sami (ACTED)</p>	20 min



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
	will be the last day for ACTED for garbage collecting and transferring to be taking over by WVI. ACTED started on 1st Oct new solid waste management 7 activities under GIZ.		
AOB	<ul style="list-style-type: none"> Jakub Pajak is leaving the WASH Group and Frans Louwers (Technical Coordinator) is replacing him Franciscus.louwers@acted.org Arisa is leaving JEN. The third sector gender focal point is vacant now. City of Amsterdam is organising workshop in Azraq 28th Nov about the Solid Waste Management. Invitation will be circulated by UNICEF. 	Jakub (ACTED) Arisa (JEN) Sami (ACTED)	5 min
	<ul style="list-style-type: none"> Next meeting will be held on 5 December 2017, venue to be confirmed. 		

4. Useful links:	
1.	WASH Sector Portal page: http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=18
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login

5. Focal points:	
ActivityInfo	Laith Abu Nawwas lanawwas@unicef.org Maysa Saeidi saeidi@unhcr.org
JORISS	Mohannad Al Nimer melnimer@unicef.org