

## CCCM Cluster Somalia Terms of Reference

### I. Background

Due to significantly below average rains, severe drought conditions and the underlying security risks and conflicts have forced more than 600,000 people to leave their homes across Somalia to access life-saving need since late 2016. It is foreseen that as the current situation continues we will continue to see people from rural areas moving to urban and peri-urban centres and join sites and settlements. This adds to an overall upward trend in the displaced population growth which has greatly grown over the past two years (1.6 million people were previously displaced before the drought), leading to the deterioration of the living conditions in the IDP settlements and urban centres.

To respond to the growing displacements, the CCCM Cluster was activated on 10 May 2017, under the co-leadership of UNHCR and IOM, in order to improve the coordination of the integrated multi-sectorial response at site level, to raise the quality of interventions and monitoring of humanitarian services in communal settings, by ensuring appropriate linkages with and building the capacities of national authorities and other stakeholders.

### II. CCCM Cluster Objectives

CCCM Cluster partners will support government and humanitarian partners to assist and protect populations residing in displacement sites, while looking towards durable solutions. This support will focus on building the capacity of local government and partners to improve coordination of the integrated multi-sectorial response at site level, while raising the quality of interventions to meet minimal standards and services reach the most vulnerable populations. CCCM partners will provide stakeholders with relevant cross-sectorial data to allow for an evidence-based, efficient and transparent response, as well as ensure that displaced people have the information they need to access services safely, without discrimination, and engaged in all phases of the humanitarian programme cycle.

CCCM partners will also strive to improve the living conditions of IDPs in sites and settlements and ensure equal access to services through site management activities and collaboration with the Shelter Cluster in site planning. The cluster will provide technical support to local government and partners on minimum humanitarian standards to increase physical access to services and improve living conditions. Initial indications show an increase in the number of GBV cases, due to the influx into the IDP settlements, in particular in the newly established sites. It is reported that the overcrowded IDP settlements further increase the exposure of the most vulnerable individuals to protection risks due to lack of appropriate shelter, limited access to safe water and sanitation facilities, which the CCCM Cluster will help address through efforts to mitigate health and safety risks, including by monitoring the shelter

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availability, improving of the overall hygiene conditions and mitigating flooding risks. The cluster will closely coordinate with the Shelter and Protection Clusters.

For overall accountability and predictability of a humanitarian response within displacement sites, and for the response to be in line with the collaborative effort, the cluster must work together to respond in a predictable and timely manner. The sheer size of the responsibilities of coordination requires the commitment and participation of several organizations/agencies. The co-lead agencies should act as a guide to ensure that capacity and minimal standards are developed within the CCCM response.

The CCCM Cluster team will serve as a supporter and facilitator to local authorities in the coordination of CCCM related activities linked to internally displaced persons.

### **III. Responsibilities/ Scope of work**

As the focal point for the cluster, the CCCM Coordinators are accountable for the CCCM response to the humanitarian crisis. The cluster coordinators must ensure the inclusion of key humanitarian partners within the sector, respecting their mandates and programme priorities. Together, the cluster members will identify the overall requirements in responding to displacement sites and relocations which are being pushed in some areas. Cluster members will augment their capacity to meet this threshold while bearing in mind that the establishment of formal sites or camp-like settings is the option of last resort, following a comprehensive review in coordination with the Protection Cluster.

### **IV. CCCM Cluster coordination forums**

The CCCM Cluster has been activated at the national level and will be rolled out at the sub-national levels. The cluster will establish/maintain/reinforce appropriate sectoral coordination mechanisms, including working groups at the national and sub-national level as needed.

The cluster coordinators convene the CCCM Cluster coordination meetings. They report to the meeting on the general situation, including updates from government, Inter-Cluster coordination meetings, IMWG, the CCCM Cluster Strategic Advisory Group (SAG), and any other relevant platforms/fora.

The CCCM Cluster coordination meetings will take place in Mogadishu with partners based in Nairobi and sub-national structures through video conference according to agendas.

The Strategic Advisory Group (SAG) will serve as a forum at national level to ensure for recommendations and decision making on the CCCM Cluster response at national level. This group is appointed by the cluster coordination team. It will include national authorities and key decision making partners. The SAG will also serve as a cluster coordination meeting and

make decisions on behalf of the clusters members, when the latter cannot attend the UN compound for logistical and/or security reasons.

Technical working groups (TWG) will be created on an ad-hoc basis and as required to make recommendations to the cluster on thematic that need specialist knowledge, technical expertise, or guidance with identified lead and co-chair, both at regional and national levels. The cluster will closely collaborate with the Shelter, Protection and WASH Clusters by ensuring an integrated multi-sectorial approach.

The two Cluster Coordinators are to participate as much as possible in the CCCM Cluster coordination forums. In order to improve time allocation, only one Cluster Coordinator can attend the forums. If so, the following options apply:

- Both Cluster CCCM Coordinators will discuss the information/messages that will be discussed at the ICCG.
- The Cluster Coordinator identifies a back-up representing its agency at the meeting
- All decisions that commit the CCCM Cluster has to be made by both CCCM Cluster Coordinators.

## **V. Cluster Membership**

The cluster is open to any organization or entity that is active in the Camp Coordination and Camp Management sector and expressing willingness and demonstrating a commitment to carry out their accepted responsibilities within the cluster.

Each organisation or entity will identify a dedicated focal point that will attend meetings in order to provide operational and strategic support.

Cluster partners will take responsibilities on specific CCCM issues based on their strengths and support the functions of the CCCM Cluster.

## **VI. CCCM Cluster Core Team Members**

The CCCM Cluster is co- led by UNHCR and IOM. Both will form the CCCM Cluster coordination team. UNHCR and IOM, as lead agencies remain the providers of last resort circumscribed to the basic preconditions of unimpeded access, security and availability of funding.

- UNHCR will provide a dedicated CCCM Cluster coordinator at Senior level for the duration of the cluster.
- IOM will provide a dedicated CCCM Cluster coordinator at Senior level for the duration of the cluster.
- The Global CCCM Cluster will provide a dedicated CCCM Information manager officer at Senior level for the first month of the response.

In addition to the leadership structures, other structures including an Information Management Cell and a Strategic Advisory Group will be developed. Technical Working Groups will be formed with the appropriate clusters and partners as specific needs arise, at both sub-national and national level. The cluster will identify the lead for the specific groups and define context-based ToRs.

An assessment of capacity needs will take place after the first month of the response.

## **VII. Key responsibilities**

### **Cluster coordinator**

1. Representing the CCCM Cluster to national/local authorities, state institutions, local and international organizations.
2. Managing the coordination of national and international cluster partners and ensuring inclusiveness at national and regional levels.
3. Managing and supporting the CCCM Coordination Team.
4. Support the cluster team in assessing needs and gaps.
5. Ensuring that cluster strategy and action plans are in place, and monitoring and reporting on progress.
6. Ensuring information management systems are in place.
7. Promoting attention to vulnerable groups and cross-cutting issues.
8. Advocating on funding for multi-sectorial needs.
9. Promoting good practice, including participatory approaches.
10. Agreeing and implementing transit/exit arrangements for the cluster.

### **Information management**

1. Developing relationships with key stakeholders to facilitate information exchange.
2. Identifying data/analysis/information requirements to support decision-making.
3. Setting up data collection and processing systems.
4. Establishing/reinforcing a range of information distribution mechanisms

## **VIII. Frequency of meetings**

The cluster shall meet biweekly or as the need arises. The Cluster Co-leads could call for emergency meetings as necessary. This arrangement should be replicated at the State level as needed and determined by the national cluster in consultation with relevant partners operating at state level.

As the cluster leads, UNHCR and IOM respectively will provide secretarial services to the cluster including organizing meetings, drafting minutes, compiling reports, plans, data, etc.

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## **IX. Relationship with Inter-Cluster Coordination Group (ICCG) and Other Coordination Bodies**

The Cluster is to contribute situation reports (Sitrep) and share other data/reports to OCHA, chair of the ICCG and global cluster as per the agreed schedules through the Cluster Coordinators. The Cluster Coordinators are to participate both in the ICCG meetings and other coordination bodies

In the absence of one of the CCCM Cluster coordinator, the following options apply:

- Both Cluster CCCM Coordinators will discuss the information/messages that will be discussed at the ICCG or other bodies
- The Cluster Coordinator identifies a back-up representing its agency at the meeting
- All decisions that commit the CCCM Cluster has to be made by both CCCM Cluster Coordinators.

## **X. Amendments to the Terms of Reference**

The Terms of Reference will be annually reviewed, or earlier, in the event that there is a change in the situation that necessitates its modification.