



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNICEF Office	Meeting Date	30th of January 2018
Chair and Co Chair	Esmail Ibrahim and Abrassac Kamara	Meeting Time	10:00- 12:00
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	20 February 2018 at UNICEF at 10:00am		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	WAAD Project should be checking the school standards to be aligned with Ministry of Education schools standards, in terms of WASH in schools.	Hussam (INTERSOS)
2.	To share WAAD presentation with the group.	Maysa (UNHCR)
3.	To facilitate providing WAAD (INTERSOS) with the targeted schools which require maintenance from the Ministry of Education MoE.	Laith (UNICEF)
4.	To remind partners about the “message to join the Sector Gender Focal Point to replace Arisa (JEN)”.	Maysa (UNHCR)
5.	HPTF should be re-structured and re-considered.	Sector Chairs
6.	Partners to review/updated their targets on ActivityInfo before 11 February.	All partners
7.	Members are requested to nominate/update the WASH IM Focal Point.	All partners
8.	Circulate a message with the group about the WASH Sector New Co- Chair nomination.	Sector Chairs
9.	To share the WASH Sector’s members provided trainings and to share the Sector Training Needs for 2018.	All partners
10.	To share the WASH Sector Training Needs for 2018.	All partners



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Ala'a Al-Kurdi	JEN	Amman-programme@jen-npo.org	0795478781
2	Nahoko Araki	JEN	Nahoko.araki@jen-npo.org	0791528268
3	Hussam Jadallah	INTERSOS	PM.WASH.Jordan@intersos.org	07969470 62
4	Majdi Sunna	INTERSOS	procurement.jordan@intersos.org	0796009385
5	Mohmamad Miqdadi	LWF	ceng.jor@lwf-dws.org	0799300167
6	Vivek Singh	ACTED	Vivek.singh@acted.org	0790862928
7	Frans Louwers	ACTED	Franciscus.louwers@acted.org	0796133080
8	Kelsey Crowley	ACTED	kelsey.crowley@acted.org	0798021437
9	Eshraq Mashaqbeh	ACTED	eshraq.mashaqbeh@acted.org	0798020973
10	Vivek Singh	ACTED	Vivek.singh@acted.org	0790862928
11	Paht Tanattanaawin	ACTED	paht.tanattanawin@acted.org	0792895476
12	David Pedrueza	Oxfam	dpedrueza@oxfam.org.uk	0797287712
13	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
14	Abrassac Kamara	UNICEF	abkamara@unicef.org	0790079758
15	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
16	Roelof Wentzel	UNHCR	wentzel@unhcr.org	0795650871
17	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	2 min
Announcements	<p><u>New WASH Sector Coordination Working Group Chair:</u></p> <p>Esmaeil Ibrahim left UNICEF Jordan Office as Chief WASH on 31 December 2017, and started a new position at MENA Regional Office on 1/1/2018 as WASH Specialist under the leadership of the WASH regional advisor.</p> <p>Abrassac Kamara is the OIC UNICEF WASH Section till the new Chef of WASH is recruited by March- April.</p> <p><u>Coordination Working Group Members Announcements:</u></p> <ul style="list-style-type: none"> ➤ JEN: Nahoko Araki is leaving JEN Jordan, moving to work with JEN HQ. ➤ UNHCR: New Inter-Sector Coordinator, Susana Boudon boudon@unhcr.org was introduced to the Inter-Sector Working Group members on 14 January. She will start to chair the next ISWG meeting of 4 February. Yukiko Komaya moved to work with UNHCR India. ➤ Oxfam: Recruited a new Public Health Advisor, she will supporting Oxfam's Community mobilization team in Zaatari Camp. ➤ MoWI: H.E. Eng. Ali Subah is the new Secretary General of the Ministry of Water and Irrigation and Chair of the WASH Task Force. Eng. Iyad Dahiyat is now the Secretary General for Water Authority of Jordan WAG and responsible of the PMU Unit as well. For the WASH Sector member inquiry for the MoWI, please contact Gregorio Maranon Gregorio_Maranon@mwi.gov.jo is in charge with any sector related issues. And Eng. Salameh Mahasneh, WAI/PMU salamehyw@gmail.com. <p><u>WASH Strategy:</u></p> <p>In Amman, tomorrow Wednesday 31 Jan at the WASH Sector Coordination Meeting, the 2018 WASH Strategy for Azraq will be discussed.</p>	<p>Esmaeil (UNICEF)</p> <p>Nahoko (JEN)</p> <p>Maysa (UNHCR)</p> <p>David (Oxfam)</p> <p>Laith (UNICEF)</p> <p>Abrassac (UNICEF)</p>	10 min
JRP 2018-2020	<p>On 25 January, the WASH JRP Core Team met at the MoWI. During the meeting, the group discussed the JRP process, reporting and lessons learnt as a WASH Sector.</p> <p>Any WASH Sector NGOs request for funds included at the JRP, should share their projects details/info with PMU Unit, for review and to ensure it is aligned with the MoWI priorities.</p> <p>MoPIC has published the JRP http://www.jrpsc.org/</p> <p>Nothing has been changed from the sector submission prior.</p>	Laith (UNICEF)	5 min



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
TFs / Partners Updates	<p>End of 2017, the WASH WG members have discussed the Sector Task Forces, that Instead of having a TF, the WASH WG could discuss the issues raised at the WG meeting and have an ad-hoc meeting and assign a focal point to manage and follow up the matter.</p> <p>Gender: Arisa left JEN last December 2017. The sector wants someone to replace her as a new sector gender focal point beside Eshraq (ACTED) and Majd (Future Pioneers). Would be great if we have male nominated for gender balance issues. Two reminders were shared with the group but no response received yet.</p> <p>Hygiene Promotion HP As per discussed last meeting on December 2017, that it's very to find a focus on this TF. There are no common directions for the group. It was recommended not to continue in this TF and suggested to merge it with WASH in Schools as most of HP is done in schools. If HPTF will be merged with WASH in schools TF, then we need to activate the WASH in schools TF first.</p> <p>Here there are two points should be identified:</p> <ul style="list-style-type: none"> • Hygiene Kits: The coordination teams in camps and Host Communities should identify the kits within a sub-groups. Then at the national level, to review the different type of kits, to have a common understanding of the kits. • How do we move from in kind to a voucher-based system? Pilot to see how we can get a partner for e.g. manufacture soaps. We will establish factory, not inside the camp, but at the municipality/governorate. <p>Solid Waste SW: They met on December 2017, to meeting early this year.</p> <p>Information Management IM: Some modifications have been made on the indicators on ActivityInfo AI to be more aligned with the sector's programs. Modifications The database on AI built as an output for the JRP (Ref and Res components), followed by sub-category indicators, where partners report against. The sector indicators are reflecting the reporting needs, and now the AI database is opened for partners to review/update their project's targets. The TF will be meeting on the coming week to finalize the targets review and deal with the sector issues. Targets review deadline is 11 February. Also, the matrix with the names for all NGOs who's reporting on each indicator and eventually the WASH Sector 4Ws (Who is doing What, When and Where) will be developed. 4Ws PDF file will be available on the UNICEF GIS server and WASH Sector portal page, and will be updated quarterly.</p>	<p>Esmail (UNICEF)</p> <p>Eshraq (ACTED)</p> <p>Roelof (UNHCR) & Esmail (UNICEF)</p> <p>Esmail & Abrassac (UNICEF)</p> <p>Roelof (UNHCR)</p> <p>Laith (UNICEF)</p>	25 min



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
AOB	<p><u>Zaatari Camp Coordination meeting:</u> Intend to reduce the frequency of the WASH Coordination Meetings. Used to meet Bi-weekly, now it becomes monthly. To free sometime for the TF to be more engaged with their activities.</p> <p><u>Safe pads pilot in Azraq Camp:</u> A re-using pads piolet was done in Azraq Camp, ACF collected and done few rounds of feedback from women; more that 30% were not happy with it. Will do the last round in January- February 2018. Therefore, to have a discussion among the UN Agencies and NGOs to know how to improve it. <u>Safe-Pads technical challenges:</u></p> <ul style="list-style-type: none"> • Some women found it not useful; • Improper to wash it and dry it; <p><u>Hygiene Promotion in the camps:</u> The WASH Coordination Group at the camps start to structure HP, by working on making awareness hygiene promotion a need base issue and using more innovative and effective tools such as mobile messaging, The Road Magazine and MCC JEN is doing. It's no longer consistence monthly or bi-weekly awareness reason, to link it with either seasonal outbreaks (on need), or global events. E.g.:</p> <ul style="list-style-type: none"> • Have system to deal with hepatitis A, food poison in Summer; • How to wash hands; • Water consumptions control by using filter stopper. <p><u>Hygiene Kits:</u> HK should be identified and make them available in HC and camps. Focus on accessibility, an assessment has been done, and generally found that out of the kits were distributed in Azraq camp are not satisfying for people, that's why they sell them. It is important to design our programs based on needs.</p> <p><u>WASH Coordination Working Group Re-shape:</u> The Re-shaping for the WASH Coordination was discussed among the group again (continuously to the discussion started on Dec 2017), to make it more practical and useful, by having trainings and capacity building sessions to develop the group`s skills and gain new knowledge, upon to the needs of the group.</p> <p><u>WASH Sector Work Plan:</u> The sector needs to develop the 2018 work plan, identifying the sector priorities. One of the WASH WG next Meeting Agenda point in Feb.</p> <p><u>WASH Sector New Co- Chair:</u> It's time to have a new nominations to replace Shumet as WASH Sector Co-chair, by next meeting NGOs One of the WASH WG next Meeting Agenda point in Feb. By next meeting the WASH Coordination core team will circulate a message about having a new chair, request for partner`s nomination then to be decided by the sector`s members (election).</p>	<p>Abrassac (UNICEF)</p> <p>Roelof (UNHCR)& Esmaeil (UNICEF)</p> <p>Abrassac & Esmaeil (UNICEF)</p> <p>Roelof (UNHCR)& Esmaeil (UNICEF)</p> <p>Esmaeil (UNICEF), Roelof & Maysa (UNHCR)</p>	<p>10 min 55-</p>
	<ul style="list-style-type: none"> • Next meeting will be held on 20 February 2018 at 10:00am. 		



4. Useful links:	
1.	WASH Sector Portal page: http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=18
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login

5. Focal points:	
ActivityInfo	Laith Abu Nawwas lanawwas@unicef.org Maysa Saeidi saeidi@unhcr.org
JORISS	Mohannad Al Nimer melnimer@unicef.org