**Turkey Refugee Coordination**

**Vulnerability Sub-Working Group (VSWG)**

**Assessment Questionnaire Workshop**

**Meeting Minutes**

**21/12/2015, 10:30 to 14:30**

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| **MEETING** | **AGENDA** |
| Date: | 14 December 2015 | 1. Welcome and Introduction
2. Presentation on Turkish Social Welfare System
3. Presentation of Sector Atomic & Composite Indicators and Possible Questions to be included in the Assessment Tool
4. Discussions on Indicators for the following sectors
* Protection
* Shelter
* Basic Needs
* Food Security
* WASH
* Education
* Health
* Livelihoods
1. Next Steps: Discussion of Draft Assessment Tool with Heads of Agencies and then Government Counterparts.
2. Closing Remarks & Thank you!
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| Location: | Tugcan Hotel, Gaziantep |
| Meeting Chair: | WFP, UNHCR and IOM |
| Participants: | ACTED, ASAM, CONCERN, DRC, ECHO, GIZ, Global Communities, Goal, Handicap International, International Medical Corps, IOM, IRC, Mercy Corps, NGO Forum, Relief International, Save the Children, Support to Life, Syrian Social Gathering, UNDP, UNFPA, UNHCR, UNICEF, WHH, WFP, WHH, WHO |
| Minutes by:  | Ali Muhammed Yousef and Vanessa Bonsignore |

1. **Welcome and Introduction**
* The Chairs welcomed participants to the meeting and gave an overview of the agenda.
* The purpose of the workshop was to begin defining a core assessment tool that would include key indicators from all sectors (this includes cross-cutting sectors like protection). The final standardized questionnaire will be presented to the Government with a view to allowing NGOs to conduct more assessments in 2016. The vulnerability criteria defined will in turn inform WFP’s programming in 2016.
1. **Presentation on Turkish Social Welfare System (PPT available)**
* Umit Mansiz, Senior Programme Associate, WFP presented the Turkish Social Welfare System. Highlights from the discussion focussed on the vulnerability criteria for Turkish citizens and different government payments to vulnerable Turkish citizens as per the different groups noted below:
* Vulnerability Criteria for Turkish citizens;
* Monthly income should be less than 286 TL/person. An HH with 4 persons 4x286: 1,144 TL/month.
* Monthly income comprises salary or pension (1/240 of house/apartment/land or 1/120 of car’s value if he/she owns it will be added to income).
* Government Payments to Vulnerable Turkish Citizens;
* **1st Group; Most vulnerable HHs, one-time payment.**
* Monthly lump sum of money is sent to local SSAFs in each district. The amount of money varies according the population/economic level of district.
* Management board (under the chair of Kaymakam(district governor) convenes every month for the assessment and distribution money to most vulnerable HHs. For example, in Şehitkamil district of Gaziantep centre, the board decided to distribute 2500 HHs 200-250 TL in cash for one month. Next month management board will convene again and distribute the allocated money to most vulnerable HHs. The list is updated every month, so one vulnerable family may get money only one or more months depending on the assessment of the board.
* The payment will be announced via SMS messages by phone and the person/head of HHs is invited to PTT office for payment. If he/she is disabled or elderly, PTT can deliver money to hand in cash. (PTT gets additional commission for hand delivery).
* **2nd Group; Widows.**
* The same vulnerability criteria applies.
* The payment is 500 TL for 2 months (250TL/person/month).
* Payment is regular not depending on the assessment of board every month.
* **3rd Group; Elderly people (older than 65 years old).**
* The same vulnerability criteria applies.
* The payment is 435 TL for 3 months (145 TL/person/month).
* Payment is regular not depending on the assessment of board every month.
* **4th Group; Disabled people.**
* The same vulnerability criteria applies.
* If disability ratio is 40-70%; the payment is 873 TL for 3 months (291 TL/person/month).
* If disability ratio is more than 70%; the payment is 1300 TL for 3 months (433TL/person/month).
* Payment is regular not depending on the assessment of board every month.
* **5th Group; Chronically ill people (the same ratio and amount of money applies).**
* The same vulnerability criteria applies.
* If illness ratio is 40-70%; the payment is 873 TL for 3 months (291 TL/person/month).
* If illness ratio is more than 70%; the payment is 1300 TL for 3 months (433TL/person/month).
* Payment is regular not depending on the assessment of board every month.
* **6th Group; People who needs nursing.**
* The same vulnerability criteria applies.
* The payment is 765 TL/month and paid to the person who provides nursing.
* Payment is regular not depending on the assessment of board every month.
* **7th Group; Orphans.**
* The under-aged (0-18 years old) ones are living in Social Service Centres for free (Government supports these centres).
* The same vulnerability criteria applies for elderly orphans.
* **8th Group; Vulnerable conscripts (males under military service).**
* The same vulnerability criteria applies.
* The payment is 500 TL for 2 months (250 TL/person/month).
* The money is paid to his wife If he is married, if not, to his mother, if she is absent, to his father.
* Payment is regular not depending on the assessment of board every month.
* **9th Group; Vulnerable children/education assistance.**
* The same vulnerability criteria applies.
* If he/she is 0-6 age group; the payment is 40 TL for 2 months (20 TL/person/month) for girls, 35 TL for 2 months (17,5 TL/person/month) for boys.
* If he/she is 6-18 age group; the payment for education support 50 TL for 2 months (25 TL/person/month) for girls, 45 TL for 2 months (22,5 TL /person/month) for boys. He/She has to go to school (maximum absence is 4 days/month in school).
* Payment is regular not depending on the assessment of board every month.
* **10th Group; Heating/coal assistance.**
* The same vulnerability criteria applies.
* 750-1000 kg coal is delivered to each HH once in a year.
* **Assessment:**
* Turkish government pays 200-250 TL minimum to head of HH regardless of the number of family members for varying periods of time, the average being one payment for 2-3 months, ranging from one-off to irregular assistance.
1. **Presentation of Sector Atomic & Composite Indicators and Possible Questions to be included in the Assessment Tool (PPT available)**
* Ali Mohammed Yousef, IOM and Vanessa Bonsignore, WFP presented the findings from the 15 Partner Questionnaires analysed.
1. Universal indicators:
* Dependency ratio
* Expenditures
* Family composition
* Registration status (government interest)
1. Parking lot questions:
* Social cohesion
* Early marriage
* Community based needs for WASH
* Proposed start for KAP process for WASH; Edu
1. Demographic section will cover
* Age & gender segregation of family (school aged children covered)
* Registration status
* HH status
* PLW & elderly
1. Do all questions have to be program related?
2. Needs could be captured via FGD. Expectation from affected populations can inform programming
3. **Discussions on Indicators for the following Sectors = Protection Component**

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| **SECTOR** | **COMPOSITE INDICATOR** | **ATOMIC INDICATOR** | **NOTE** |
| **SHELTER** | 1. Shelter type
2. Housing condition
 | 2.House crowding2.Enumerators judgement | 1. residential/commercial/finished/unfinished etc.2. age gender segregation2. privacy for women 2. safety 2. sharing sleeping area with non-family2. perception on Vul/ training needed |
| **BASIC NEEDS** | 1. Economic state (cross sectoral)
2. Dependency ratio
3. Basic HH assets
 | 1.Debt per capita1.expenditure per capita1.resources/assets & savings | 1.source of debt & total amount1.expenditure decision making in HH Rent; utilities; transport; health; WASH-hygiene; 1.proxy for wealth index2.dependency ratio covered in demographic section3.mattress; cloths; source for cooking & heating (NFI) |
| **FOOD SECURITY** | 1. CARI
 | 1.FCS (HDDS)2.food sources3.coping strategy –LH &food |  |
| **HEALTH** | 1. Existing conditions
2. Health expenditure
 | 1.Disability | 1. Type of disability and ability to work with Disability – functionality or impact of disability. Frequency of disability increasing Capture-effecting daily life2.covered in basic needs |
| **EDUCATION** | 1. Education attendance/status
2. Missed education
3. Risk for non-attendance
 |  | 1.capture school * enrollment (M/F)
* attendance (these two will indicate ”out of school” rate)

2.behind grade level 3.special needs e.g. disability; distanceChild labor = No of years out of schoolChild marriage = link to protection  |
| **WASH** | 1. expenditure
2. access to facilities
3. access to water
 | 1.hygiene items2.type of latrine 2.type of bathing2.solid waste management type3. water source | 1.Linked to BN expenditure2.Latrine sharing ratio2.Bathing sharing ratio2. how manage solid waste |
| **LIVELIHOODS** | 1. economic state
2. assets
3. –ve coping strategy
 | 1.# capable to work1.access & type of work1.income source & amount1.expenditure3.child labor; begging3.early marriage | 1.work; remittance; from –ve CS begging; child labor2.own business; valuable car3. enumerator training due to Protection issues |
| **PROTECTION** | 1.access 2.coping strategies 3.social cohesion4.-coping strategies | 1.access to facilities health; edu;2.livelihood & food –ve coping strategies 4.Livelihood & food | 3.Stigma & discrimination (phy & verbal)Community tension  |

1. **Next Steps and Closing Remarks**
* A Drafting Committee will be established with the following ten participants who will meet on **14 January** at WFP Gaziantep (10:30 to 13:00) to finalize the Questionnaire: Chloe Day, **CARE;** Vanessa Bonsignore, **WFP;** Feliz Demir &ALI Muhammed Yousef, **IOM;** Yannick Brand, **UNICEF;** Randall Salm, **Rescue;** Rola Hbeichi, **Global Communities;** Paul Neuman, **REACH;** Korol Diker, **Concern;** B. Kugu, **Support to Life;** Drene Sariffodeen and Hilda Ochuonyo, **UNHCR.**
* The proposed Questionnaire will then be presented in plenary to VSWG participants on **18 January.**
* The proposed Assessment Tool will then be discussed with Heads of Agencies and then Government Counterparts.
* More details regarding the meeting schedule and agendas will follow closer to the time.