



## WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNICEF Office	Meeting Date	27th of March 2018
Chair and Co Chair	Shumet Amdemichael	Meeting Time	10:00- 12:00
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	26 April 2018 at UNICEF at 10:00am		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To design the WASH Sector specific project summary sheet PSS.	All partners
2.	To present in the coming meetings, a demonstration of UNICEF GIS Portal.	Laith (UNICEF)
3.	To contact Oxfam (Samira) for further discussion for representing the Sector Gender Focal Point on behalf of the WASH sector.	Maysa (UNHCR), Samira (OXFAM) & Eshraq (ACTED)
4.	To develop a training Plan to the sector`s members.	All partners
5.	To present next meeting in April, ITSs ACTED -INTERSOS project findings and vulnerability study.	Frans (ACTED) & Hussam (INTERSOS)
6.	To present next meeting in April, Oxfam Accountability Mechanism for Miyahona.	David and Samira (OXFAM)
7.	To present next meeting in April, a brief about Bill & Melinda Gates Foundation project <b>“Feasibility Study &amp; Capacity Building Assistance to identify sustainable sludge treatment options and recover values from sludge at Al-Ekaidar waste and wastewater management area”</b> .	Martin (Gate Foundation)
8.	To share the WASH proposed Work Plan with the WG for inputs.	Maysa (UNHCR)
9.	To follow up with UNICEF to share the City of Amsterdam Report with WG.	Abrassac (UNICEF)
10.	Members are requested to nominate/update the WASH IM Focal Point.	All partners
11.	To share ongoing updates on the ITSs.	Laith (UNICEF)
12.	To share the LTA for collapsible toilets.	Fiona (UNICEF)
13.	To re-activate Solid Waste Management SWM Task Force.	Sami (ACTED)
14.	To re-activate WASH in Schools Task Force.	Heba (UNICEF)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Eshraq Mashaqbeh	ACTED	eshraq.mashaqbeh@acted.org	0798020973
2	Paul Cronin	ACTED	paul.cronin@acted.org	0790400163
3	Frans Louwers	ACTED	Franciscus.louwers@acted.org	0796133080
4	Sami Al-Shobaki	ACTED	sami.al-shobaki@acted.org	0799440020
5	David Pedrueza	Oxfam	dpedrueza@oxfam.org.uk	0797287712
6	Samira Smairat	Oxfam	ssmairat@oxfam.org.uk	0796914458
7	Hussam Jadallah	INTERSOS	PM.WASH.Jordan@intersos.org	07969470 62
8	Mohmamad Miqdadi	INTERSOS	Wash.north.jordan@intersos.org	0799319133
9	Ala'a Al-Kurdi	JEN	Amman-programme@jen-npo.org	0795478781
10	Maan Alhaliq	Mercy without Limits	malhaliq@mercywithoutlimits.org	0795732803
11	Obyda Hummash	FPEC	info@future-pioneers.org	0790717686
12	Martin Ohlsen	UPM /Gate Foundation	martinohlsen54@gmail.com	0776201557
13	Amjad Dawood	WVI	Amjad-dawood@wvi.org	0770425880
14	Lana Halaseh	WVI	Lana-alhalaseh@wvi.org	0775447277
15	Shumet Amdemichael	ACF	WASHhod@jo-actionagainsthunger.org	0778465104
16	Fiona Ward	UNICEF	fward@unicef.org	0790241687
17	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
18	Roelof Wentzel	UNHCR	wentzel@unhcr.org	0795650871
19	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943

3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
<b>Introduction</b>	Round table introduction from all partners present.	All partners	2 min
<b>Announcements</b>	<p><b>WASH JRP Meeting:</b> The core team of the WASH Task meet with MoPIC/JRPSC Secretariat on 22nd of March at MoWI. During which a number of questions were raised and some concerns expressed about the JRP process. One of the main issues, when NGO has received the finance, and wait for MoPIC approval, we need to ensure that the MoWI is on board with certain proposal and it should be consulted. It was agreed to design the WASH Sector specific project summary sheet PSS and share it with the MoWI for their feedback as well before end of April.</p> <p><b>GIS Portal:</b> UNICEF has launched the GIS portal, which is part of the implementation for the enterprise module for data collection and mapping for WASH sector. This portal, will publish the vulnerability map, map of WASH interventions and 4Ws (who is doing what, where and when).</p>	<p>Fiona (UNICEF)</p> <p>Laith (UNICEF)</p>	8 min



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	<p><b>New UNICEF Chef of WASH:</b> UNICEF new chef of WASH will be started officially 2 of April. Visited the office on February and met the team. Currently, he is UNICEF water focal point. He is been in New York for seven years. He was chosen because he will be able to help UNICEF and the sector in regards to the water resources and water management and conversation.</p>	Fiona (UNICEF)	
<b>Last meeting action points</b>	<p>Reviewed last meeting action points and the list was updated. <u>Points discussed:</u></p> <ul style="list-style-type: none"> <li>The Sector Gender Focal Point to replace Arisa (JEN) for WASH Sector: Samira Smairat from Oxfam showed her interest to join the network.</li> <li>Develop a training Plan to the sector`s members: Nobody has initiated it yet, the sector needs to work on it, suggestions:                             <ul style="list-style-type: none"> <li>UNICEF water safety planning training (Trains of Trainers ToT) that will be opened for everyone in summer;</li> <li>Half-day-session for the new UNICEF Chef of WASH/ overview of WASH resources in Jordan, current situation, gaps, and quality monitoring;</li> <li>Water quality in ITSS;</li> <li>UNHCR Coordination Training for the new coordinators (after the month of Ramadan in early July);</li> <li>Other training needs for the sector partners.</li> </ul> </li> <li>WASH Sector Strategy: The sector has no strategy, we have the JRP. Only Azraq camp has a list of priorities.</li> <li>WASH IM Focal point: All partners encouraged to update their agency`s IM focal point to Laith <a href="mailto:lanawwas@unicef.org">lanawwas@unicef.org</a> and Maysa Saeidi <a href="mailto:saeidi@unhcr.org">saeidi@unhcr.org</a></li> </ul>	<p>Maysa (UNHCR) &amp; Fiona (UNICEF)</p> <p>Roelof (UNHCR)</p> <p>Laith (UNICEF)</p>	15 min
<b>WASH WG Co-Chair Voting</b>	<p>ACTED and Oxfam have expressed their interest in the role of a co-chair for the WASH WG and nominated the following:</p> <ul style="list-style-type: none"> <li>Candidate 1: <b>Franciscus Louwers/</b> ACTED</li> <li>Candidate 2: <b>David Pedrueza/</b> OXFAM</li> </ul> <p>Both candidates have presented to the present partners a summary about their Expression of Interest (EoI), including their agencies presence in Jordan, WASH programs, and their added value and commitment to the WASH Working group. After the two presentation the voting process started, taking into consideration that its one vote per organization, and the nominated agency has no right to vote for its agency, only for other nominations.</p> <p>8 agencies presented the WASH WG and voted for the new WASH co-chair; ACF, JEN, Mercy without Limits, INTERSOS, Future Pioneers, WVI, UNICEF and UNHCR.</p> <p><b>Voting results:</b> OXFAM has 5 votes against ACTED with 3 votes. Oxfam was selected. Congratulation to OXFAM co-chairing the sector and a big thanks for (ACF) Shumet Amdemichael for his dedication and commitment supporting the WASH</p>	Fiona (UNICEF), Maysa (UNHCR) Shumet (ACF), Frans (ACTED) & David (Oxfam)	32 min



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	<p>sector in the previous period. <i>Note: no votes received from organizations who couldn't attend the meeting.</i></p> <p><b>Next step:</b> The WASH WG Coordination team; WASH former Chair and current OIC (UNICEF), former Co-Chair (ACF), IM (UNICEF) and UNHCR Inter-Agency Coordination will be meeting the new co-chair to introduce him about the WASH sector ToR and main roles before April meeting.</p>		
<b>Mercy without Limits MWL Presentation</b>	<p>A presentation about "MWL" has been shared with the present partners of the WASH working group. MWL is Jordanian NGO, mainly focusing on Education, Protection, Food Security and Livelihoods. A summary about MWL including their main projects summary has been presented.</p> <p>For more details, please contact: Maan Alhaliq Mercy without Limits <a href="mailto:malhaliq@mercywithoutlimits.org">malhaliq@mercywithoutlimits.org</a> 0795732803</p>	Maan (MWL)	10 min
<b>UNICEF new Country Programme</b>	<p>The new country program started on 3rd March 2018 till 31 Dec 2020. Transition from emergency intervention to more focus on development and sustainable intervention. Three main areas:</p> <ul style="list-style-type: none"> <li>▪ National policy level (subsidies, economic impact on people who would be affected with increase subsidies, looking at how you can engage more with government on ITSs, SDGs).</li> <li>▪ All services in camps, host communities, boarders and ITSs, e.g. WASH in schools (40 schools in whole Jordan are not connected to water network) UNICEF will be reaching 15 schools by ending of 2018, water quality and conservation, sanitation facilities, contamination level ...etc.</li> <li>▪ Mobilization, focusing on water conservation and messaging on consecration and hygiene in camps, conducting camp survey in ITSs.</li> </ul> <p>The above areas should be included at the WASH WG.</p>	Fiona (UNICEF)	5 min
<b>TFs / Partners Updates</b>	<p><b>Task Forces:</b></p> <p><b>Solid Waste Management SWM:</b> No meetings were held since Dec 2017, due to the holidays and lack number of participants at the TF. TF is expecting UNICEF to share the City of Amsterdam Final Report to resume the TF work.</p> <p><b>Gender:</b> Need to review and do another gender analysis to cover the current period. Last study was conducted in 2016. The gender lenses should play a vital role at the JRP process 2019-2021</p> <p><b>Information Management IM:</b></p>	<p>Sami (ACTED)</p> <p>Eshraq (ACTED)&amp; Laith (UNICEF)</p> <p>Laith &amp; Fiona</p>	30 min



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	<p>Last meeting was conducted in Feb. partners were reminded about the importance of reporting on ActivityInfo and JORISS.</p> <p>TF might be requested to provide a feedback about JORISS reporting and approval process.</p> <p>JORISS has a new portal dashboard where partner can log in and see their inputs.</p> <p>Projects approval on JORISS: If partner has agreement signed with UNICEF that will be equivalent to JORISS approval. If not, the partner should submit their project on JORISS system for approval.</p> <p>JORISS Reporting: All partners should report on the system, two times per year (mid and end year).</p> <p>Laith has trained new partners on the reporting indicators for ITS. The TF will be calling for a meeting within a month.</p> <p><b>Partners:</b></p> <p><b>ACTED:</b> <i>(updates shared earlier by email)</i></p> <p><b>ZAATARI CAMP:</b></p> <ul style="list-style-type: none"> <li>• ACTED installed the WW interceptor tanks (PRC), manholes, connection pipeline for the market street shops to connect to the UNICEF's WWN.</li> <li>• ACTED along with other WASH IPs is developing the SOP for the market street shopkeepers to connect their toilets to the nearest manholes through the Zaatari plumber project.</li> <li>• ACTED is desludging the WWN interceptor tanks in 9 districts. Out of 1550(estimated), 210 tanks have been de-sludged. The progress of work has been significantly reduced as ACTED is facing a problem with disposing of the sludge at the nearest WWTP who refuses to receive the sludge, resulting ACTED has to dispose of it at the other WWTP which is way far away from the camp. ACTED is trying to resolve the issue through UNICEF.</li> <li>• ACTED is also working on the disinfection of the concrete water reservoirs in the camp for the water contingency plan.</li> <li>• ACTED will soon start public PE tanks disinfection in the camp.</li> <li>• ACTED fabricated 111 solid waste bins for the camp to cover the shortage and damaged bins.</li> <li>• ACTED is working on the pilot of the WW interceptor tanks vent pipe mesh cover to prevent refugees from dumping the solid waste into the interceptor tanks.</li> </ul> <p><b>AZRAQ CAMP:</b></p> <ul style="list-style-type: none"> <li>• Project Grey Water Network finished: project closed and handed over to the community on the 28 February after providing the training for the WASH committees and distributing tools box (one per block: in total 19 boxes).</li> <li>○ The PVC spare parts are ready to be provided to ACF, but still waiting OCHA confirmation, while UNICEF approved the amounts.</li> <li>• Project Camp cleaning in ongoing, activities will be handed over end of this</li> </ul>	<p>(UNICEF)</p> <p>Frans (ACTED)</p>	



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	<p>month:</p> <ul style="list-style-type: none"> <li>○ 92 IBV's are working in camp cleaning. They are covering whole the camp except the market areas.</li> <li>○ 20 IBV's working on converting the wasted bread into fodder.</li> <li>○ The activity of camp cleaning will be handed over to Unops by the end of this month (Thursday is the last working day in this month).</li> <li>○ The weighing scale at the transfer area will be handed over to Unops as well.</li> <li>○ The collection and processing of the wasted and dry bread will be handed over to Azraq ladies charity starting of 1 April. The charity will be in charge of collecting the bread from the camp by hiring IBV's.</li> </ul> <p><b>Mafrag:</b></p> <ul style="list-style-type: none"> <li>● Project OCHA WASH finished: "Addressing urgent water, sanitation, and hygiene needs of Vulnerable Jordanians and isolated Vulnerable Outreach Communities in the north of Jordan" We would like to present our findings, vulnerability assessments and lessons learned in a short presentation next WG meeting.</li> <li>○ 1412 Syrian beneficiaries reached in 23 VOC sites.</li> <li>○ Water treatment kits and hygiene kits distributed.</li> <li>○ 71 Sanitation Units installed</li> <li>○ 101 water tanks and stands installed</li> <li>○ 1005 Jordanians in vulnerable households reached.</li> <li>● Project WAAD consortium (EU-MADAD WASH): waiting for MOPIC approval.</li> </ul> <p><b>Oxfam:</b>                      In Zaatari, working on the PCA with UNICEF.                      Moving ahead with the installation pipelines for the borehole in the camp.                      Moving forward to do the consultation about the copying mechanism for the refugees in Zaatari camp during April- May (how refugees can do the about the water supply and water supply network).                      SWM:                      Has support from GIZ, in district 8, facilities waste management will be operating till end of Dec.                      WVI will be visiting OXFAM at the camp, for lessons learnt.</p> <p><b>INTERSOS:</b>                      Has a construction facilities for two schools facilities project in south (Maan and Karak).                      And conducting hygiene promotion sessions and awareness for communities.                      Has a project with ACF and ACTED (WAAD), still waiting for MoPIC approval.</p> <p><b>ACF:</b>                      In Azraq camp, ACF is the implemented partner for UNICEF for water supply.                      And completed a camp survey.</p>	<p>David (OXFAM)</p> <p>Hussam (INTERSOS)</p> <p>Shumet (ACF)</p>	



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	<p>In Host communities, ACF has four other projects, one of them is jointly with INTERSOS and ACTED, MADAD funding (EU). Also working on infrastructure, rehabilitation and upgrading the community institutions level, and household rehabilitation and connect Syrian refugees and vulnerable Jordanians to water network with collaboration with Yarmouk Water Company.</p> <p><b>JEN:</b> JEN Zatari camp is closed. In Host communities, working on classrooms construction in 11 schools in Amman and Irbid. Also has WASH facilities construction and comprehensive rehabilitation in 11 schools.</p> <p><b>UPM</b> Working for the emergency sector in Bangladesh, Turkey, Lebanon and Jordan. In waste water sector/sanitation sector, Treatment plan using innovative technology and solutions. Currently doing feasibility study for north Jordan with cooperation with Future Pioneers engineers.</p> <p><b>Future Pioneers:</b> Has been handed over 41 ITSs from INTERSOS and JUHOD last year. And working on UNDP compost project (waste management).</p> <p><b>WVI:</b> Currently finalizing the transition for the solid waste management project Azraq camp from indirection to direct implementation. Also has a new partnership with Sesame Street related to hygiene promotion curriculum inside 20 schools in all Jordan, which is under the Education sector, all schools should be certified as a healthy schools. It was suggested to all partners who is interested to implement this curriculum inside or outside camps to contact WVI. Finalised rehabilitation to 20 schools throw Madrasati.</p> <p><b>UNICEF:</b> On the way, there will be a WASH evaluation of UNICEF WASH Interventions, a team is coming mid-April till end-April, partners will be contacted accordingly. Hopefully the MoU will be signed with JUST by mid-April.</p> <p><b>UNHCR:</b> Have been contacted by the Milani cooperation, they implemented big projects in Jordan years ago (20m). The result of the impact was less than the expected, they need to do an evaluation. UNHCR provided them with a lot of data about Refugees. It was suggested to invite them to the WASH WG Meetings.</p>	<p>Ala`a (JEN)</p> <p>Martin (UPM)</p> <p>Obayda (FP)</p> <p>Amjad (WVI)</p> <p>Fiona (UNICEF)</p> <p>Roelof (UNHCR)</p>	
<b>AOB</b>	<ul style="list-style-type: none"> <li>Next meeting ACTED and INTERSOS will present a summary about the ITSs project including; vulnerability study findings, lessons learnt, ITSs numbers, location and movements ... etc.</li> </ul>	Frans (ACTED), Fiona & Laith (UNICEF)	12 min



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	<ul style="list-style-type: none"> <li>UNICEF has two long term arrangements (LTAs) with suppliers to an easy assemble and disassemble WASH unit and the colour coded specification when people are evicted.</li> <li>INTERSOS has not working on ITSs anymore, handed over all items (Education) to Future Pioneers (local agency).</li> <li>The importance to activate the WASH in schools TF (with Heba).</li> </ul>	Hussam (INTERSOS) & Obayda (FP)  Fiona (UNICEF)	
	<ul style="list-style-type: none"> <li>Next meeting will be held on 26 April 2018 at 10:00am.</li> </ul>		

4. Useful links:	
1.	<b>WASH Sector Portal page:</b> <a href="https://data2.unhcr.org/en/working-group/53?sv=4&amp;geo=36">https://data2.unhcr.org/en/working-group/53?sv=4&amp;geo=36</a>
2.	<b>WASH Dashboard:</b> <a href="http://scs.raisunhcr.org/dashboards/WASH.aspx">http://scs.raisunhcr.org/dashboards/WASH.aspx</a>
3.	<b>Services Advisor:</b> <a href="http://jordan.servicesadvisor.org">http://jordan.servicesadvisor.org</a>
4.	<b>ActivityInfo:</b> <a href="https://www.activityinfo.org/login">https://www.activityinfo.org/login</a>

5. Focal points:	
ActivityInfo	Laith Abu Nawwas <a href="mailto:lanawwas@unicef.org">lanawwas@unicef.org</a> Maysa Saeidi <a href="mailto:saeidi@unhcr.org">saeidi@unhcr.org</a>
JORISS	Mohannad Al Nimer <a href="mailto:melnimer@unicef.org">melnimer@unicef.org</a>
UNHCR Data Analysis Group DAG	Mukesh KARN <a href="mailto:KARN@unhcr.org">KARN@unhcr.org</a> Randa Muwahed <a href="mailto:MUWAHED@unhcr.org">MUWAHED@unhcr.org</a>