



Minutes of NATIONAL Shelter Working Group

16 May 2018, 10:30-12:30

UNHCR SNK Building, Beirut

Chairperson(s)	Mazen Riachi- Ministry of Social Affairs (MoSA) Abdulrahman Abdelghani – Shelter Sector Coordinator, UNHCR Malcolm Johnstone, UNHABITAT
Minutes Prepared by	Sector Coordinators – UNHCR
Agenda of the Meeting	<ul style="list-style-type: none"> • 1st Quarter Shelter Achievements (ActivityInfo) • Collective Site Mapping Tool (COSIMA) • Shelter Guidelines for PwSN • Shelter Sector Referral Tool • AOB

Summary of Discussions and Action Points

1. 1st Quarter Shelter Achievements (ActivityInfo)

Key findings

- Funding received by end of Q1 is at \$18 million which is 13% of the appeal figure of \$137 million (please refer to presentation for detailed information).
- Regional coordinators recommended that in future updates IM display progress of shelter activities against targets secured by partners in order to measure the sector’s progress towards the funded goals along with a comparison against overall sector targeted needs.
- Also, a general recommendation is to consolidate the yearly implementation work-plans of the different shelter activities. This exercise would assist in justifying the fluctuations in the implementation rate of the different activities.

Action Points:

- Field shelter coordinators to share information on secured partner targets for 2018 as well as the agreed upon work-plans of the different shelter planned to be implemented in the four regions.

2. Collective Site Mapping Tool (COSIMA)

Key Presentation Points:

- Collective Site Mapping Tool (COSIMA) was launched to map collective sites as per the updated ‘Shelter Typology’ document. This tool was developed to harmonize and consolidate data collected by field partners on collective sites and make it available for partners from all sectors to enhance coordination and assistance provision.
- It includes a questionnaire made up of thirty mandatory questions and thirteen optional questions. It takes fourteen minutes to complete after testing it on the field.
- The motive behind it is the lack of a centrally held database on collective shelters.
- There are 100 to 200 estimated collective sites.



- It is not expected from partners to dedicate time and resources to complete the mapping of buildings within their geographical coverage. Mapping of collective sites is to be completed as part of partners' regular programming and planned daily visits.
- Questionnaire is developed to generally profile sites with the option to fill a technical section if there is interest from partners to do collect data on the condition of the sites.
- The tool has been field tested and should take approximately 14 minutes.
- Partners flagged that launching this mapping exercise could give the impression that the shelter sector is focusing on maintaining/rehabilitating collective sites. This is contradictory to the decision that was made by the sector during the last LCRP revision process.
- The sector coordinators clarified that there has not been any change in the Shelter strategy. However, they have emphasized on the role of the sector to capture the shelter conditions of populations living in the different shelter types in order to respond effectively in emergency scenarios or in cases with glaring humanitarian needs.

3. **Shelter sector referral tool**

Key Presentation Points:

- IA UNHCR presented the new RAIS Shelter sector referral tool.
- The tool is being developed to harmonize and streamline the shelter referral mechanism nationally.
- Testing has been initiated at the North Office of UNHCR with feedback collected and changes already incorporated in the tool.
- The Shelter coordinator mentioned that the tool is currently being developed for the shelter sector only. However, it will be presented to other sector coordinators to check whether other sectors are interested in adopting the tool.
- It was noted that the tool should account for field referral as well as phone referral. Also tool should allow for bulk referral upload.

4. **Shelter guidelines for PWSN**

Key Discussion points:

- Medair presented the developed technical guidelines for interventions when assisting PWSN.
- Medair noted that the guidelines will be further developed under the OCHA funded project which targets PWSN.
- SCI noted that they have a new program for PWSN specific assistance in Akkar and BML.
- The shelter coordinators requested that all shelter interventions with focus on PWSN should follow the Medair developed guidelines as they have been presented to the Core Group and endorsed by the sector.

AOB

5. **Spongebase presentation:**

- IA IM delivered a quick presentation about Spongebase



- Spongebase is an interactive platform that holds all the reported assistance by partners on Activity Info and for all sectors visualized on an online dynamic map.

Action points:

- UNHABITAT, MEDAIR, & SI will create guidelines on how to identify buildings in dangerous structural conditions.