

**MINUTES FOR THE WORKING GROUP MEETING ON ENERGY AND ENVIRONMENT FOR REFUGEE AND
HOST POPULATION**

VENUE: Lutheran World Federation Boardroom

DATE: Tuesday, 17th April 2018

MEETING AGENDA:

1. Introduction of participants
2. Welcome remarks from the Host (**LWF**)
3. Communication from Co-Chair (**Ms. Ranya Sherif- UNHCR**)
4. Review of TOR & 5W's spreadsheet. (**Ms. Ranya Sherif-UNHCR**)
5. FAO presentation (**Ms. Bedijo Nelly Grace**)
6. Review of minutes from the previous TWG meeting (**Mr. Ranya Sherif-UNHCR**)
7. LWF presentation (**Mr. Henry Mukiiibi**)
8. NEMA presentation (**Mr. George Muganga**)
9. AOB

Table 1: **Action matrix**

ACTION	PERSON RESPONSIBLE	DEADLINE
Circulate meeting minutes	Natasha Katusiime- LWF	
Invite relevant Government ministries to take part in the future meetings	John Paul Magezi (OPM)	03.05.2018
Provide input to Data Model	All Partners	02.05.2018
Develop and circulate 4W/stocktaking survey	Ranya Sherif (UNHCR)	10.05.2018
Task force meeting for Kyangwali	Ranya Sherif (UNHCR)	18.04.2018
Create and circulate a template for the purpose of incorporating activities done by various Partners.	Ranya Sherif (UNHCR)	10.05.2018
Sharing vital information for the Mid-month News letter	All willing partners.	
Training about the Open Street Mapping	Rupert Allan (H.O.T) Daniel Omodo-Momondo (UNDP)	01.05.2018
Prepare guidelines for environmental considerations in site planning	Ranya Sherif (UNHCR)	01.05.2018
Prepare guidelines and BOQs for institutional stoves	Ranya Sherif (UNHCR)	01.05.2018

ISSUES DISCUSSED

Minute 1: Introduction of participants

The meeting kick-started at 2:30pm with representatives from various organizations and each gave a brief self-introduction. The meeting was chaired by Ms. Ranya Sherif, the Team Leader Environmental Health Expert at UNHCR. OPM's Mr. John Paul Magezi Head of Protection, Energy and Environment was absent with an apology.

Minute 2: Welcome remarks from the Host (LWF)

The Program Coordinator for Lutheran World Federation Uganda Program, Mr. Paul Orikushaba welcomed the members and he thanked them for turning up in large numbers as well as prioritizing environmental and energy issues both in refugee settlements and host communities.

Minute 3: Communication from Co-Chair (Ms. Ranya Sherif- UNHCR)

The Co-Chair Ms. Ranya Sherif thanked Lutheran World Federation for having accepted to host the meeting and also extended appreciation to all members for keeping time and for showing their continuous efforts to solving environment and energy issues.

She also briefly highlighted the meeting Agenda.

Minute 4: Review of TOR & 5W's spreadsheet. (Ms. Ranya Sherif-UNHCR)

The co-chair reviewed the draft Terms of Reference for the Working Group on Energy and Environment whose main purpose is to coordinate the country-wide energy and environment response for refugees and Host population empowerment. The TOR was endorsed by the Working Group.

The co-chair also reviewed the 5W's spreadsheet.

Question: (ACTED)

How often should the Working Group Meetings take place?

Response:

The Working Group Meetings should be regular and should be held on every second Tuesday of each month in the morning hours unless otherwise.

Action Point for this minute:

Ms. Ranya Sherif to create and circulate a template for the purpose of incorporating activities done by various Partners.

Partners who wish share any vital information should share with Ms. Ranya so that it's captured in the Mid-month News Letter.

WFP will make a presentation in the next meeting.

Minute 5: FAO presentation (Ms. Bedijo Nelly Grace)

Ms. Nelly Grace Bedijo the Program Associate made a presentation about FAO SPGS III's role in supporting Woodlot planting the both the refugee settlements and host communities. This is as a result of observed high dependency on fuel by 90% of the population, high rate of deforestation as well as high yields from fuel wood. This approach will supplement livelihoods in both communities and at the same time preserving the environment.

Presentation link: <https://ugandarefugees.org/wp-content/uploads/FAO-SPGS-Programme-20180417.pdf>

Questions for FAOs presentation:

- a) Is FAO's intervention for Woodlot Support to both refugee settlements and host communities be limited to only West Nile or even other settlements like Kyaka II and Kyangwali? (ACTED)

Response:

The plan is to intervene in all settlements within the country but at the moment the pilot project will kick start in Bidi-bidi settlement West-Nile. However this will be subject to Land availability and interest of both communities.

- b) There is a concern about limited land within the settlements to establish the tree plantations, how is FAO going to handle this? (UNDP)

Response:

Institutions with huge demand for fuel wood will be identified and engaged. This will enable planting of trees around these institutions.

Since the refugees are a priority, FAO will identify refugees who will be organized in committees to support the establishment and maintenance of the nursery beds.

Land will also be availed by host communities through negotiations to support woodlot plantations to provide fuel wood to the refugees when the trees mature.

- c) There is a tendency where the landlords in the host communities refuse to share the benefits with the refugees when the trees have already matured. How is this going to be handled? (AAH)

Response:

Land owners will be identified and negotiations will be done with the help of OPM so that benefits can be shared after the trees have matured.

- d) Is there an interest of using natural/indigenous trees since they mature very fast and can be a good source of fuel or it's only the exotic breeds?

Response:

Majority of these indigenous trees are not favored by the hot weather conditions in the region. However, a few of the indigenous trees will be used and other mixtures of the exotic ones.

Comments:

- a) In order for the Woodlot intervention to be a success and since FAO is prioritizing refugees, the host communities should be involved by making the land lords beneficiaries. CARITAS Uganda is using the same approach and it's workable.
- b) NFA should be brought on board since it is also interested in other tree species that mature fast like Bamboo.

Action Point:

There is a specific task force meeting for Kyangwali. This is scheduled to take place tomorrow on Wednesday 18th April, 2018 at National Forestry Authority Office at 10:00am.

Minute 6: Review of minutes (Ms. Ranya Sherif- UNHCR)

Ms. Ranya Sherif quickly reviewed the minutes from the previous meeting which took place on 6th March, 2018 at FAO boardroom while highlighting the main action points.

Comments:

UNHCR/OPM will prepare guidelines for environmental considerations in site planning in consultation with NEMA.

Minute 7: LWF Presentation (Mr. Henry Mukiibi)

Mr. Henry Mukiibi the LWF Manager Kitgum Sub-program quickly gave a snap shot about areas of operation for LWF Uganda program both in humanitarian and development sectors, also highlighted key implementation approaches that are have been adopted by LWF and these include; Market Based Approach and Value Chain Development

approach. He also emphasized the role of digital data management which has seen LWF transform from using Paper based data collection methods to sophisticated use of Kobo collect tool for data collection. This has therefore strengthened the monitoring and evaluation of environmental interventions at LWF.

LWF is promoting establishment of apiaries to protect buffer zones and wetlands which become associated with economic value. LWF highlighted challenges of land tenure and the need to gazette land for planting where an enforceable agreement is in place for the use of the trees when mature.

Presentation link: <https://ugandarefugees.org/wp-content/uploads/LWF-Energy-and-Envt-Programming-20180417.pdf>

Questions from this presentation:

- a) How do you monitor utilization of the stoves in the refugee settlements?

Response:

With the help of field extension workers since they have their monthly targets, it's possible to monitor utilization while providing feedback for improvement.

- b) Are there other partners that use the same digital data collection application so that it's harmonized among partners? (ACTED)

Response:

Yes, there are many other partners that use the same system like ODK which works more like Kobo Collect Tool for example; World vision, FAO etc.

- c) Does LWF have Shea-Tree Interventions in other districts along the Shea Belt? (UNDP)

Response:

Due to limited funds, LWF is piloting the Shea intervention in only 4 districts; Kitgum, Pader, Lamwo and Agago.

- d) How gender is mainstreamed in Environmental and livelihood interventions for LWF. (World Vision)

Response:

Mainly women and Youth are involved in these interventions for example in apiary majority are women, also youth and women are involved in stove making and Briquette production.

- e) How is environment mainstreamed in other sector intervention?

Response:

At the on-set of the refugee influx, LWF conducts Environmental Impact Assessments in order to identify critical environmental issues and also to guide in the design of the intervention strategies.

LWF has also embraced the idea of recycling; it's encouraging raising seedlings in plastic bottles; also buying the recyclable products from refugees and this has helped to preserve the environment and at the same time improving their livelihood income. LWF also provides stoves to the PSNs and GBV survivors.

Comments:

UNHCR should provide clear guidelines on Energy Saving Stoves. (Mr. Henry should send an email to Ms. Ranya concerning this)

Partners should embrace the Open Street Mapping to facilitate in monitoring of interventions. This facilitates provision of data in terms of who does what and where. Partners who have joined include; Red cross, DRC and NRC.

Visit the UNHCR portal for more information concerning the shared documents for working group for energy and environment.

Action point:

There will be a training in two weeks' time about Open Street Mapping. (Responsible person: HOT OSM/UNHCR)

Partners should also make comments to be incorporated in the data model questionnaire that Ms. Ranya shared.

Minute 8: NEMA presentation (Mr. George Muganga)

Mr. George Muganga, the Lead Agency Coordinator NEMA made a presentation about Land restoration and environment management in refugee hosting districts of West Nile in Uganda.

NEMA has come up with a proposal, 'West Nile Refugee Settlement Environment Management Programme.' And its cost estimates are \$164,260,950 to \$287,644,175. He also thanked the members for prioritizing the environment and asked for support to realize this Programme.

Presentation link: <https://ugandarefugees.org/wp-content/uploads/20180417-NEMA-Presentation-for-CRRF-WorkGrEEen.pdf>

Comments:

NEMA should have a lead role in coordination of environmental management in the refugee response

NEMA should have environmental auditors

Minute 9: AOB

NFA should be brought onboard in this Working Group for Energy and Environment and relevant government ministries should be invited.

Coordination and Prioritization should be at the fore front.

A draft plan for Joint programming of environment and energy should be shared and a framework to capture the good work for partners. (UNHCR)

A request by Magdalena Baeuerl (Austrian Red Cross) to have a brief presentation in the next meeting, to be determined by the chair in light of the agenda and time available.

LWF raised the issue that certain stove distribution was disallowed due to standardization, to follow-up offline

The next meeting to be held at Piato Restaurant, Plot 20 Lumumba Ave c/o World Vision on 10th May, 2018 at 2:00pm sharp; there will be a guest speaker, Tony Rinaudo speaking on Farmer Managed Natural Regeneration.

Table 1: Attendance List

No.	NAME	ORGANISATION	TITLE	EMAIL ADDRESS	PHONE
1	Paul Orikuhaba	LWF	Program Coordinator	paul.oriik@lwf.or.ug	0772777235
2	Katusiime Natasha	LWF	Program Assistant	natasha.katusiime@lwf.or.ug	0780983424
3	Michael Mangano	ACTED	Country Director-UG	michael.mangano@acted.org	0759386417
4	Magdalena Baeuerl	Austrian Red Cross	East African WASH advisor	Magdalena.baeuerl@redcross.at	0782165654
5	Christine Kasedde	World Bank	Environment Specialist	ckasedde@worldbank.org	0774686013
6	Baryevuga Dennis	World-Vision Uganda	Technical Program Officer	Dennis_Baryevuga@wvi.org	0779866057
7	Immaculate Sekitto	World-vision Uganda	Technical Resilience Mgr	Immaculate_sekitto@wvi.org	0752652841
8	Bedijo Nelly Grace	FAO SPGS III	Program Associate	Nelly.Bedijo@fao.org	0776273199
9	Mukiibi Henry	LWF	Sub-Program Manager	Henry.mukiibi@lwf.or.ug	0779688728
10	Ranya Sherif	UNHCR	Environment Lead	sherifr@unhcr.org	0771485780
11	Faisal Alfakeeh	UNHCR	IMU	alfakeeh@unhcr.org	0789483062
12	Walter Mapanda	FAO SPGS III	Plantation Development Advisor	Walter.Mapanda@fao.org	0781237801
13	Arno Coerver	Malteser International	Global WASH Advisor	arno.coerver@malteser-international.org	0777206173
14	Okello Christine Laura	Caritas Uganda	Humanitarian Emergency Coordinator	oclaura2005@gmail.com	0783774569/ 0706090202
15	Abdirahman Zeila	UNHCR	Senior Energy Expert	zeila@unhcr.org	0779965490
16	Rupert Allan	H.O.T	C/M	rupert.allan@hotosm.org	0777656999
17	Kataama Clement	Action Africa Help	Natural Resource Officer	Kats.clement@gmail.com	0774230737
18	Stephen Njoroge	UNHCR	Solid Waste Management Specialist	njorogst@unhcr.org	0771894812
19	George Muganga	NEMA	Lead Agency Coordinator	gmuganga@nemaug.org	0776466050
20	Daniel Omodo- Momondo	UNDP	Program Analyst	daniel.omodo@undp.org	0772289140
21	Mattias Piani	Enabel	Infrastructure Advisor	mattias.piani@enabel.be	0779644088