



Inter-Agency  
Coordination  
Turkey



## South East Turkey (SET) Basic Needs WG Meeting Minutes Thursday, 10 May 2018, 11:00hrs, UNHCR, Gaziantep

**Chair(s):** Hilary Bowman (UNHCR) / Bahodur Umarov (WFP)

**Participants:** Hamzah Khamis (UNHCR), Christopher Bender (UNHCR), Hanifi Kinaci (TRC), Selwa Abdulkadir (UNHCR), Bulent Ozturk (TRC), Mohanad Ameen (IOM), Mohammad Bakkar (WATAN), Gamze Budak (IMAAR), Sinem Gochan (UNHCR), Lloyd Masomera (IOM), Sude Unal (CARE), Kristen Biehl (EU Consultant), Serap Ozturk (EU Consultant), Melisa Gunduz (AAR Japan) Bekir Halhalli (Concern), Obada Khalil (WHH), Sina Alhelali (IOM).

Agenda	Discussion	Action Points
<b>Welcome and introduction</b>	<p>Chair(s) welcomed group participants. The minutes from the previous meeting were endorsed. Action points were reviewed as follows:</p> <ul style="list-style-type: none"> <li>• ISWG Coordinator to share dates for Gaziantep capacity building on entry points with local authorities when confirmed. <b>TBC</b></li> <li>• BN Coordinator to share Social Cohesion guidance and matrix. <b>Done</b> Inputs from partners by 4 May.</li> <li>• BN Coordinator to seek further inputs on Shelter Guidelines from LH and Prot Sectors as well as within the Basic Need sector partners. <b>Ongoing</b></li> <li>• BN coordinator to share CBI presentation. <b>Done</b>. Partners to share any comments or inputs. 4 May</li> <li>• CBI TWG to finalize a guidance note on reporting of Emergency Cash, considering feedback received from different sectors. <b>Deadline: 15 May 2018 Ongoing</b></li> <li>• BNWG Participants to share (short) updates on progress against specific activities not in AI. <b>Deadline: 23 May 2018. Dashboard is online</b></li> </ul>	<ul style="list-style-type: none"> <li>• BN coordinator to share link to online dashboard. <b>Deadline: 14 May 2018.</b></li> </ul>
<b>Winter Assistance PDM Update</b>	<ul style="list-style-type: none"> <li>• IOM reported that Winter Assistance partners have completed individual data collection for PDM with UNHCR finalizing qualitative data from FGDs. Further data cleaning has been requested of all partners.</li> </ul>	

	<ul style="list-style-type: none"> <li>• A meeting will be held from 14-16 May to review the data matrix and initiate data analysis. The purpose of the meeting is:             <ol style="list-style-type: none"> <li>1. To determine the scope of data analysis based on the analysis matrix shared before</li> <li>2. To discuss the PDM report outline</li> <li>3. Data analysis sessions - Preliminary data analysis</li> </ol> </li> <li>• The PDM is approximately two weeks behind schedule. A revised timeline for completion of the PDM will be shared following the meeting of 14-16 May.</li> </ul>	
<b>Shelter Guidelines – Decision Tree</b>	<ul style="list-style-type: none"> <li>• BN Coordinator presented the draft decision tree to be included as an annex to the Shelter Guidelines currently under preparation.</li> <li>• Decision tree to be edited to reflect that harmonization information and tools are contained within the guidelines.</li> <li>• Guidelines should include step relation to AAP and PSEA considerations.</li> <li>• Decision tree to reflect that needs assessments for shelter activities may also rely on existing assessments and secondary data, as applicable.</li> </ul>	
<b>Needs Assessment – EU Facility for Refugees in Turkey</b>	<ul style="list-style-type: none"> <li>• The EU Delegation to Turkey has contracted a team of technical experts to carry out a needs assessment for the FRiT with the objectives of:             <ol style="list-style-type: none"> <li>1. Identifying remaining/unmet needs of refugees and most affected host communities in Turkey.</li> <li>2. Assessing existing gaps in view of needs and past/on-going government and donor interventions.</li> <li>3. Suggesting areas where further measures would still be needed in the medium and long-term.</li> <li>4. Exploring opportunities for further coordination and alignment of actions being funded by government and donor community.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>• BN partners may revert bilaterally to consultants with inputs and comments. <b>Deadline: 21 May 2018</b></li> <li>• kristenbiehl@europlus.sk</li> </ul>

	BN partners shared some insights relating to the future of the ESSN and future support to refugees, shelter needs, implications of focusing solely on development rather than humanitarian considerations, obstacles to registration.	
<b>IM Updates</b>	<ul style="list-style-type: none"> <li>• BN IMO shared updates re: online dashboard.</li> <li>• Dashboard is available online but <u>may be amended according to relevant feedback from partners.</u></li> </ul>	<ul style="list-style-type: none"> <li>• BN Partners to share comments or feedback on data/format. <b>Deadline: 21 May 2018</b></li> </ul>
<b>AOB</b>	<ul style="list-style-type: none"> <li>• ESSN Lessons Learned FGD session to be scheduled on dates 16-18 May, final time to be confirmed, for BN partners to participate and share feedback.</li> <li>• Next Meeting date to be confirmed: week of 11 June.</li> </ul>	<ul style="list-style-type: none"> <li>• BN coordinators to confirm date of next BNWG. <b>Deadline: Monday 21 May 2018.</b></li> </ul>

***Next Meeting: SET Basic Needs Working Group: week of 11 June 2018 - TBC.***

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