

## **WASH Sector Meeting Minutes**

Syrian Refugee Response in Jordan

	Meeting Location	UNICEF Office	Meeting Date	29th of May 2018	
	Chair and Co Chair	Jose Gesti Canuto & David Pedrueza	Meeting Time	11:00- 12:30	
	Minutes taken by	Maysa Saeidi			
	Purpose of Meeting	WASH Sector Monthly Meeting			
	Next Meeting	22 July 2018 at UNICEF at 11:00	am		
1. Sun	nmary of Action Points				
Item	Action point				Focal Point / Organization
1.	To share the updated II	M FP list with WG.			Maysa (UNHCR)
2.	To present in the next r	meeting in July, a demonstration of	UNICEF GIS Portal.		Laith (UNICEF)
3.	To finalise the WASH p	roposed Work Plan for final endorse	ement.		Sector Chairs
4.	To follow up on develo	ping a training Plan to the sector`s r	members.		Sector Chairs
5.	To share more informa sector to work on upda	tion about MEB (framework and m ting it.	ethodology) and to	have volunteers from the	Harry (UNHCR) and all members
6.	To discuss the MEB nex	t meeting in July.			All partners
7.	To invite NRC and DRC about their work.	for the next meeting to introduce	them to the WASH	WG by presenting a brief	Maysa (UNHCR)
8.	To share any previous ( WASH Gender Analysis	Gender Analysis/ studies done by th	ne WASH WG mem	bers as a reference for the	All partners



2. At	2. Attendance				
No.	Name	Agency	Email	Contact Mobile	
1	Frans Louwers	ACTED	Franciscus.louwers@acted.org	0796133080	
2	Sami Al-Shobaki	ACTED	sami.al-shobaki@acted.org	0799440020	
3	Mohmamad Miqdadi	INTERSOS	Wash.north.jordan@intersos.org	0799319133	
4	Abdulla Zoubi	Mercy Corp	azoubi@mercycorps.org	0775008899	
5	Eveline Arnold	SDC	eveline.arnold@eda.admin.ch	0796445880	
6	Marc Schindler	SDC	marc-peter.schindler@eda.admin.ch	0798270776	
7	Heba Al Hourani	FPEC	h.alhourani@future-pioneers.org	0790471216	
8	Mahmoud Al-Kharouf	JOHUD	mahmoud.k@johud.org.jo	0795907255	
9	Samira Smairat	Oxfam	ssmairat@oxfam.org.uk	0796914458	
10	David Pedrueza	Oxfam	dpedrueza@oxfam.org.uk	0797287712	
11	Jose Gesti Canuto	UNICEF	jgesticanuto@unicef.org	0791463290	
12	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295	
13	Roelof Wentzel	UNHCR	wentzel@unhcr.org	0795650871	
14	Harry Brown	UNHCR	brownha@unhcr.org	0792936283	
15	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943	

3. Meeting minutes	3. Meeting minutes				
ltem	Discussion	Focal point /Organisation	Time		
Introduction	Round table introduction from all partners present.	All partners	1 min		
Announcements	New WASH Sector Working Group Chair:UNICEF new Chief of WASH officially started to chair the sector WG meeting, byintroducing himself to partners who didn't attend April's meeting.Mr. Jose is UNICEF water focal point. He is being in New York for seven years.He was chosen because he will be able to help UNICEF and the sector in regardto the water resources and water management and conservation.	Jose (UNICEF)	12 min		
	<b>Community engagement in Zaatari camp</b> Oxfam has a consultant for the last two weeks, to study community engagement in Zaatari camp, about how the community can be engaged into the new water supply networks, followed with debriefing the meeting in Amman and at the camp with the relevant partners.	David (OXFAM)			
	The consultant report will be shared with the sector chair. From UNHCR point of view, the community engagement was discussed. It has a little focus on the way of the electricity network has been manage, and what kind of lessons could be learnt on water and waste water and to include the rules and regulation. To find a way to include them at the findings.	Roelof (UNHCR)			
	Jordanian Humanitarian Funds JHF: The advisory board presented the recommendation along with the scoring on May 17.	Maysa (UNHCR)			



3. Meeting minutes				
ltem	Discussion	Focal point /Organisation	Time	
	Results of the proposals review are not shared yet. <b>UNICEF Findings:</b> It has been in touch with some of the implemented partners in the camps. The sector is facing a constrain situation in funding. Last week UNICEF has met with some of the key partners to review the cost of the agreements UNICEF has. The current funding is coming from US, but it's not enough. Although the WASH services at the camps is a priority, but we have to downscale the WASH interventions at the camps. This will be discussed at the next Coordination meetings at the camps.	Jose (UNICEF)		
Last meeting action points	Reviewed last meeting action points and the list was updated.	Maysa (UNHCR)	4 min	
Minimum Expenditure Basket (MEB) & Refugee Assistance Information System (RAIS) presentation	A presentation about "MEB & RAIS" has been shared with the present partners of the WASH working group. The presentation has two parts: (1) The Minimum Expenditure Basket MEB Is a calculation done every year, to establish the water cost for receiving refugees at the camps on monthly basis. It is a voluntary tool. There is two baskets; Survival Minimum Expenditure Basket and Minimum Expenditure Basket. It was requested from the WASH WG members to have a volunteer to produce the 2018 MEB update. The volunteer will be working closely with Harry on: • Review existing guidance note & methodology • Recommend changes within the working group if required • Update costing from information sources • Review total costs with working group • Update guidance note Mahmoud (JOHUD) has volunteered to support. The work will be done over two months; the first month for the sector discussion and the second month will be for producing the 2018 MEB update. (2) Refugee Assistance Information System RAIS This system is about how the assistance is recorded and coordinated. WASH assistance types should be identified in RAIS. WASH partners encouraged to review the assistance reported in RAIS for WASH Sector Coordinating assistance on: https://www.unhcrmenadagdata.org/RaisLebanon/login.aspx For access to RAIS, please contact: Harry Brown, UNHCR brownha@unhcr.org 0792936283	Harry (UNHCR) Jose (UNICEF), David (OXFAM) and Roelof (UNHCR)	25 min	



3. Meeting minutes				
ltem		Discussion	Focal point /Organisation	Time
WASH Updates chair)	WG ToRs (Chair/Co-	The sector ToRs is being reviewed and updated by the sector coordinators. The revision will be including the contents and the scope. A brief about the active technical working groups (TF) at the sector will be included as well (IM, SWM and WASH in schools), and if there is a need for additional groups to be created. Note: To start using the "Technical Working Groups" terminology instead of "Task Force". The WASH WG in Jordan ToR will be merged with the WASH WG Chair/co-Chair ToR in one document. Donors meetings participation: UNICEF as a leading agency will be attended the donors meetings, to ensure sharing the WASH WG updates and vise versa. WASH WG in Jordan	Jose& Laith (UNICEF), David (OXFAM), Frans & Sami (ACTED), and Roelof & Maysa (UNHCR)	25 min
		Was WASH WG in Jordan Chaired by UNICEF and Oxfam		
		The frequency of the WG meetings:		
		We will continue to have a monthly meeting as usual, but with flexibility not to be enforced not to have it every month if we don't have a meaningful agenda.		
		<u>Technical Working Groups ToRs</u> : "IM, SWM and WASH in schools" ToRs will be updated and reviewed for re- activation.		
		Final WASH WG ToR will be shared with the Sector WG in July, and the rest ToRs revisions will be followed.		
WASH Ge Update	ender Analysis	In the last few meetings for the Sector Gender Focal Point Network SGFPN, it was decided to conduct a gender analysis for all sectors including WASH Sector. UN WOMEN will assist WASH Sector and recruit a consultant for that. Rebecca (UN WOMEN) met with the sector chair and WASH sector Gender Focal point to discuss the mechanism for the analysis. Draft ToR has been shared with the chairs and now in the process to recruit a consultant. 2016 Gender analysis was covered the camps only, while this year analysis will be included also Host communities; Zaraq, Mafraq, Irbid and Karak.	Samira (OXFAM)	5 min



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	The timeframe is between July- August. Analysis finding will be shared with the WG when it's completed. It was requested from all partners to share if any has done any similar gender analysis previously at their agency.		
AOB	JHF proposals     ACTED concerns on why they were not involved at the review process.     As per OCHA requirements, the proposal reviews done on early May, the     review panel includes; the sector chairs, local NGO (Future Pioneers),     International NGO (Mercy Corps) and OCHA representative.	Frans (ACTED), Maysa (UNHCR)	15 min
	<ul> <li>JOHUD participation at the meeting: Mahmoud Al-Kharouf, from The Jordanian Hashemite Fund for Human Development JOHUD (national NGO), started to attend sectors coordination meeting, including WASH WG meeting.</li> </ul>	Mahmoud (JOHUD)	
	• <b>Contingency planning</b> In mid-2014, together with the Syrian Refugee Affairs Directorate (SRAD) and the Border Guards, UN agencies and NGOs developed a Contingency Plan (CP) for potential large scale refugee arrivals from Syria. The CP is supported by camp development plans, sector capacity matrices, and in-kind stock reports which are being updated for the purposes of the scenario planning. The CP is being updated as the situation in southern Syria is evolving with possible implications for the humanitarian response in Jordan. There are a number of different scenarios which are taken into account as well as different locations where the refugees can be hosted temporarily.	Roelof (UNHCR)	
	<ul> <li>Geographical Information System GIS         UNICEF is implementing now the GIS for WASH. Currently we are having a website live on: <a href="http://gishub.info">http://gishub.info</a>         This tool is the map portal for all interventions that UNICEF is providing in WASH sector.         It includes the vulnerability map, which is an interactive map where partner can find any information could be useful e.g. population, water network subscriber, standard consumption, vulnerability indicatorsetc.         It is accessible the working hours, five days a week from 08:00 -20:00     </li> </ul>	Laith (UNICFE)	
	Next meeting will be held on 22 July 2018 at 11:00am.		



4. Use	ful links:
1.	WASH Sector Portal page: https://data2.unhcr.org/en/working-group/53?sv=4&geo=36
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login
5.	UNICEF GIS Portal: http://gishub.info

5. Focal points:	i. Focal points:	
ActivityInfo	Laith Abu Nawwas <u>lanawwas@unicef.org</u> Maysa Saeidi <u>saeidi@unhcr.org</u>	
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