



United Nations High Commissioner for Refugees (UNHCR)

Internal/External Vacancy Announcement

Vacancy Notice No.: IVN/EVN/MOG/18/18

Title of Post	Assistant CRR Officer	Level	NOA
Type of Appointment	Fixed Term Appointment	Duration	1 year (Initial, Starting January 2019)
Position No.	10029903	Date of Issue	7 th November 2018
Location	RO Mogadishu, Somalia	Closing Date	20 th November 2018

ORGANIZATIONAL CONTEXT.

The Assistant Comprehensive Refugee Response (CRR) Officer is supervised by the Snr CRR Officer. S/he may receive indirect guidance from other sections and units relevant to the country/regional programme(s). UNHCR Manual, programme and protection objectives, Operations Plans, UN and UNHCR financial/budgetary rules and regulations will guide the work of the incumbent.

The basic role is to support development and implementation of the CRRF at national and district levels through extensive contacts with partners especially the Government of Somalia so as to ensure that the CRRF is mainstreamed in all key frameworks and platforms in Somalia. Within UNHCR, it is expected that close working relations are established with the relevant staff especially in Protection, Programme and Field Units. Key external partners will include national, regional and district authorities, the UN and international organizations, UNHCR implementing and operational partners, International and national NGOs, development agencies and other actors engaged in humanitarian and development initiatives in Somalia. It is of the utmost importance that persons affected are involved in the CRRF process and that the CRRF in Somalia is led and owned by the Government including those in the region and at the municipality where the community has the direct engagement with those displaced and refugee returnees.

S/he has daily contacts with staff in the various field offices and with the functional units at the Country/Regional Office. S/he also has close liaison with a range of local civilian and military authorities and counterparts in NGOs and UN agencies to discuss matters of common interest.

FUNCTIONAL STATEMENT.

Accountability

- UNHCR's policies, standards and procedures are constantly and coherently applied in the area of responsibility (AoR).

Responsibility

- Work with local authorities, UNHCR program and protection units to build up country level grass root support to refugees and host community.
- Assist in initiating operational response and coordination at national and field level including building capacity of federal and regional authorities.
- Contribute to the development of communication and engagement strategy for the CRR in the country and support the roll out.
- Provide targeted advocacy messages appropriate for various audiences at national and field level.
- Plan regular review meetings with stakeholders.
- Facilitate in coordination and information flow between UNHCR and stakeholders at national and field levels while creating linkages for effective implementation.
- Assist in supporting UNHCR heads of units, partners and local leaders on how CRRF fits in within existing program activities.
- Design appropriate advocacy messages for campaigns and resource mobilization or other purposes.
- Liaise with senior management and providing background material and talking points in collaboration with UNHCR relevant sectors of program and protection.
- Assess the needs of persons of concern in the AoR and formulate project submissions in collaboration with concerned authorities and implementing partners.
- Promote and monitor the implementation of assistance projects.
- Assist in the preparation of monthly sectoral reports and submit material for preparation of periodic project monitoring reports and year-end reports.
- Perform other relevant duties as required.

Authority

- Attend CRR meetings and fora related to the functions of the position.
- Participate in planning, implementation, resource mobilization, reporting and stocktaking activities, as agreed with the manager.
- Support in building and strengthening short- and longer-term partnerships, and in nurturing engagement of development actors.
- Submit recommendation for CRR interventions to the designated officer.
- Negotiate with local authority counterparts, partners and populations of concern.

REQUIRED COMPETENCIES

Managerial Competencies

- Judgement and Decision Making

Cross-Functional Competencies

- Analytical Thinking
- Political Awareness
- Stakeholder Management

ESSENTIAL MINIMUM QUALIFICATIONS AND PROFESSIONAL EXPERIENCE REQUIRED

- Undergraduate degree (equivalent of a BA/BS) in Law, Political Sciences, Social studies or related fields.

- Minimum 1 year of previous relevant work experience.
- Excellent knowledge of English and working knowledge of another UN language or local language.

****For National Officer Positions, very good knowledge of local language and local institutions is essential.*

DESIRABLE QUALIFICATIONS

- Field experience.
- Computer skills.
- Knowledge of refugee law.
- Good knowledge of UNHCR's programmes.
- UNHCR Protection Learning Programme.
- UNHCR Operations Management Learning Programme.

SUBMISSION OF APPLICATIONS:

Candidates must be Somalia nationals.

Interested current staff members should consult the Policy and Procedures on Assignments of Locally recruited Staff (PPAL).

Remuneration:

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, please visit the portal of the International Civil Service Commission at: <http://icsc.un.org>

Submission of Applications:

If you wish to be considered for this vacancy, please submit your **letter of motivation, Personal History Form (attached) by e-mail stating the position title and vacancy notice number in the subject line to: sommohrs@unhcr.org by 20th November 2018.**

The Personal History Form (PHF) is attached and also available at the following link:

<http://www.unhcr.org/recruit/p11new.doc>

Shortlisted candidates may be required to sit for a test and/or oral interview. No late applications will be accepted. Only short-listed candidates will be contacted.

UNHCR strongly encourages qualified female applicants for this position. UNHCR seeks to ensure that male and female employees are given equal career opportunities. UNHCR is committed to achieving workforce diversity in terms of gender, nationality and culture. All applications will be treated with the strictest confidentiality.

NB: UNHCR does not charge a fee at any stage of the recruitment process.

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