



Inter-Agency
Coordination
Turkey

Basic Needs Working Group

Meeting Minutes

Time & location:	21 June 2018, UNHCR C.O, Ankara
Chaired by:	Hilary Bowman (UNHCR) and Dina Morad (WFP)
Participants:	Hilary Bowman (UNHCR), Dina Morad (WFP), Gonca Savas (WFP), Deniz Can Tanik (UNHCR), Ozgur Savascioglu (UNHCR), Baran Nedimoglu (UNHCR), Hanifi Kinaci (TRC), Elif Saka (ASAM), Ozlem Cavus (UNDP), Dragan Markovic (UNICEF), Zeynep Bakeer (ASAM), Sahnur Soykan (WFP), Selman Kesgin (TRC), Aysegul Yalcin Eris (ASAM).
Minutes prepared by:	Hilary Bowman (UNHCR)
Agenda:	<ul style="list-style-type: none">○ Welcome and introduction○ Action points from April meeting○ CBI TWG – Emergency Cash○ M&E review of indicators – reporting to-date○ Basic Needs & Livelihoods Sector linkages○ AOB



AGENDA POINT	DISCUSSION	ACTION POINTS
Welcome and introductions	Chair(s) welcomed group participants.	
Action Points from April BNWG	<ul style="list-style-type: none">• BN WG Participants to share level of information currently available re: mapping of beneficiaries. On agenda• BN WG Participants to share comments and inputs on “emergency cash” definition and decision tree. Completed• BN WG Participants to share any further inputs to the Social Cohesion matrix. Completed• BN WG Participants to share comments on Basic Needs WG ToRs. Completed• BN WG Participants to share inputs to quarterly dashboard narrative, in particular for activities not reported yet in AI. Ongoing	- BN WG ToRs to be uploaded to portal.
CBI TWG – Emergency Cash	<ul style="list-style-type: none">• BN WG Coordinator shared the updated definition of “emergency cash”, as prepared by the CBI TWG members on foot of comments and suggestions from all sectors.• BN WG coordinator showed the new “emergency cash” decision tree, noting key changes from previous version.• Emergency cash, therefore not provided from allocated/earmarked funds, may be reported under either:<ul style="list-style-type: none">➤ Basic Needs Indicator 1.2.1 <i># of persons benefitting from cash-based interventions</i> When the emergency cash is provided to cover the needs not resulting on protection outcome. As a result of consultations with the PRT WG, it was advised that partners who are not implementing protection programmes can directly report their intervention here.	- BN WG Participants to share any further feedback directly to CBI TWG.



	<p>➤ 2.1.3: # of individuals receiving material assistance to meet their urgent protection needs When the emergency cash is provided to address an urgent immediate protection case. Partners with protection programmes that include cash (like IPA and CM) will already be applying this analysis, so can make the distinction.</p>	
<p>M&E review of indicators – reporting to-date</p>	<ul style="list-style-type: none"> • UNHCR inter-agency officer presented the inter-sector <u>M&E framework</u> and explained the current reviewing exercise. • Sector coordinators are reviewing <u>reporting</u> against output indicators in their sectors. • Following an initial <u>indicator review</u>, sector coordinators will be coming together to discuss a narrative around the relevant <u>outcome indicators</u> into which their sector indicators feed. • This exercise is an initial step in working towards better outcome and impact monitoring of the work being undertaken by 3RP partners across all sectors. • Findings from this exercise will feed into the <u>Mid-Year Review</u> process and the planning cycle for 3RP 2018-2019. • BN WG Coordinator noted that current reporting levels remain low against Basic Needs indicators though this can largely be justified due to low demand from government counterparts for specific NFI/shelter items to date in 2018 and long project cycles inherent to certain activities which means they will be reported on at the end of this or next year. • Discussion re: <u>impact of under-reporting</u>. Should be included in narrative explanations to inform donors. • BN sector IM focal point demonstrated the sector <u>interactive dashboard</u> which will be updated automatically from Activity Info data. 	<ul style="list-style-type: none"> - BN WG participants encouraged to continue timely reporting against their relevant indicators. - BN IM Focal Point: Ozgur Savascioglu: savascio@unhcr.org - BN WG Coordinator to share M&E framework.



	<ul style="list-style-type: none"> • Discussion re: agency resources to conduct in-depth review of activities and outcomes. <ul style="list-style-type: none"> ○ Consultant will be supporting remotely during the 3RP planning season to support with M&E elements. ○ UNHCR inter-agency officer is continuously working on reviewing assessments and secondary data to find relevant information to feed into the M&E framework. • Mid-Year Review aimed to be finalized by early/mid-July, allowing for collection of data and reporting from end June. • Current M&E efforts are based on an inter-agency decision to initiate this work. This has not yet been requested by donors, though may be in the future. 	
<p>Basic Needs & Livelihoods Sector linkages</p>	<ul style="list-style-type: none"> • BN WG Coordinator reviewed discussion from April WG meeting re: need for <u>profiling of Basic Needs beneficiaries</u> to inform potential numbers available for referral to livelihoods activities. • Currently most partners do not collect/have access to information re: levels of education, work experience, physical capacity to work. • Agencies will need to look at how to <u>incorporate</u> such questions into assessments, surveys, post-distribution monitoring etc. • The transition of beneficiaries from Basic Needs to Livelihoods is part of <u>broader discussions</u>. <ul style="list-style-type: none"> ○ How to support beneficiaries who will never be able to access livelihoods? ○ How to use the data which is collected by respective agencies? ○ Need for common/compiled <u>messaging</u> on livelihoods/education to be distributed to BN beneficiaries as part of a holistic approach. • WFP is conducting a <u>vulnerability profiling of ESSN applicants</u>. This looks at 1) vulnerabilities (based on food consumption and dietary diversity; reliance on high risk coping strategies; economic vulnerability (<294 TL expenditure per capita) and 	<ul style="list-style-type: none"> - BN & LH sector coordinators to organize a joint BN-LH meeting to further discussion the transitions. Date: TBC. (end July/early August) - ASAM may provide brief on Livelihoods activities at next meeting.



	<p>2) capacities (number of men of working age, education levels, and dependency). The idea is to identify less vulnerable beneficiaries with higher capacities who could be in a better position to transition out of ESSN assistance.</p> <ul style="list-style-type: none">• WFP and TRC also conducted a <u>livelihoods survey</u> in 5 locations: Sanliurfa, Adana, Gaziantep, Istanbul and Ankara. The results to be shared at the upcoming BN/LW meetings.• WFP planning phase for <u>livelihoods activities</u>: culinary training, cash for assets in agriculture and forestry sectors.• Livelihoods sector coordinator urged that the transition be <u>gradual</u> without sudden cuts to assistance.• Participants agreed that further information and research is required, on the basis of greater collaboration between sectors.• Discussion re: <u>access to DGMM data</u> on refugees including from verification exercise. DGMM are data holders and will likely have protocols on data sharing with relevant ministries. Currently no expectation that third parties will have direct access to the data.	
AOB	<ul style="list-style-type: none">• <u>WFP BN Coordinator</u> is leaving the operation. Replacement pending.• <u>Winter assistance</u> – findings of PDM to be shared at the SET BN WG. Discussions will follow re: agencies planning to engage in winter assistance for 2018/9 and required coordination.• <u>Next meeting</u> should be on Thursday, 16 August. Due to holiday/Bayram period, meeting will be re-scheduled. Details to follow.	BN WG Coordinator to share updated meeting date for August period.
	Next meeting: To be confirmed.	