

CALL FOR EXPRESSION OF INTEREST No. COEI2019UGA02

Project title and Identification:
Logistics and Supply chain management

Project Location:
Refugee hosting areas in Uganda

The purpose of this call for expression of interest is to identify interested and prospective partners (Non-Governmental Organization-NGO) to implement Logistics and Supply chain management for refugees and asylum seekers under UNHCR operation in Uganda. The operational areas will include:

- Kampala
- Adjumani: Zone A&B, Palabek-Lamwo (Zone 1 to 8)
- Arua : Rhino (Zone 1-7), Imvepi (Zone 1-3), Bidi Bidi (Zone 1-5) and Lobule
- Hoima : Kiryandongo and Kyangwali
- Mbarara : Nakivale, Oruchinga, Kyaka II, Rwanwanja and 3 transit centers
- Moyo: Palorinya (Base camp, Zone 1 – 3)

The designated partner will handle the day-to-day activities related to the management and implementation of logistics and supply chain management under the direction, monitoring and supervision of UNHCR.

Organizations/institutions with expertise, experience and capacity in refugees/asylum seekers protection and assistance programmes are invited and encouraged to apply.

A concept note, using attached template has to be **submitted by March 15, 2019**.

For prospective partners to be considered, they should register (online) in the UNHCR partner portal (if not already done). The address for the UN Partner portal is: <https://www.unpartnerportal.org>. The user will be guided through simple steps for registration.

The application and expression of interest should outline:

- Capacity, experience, mandate, structure, programmes and activities of applying organization in protection and multi-sector assistance to refugees and asylum seekers
- Capacity, expertise and experience in implementing protection and multi-sector assistance programmes and activities
- Concept note for designing and implementing programmes and activities meeting below objectives including desired outcomes and implementation approach
- Capacity, capabilities and experience in undertaking procurement with donor funds
- The concept note should be concise and contain clear information
- The copy of last audit report (internal or external) as applicable

Organizations that are not UNHCR partners (with partnership agreement) are required to present previous audit reports along with the concept note.

In case there is any challenge in submitting the concept note at the portal, please contact Mr. Jose Barrena at barrena@unhcr.org.

PLEASE NOTE THAT CONCEPT NOTES RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.

Brief Background of the Project:



The Republic of Uganda hosts about 1,150,000 refugees from South Sudan, DR Congo, Burundi, Rwanda, Ethiopia, Somalia, Eritrea, etc. While the majority of refugees are living in border areas, some 54,700 are in urban area in Kampala.

The refugee operation in Uganda is based on the UNHCR Protection and Solutions Strategy (2016 – 2020), which focuses on the responsibility of the Government of Uganda to provide protection and to ensure that refugees and asylum seekers live in safety and dignity with host communities.

UNHCR relies on an important fleet of vehicles, machines, generators, motorcycles and warehouses to deliver protection and multi-sectoral assistance to refugees and asylum seekers. This infrastructure requires a regular maintenance and sound a management experience.

Goal/Objective, Expected Outcome and Main Activities:

Overall objectives

The planned interventions will focus on Supply chain management and Logistics support (Warehouse Management; transportation of refugees and Non-Food Items; fleet management and vehicle and generator maintenance). In Kampala, warehouses including a Central Medical Store and NFI Warehouse will serve in receiving and storing Non-Food Items, including nationally and internationally procured medicines and medical supplies before their dispatch to the field for distribution.

The logistics and supply activities will include the following objective:

- Management of warehouses for non-food items;
- Management of medical warehouse;
- Truck fleet management and cargo transportation (51 trucks and heavy equipment);
- Transportation of refugees to settlements;
- Vehicle maintenance workshop management (around 310 cars)

Specific objectives and suggested activities

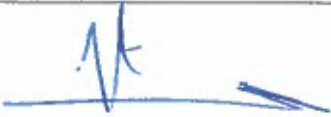
- Management of drug warehouse:
 - A total of 3 main NFI warehouses situated in Kampala, Yumbe and Nakivale in addition to one medical warehouse in Kampala maintained; 7 small warehouses in various settlements.
 - Packaging Materials; pharmaceutical management; Maintenance and repair of the pharmaceutical software -Rx solutions/Quick Books; Stationery and supplies (Wall thermometer, Cold box, First aid kits Med. Ref. Books, etc.)
 - Maintenance and repair of equipment; Security services of medical warehouse; Fumigation and compliance with applicable national pharmaceutical management standards
- Transportation of goods and of refugees to settlements
 - Refugees and asylum seekers transport from border areas to settlements
 - Transport of non-food items and goods for UNHCR and partners
- Maintenance of vehicles and generators
 - Regular maintenance of vehicles and generators
 - Procurement of equipment and service parts

Intended Population of Concern:

Refugees and Asylum seekers in Uganda



Project Period: July 2019 – December 2019		
Budget		
Applicants should indicate estimated budget with distinction between operational and administrative costs. The final budget will depend on further discussions between UNHCR and the successful organization.		
Selection Criteria		
	<i>Criteria Description</i>	<i>Assigned Weighting</i>
1	Sector expertise and experience: Warehousing and inventory management including pharmaceuticals Truck fleet management and cargo transportation Transport of passengers especially refugees in safety and dignity Vehicle maintenance, repairs and maintenance workshop management Donor funded procurement management	40%
2	Programme and Finance management skills: Coherent concept note outlining objectives, implementation methodology and expected outcomes; ability to handle finance and human resources effectively with high accountability (as evidenced in past auditing records / evaluations).	20%
3	Local experience and presence: Recent or ongoing successful programme in the area of protection, legal assistance, livelihood, education, health; local knowledge and work relation with institutions (health, education, etc.); good experience in engaging vulnerable populations; local presence and functioning communication networks with populations of concern and other factors that would facilitate access to and better understanding of the persons of concern and that would reduce administrative difficulties.	20%
4	Cost effectiveness: Level of direct costs and administrative costs imposed on the Project in relation to project deliverables.	10%
5	Experience with UNHCR and/or other UN agencies: Experience working within the sector with UNHCR and/or other UN agencies in global and/or local partnerships including knowledge of applicable policies.	10%

Issuing UNHCR Office	UNHCR Representation Office, Kampala
Contact Address	Plots 11/13 Mackenzie Close, Kololo, Kampala
Signature	
Full name and title	Joel Boutroue, Representative
Date	01 February 2019

